

## 2011–2012 MCAS/MEPA Testing Schedule and Administration Deadlines

		Date/Time <sup>1</sup>
<b>Fall 2011 MEPA (Grades 1–12)</b>		
<i>Before Testing</i>	Order MEPA-R/W test materials	September 6–16
	Receive MEPA-R/W test materials	October 17
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	October 17–20, 12:00 p.m.
	Order additional materials, if necessary	
<i>Test Administration</i>	QMAs/QMTs administer MELA-O	October 3–31
	MEPA-R/W test sessions	October 24–31
<i>After Testing</i>	Complete PCPA	November 1, 3:00 p.m.
	Schedule UPS pickup	
	Deadline for UPS pickup	November 2
<b>November 2011 MCAS ELA and Mathematics Retests</b>		
<i>Before Testing</i>	Order test materials	September 6–16
	Receive test materials	November 2
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	November 2–7, 12:00 p.m.
	Order additional materials, if necessary	
<i>Test Administration</i>	Mathematics, Session 1	November 9
	Mathematics, Session 2	November 10
	ELA Composition, Sessions A and B	November 14
	ELA Reading Comprehension, Sessions 1 and 2	November 15
	ELA Reading Comprehension, Session 3	November 16
	Last date for make-up testing	November 17
<i>After Testing</i>	Complete PCPA	November 17, 3:00 p.m.
	Schedule UPS pickup	
	Deadline for UPS pickup	November 18
<b>February 2012 MCAS High School Biology Test</b>		
<i>Before Testing</i>	Order test materials	October 31–November 4
	Receive test materials	January 25
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	January 25–30, 12:00 p.m.
	Order additional materials, if necessary	
<i>Test Administration</i>	Biology, Session 1	February 1
	Biology, Session 2	February 2
	Last date for make-up testing	February 3
<i>After Testing</i>	Complete PCPA	February 6, 3:00 p.m.
	Schedule UPS pickup	
	Deadline for UPS pickup	February 7

<sup>1</sup>Each test for grades K–8 has two separate sessions (sessions for high school tests are noted in the table). Individual test sessions are designed to be completed in 45 minutes for MEPA-R/W, ELA Composition, grade 10/retest ELA Reading Comprehension, grades 3–6 Mathematics, and grades 5 and 8 STE; 50 minutes for grades 7–8 Mathematics; and 60 minutes for grades 3–8 ELA Reading Comprehension, grade 10/retest Mathematics, and high school STE. Refer to the appropriate *Principal's Administration Manual* (PAM) for more information, including participation guidelines, the prescribed order for administering each grade's tests, and the policy for make-up testing.

## 2011–2012 MCAS/MEPA Testing Schedule and Administration Deadlines *continued*

		Date/Time <sup>1</sup>
<b>March 2012 MCAS ELA and Mathematics Retests</b>		
<i>Before Testing</i>	Order test materials	January 9–20
	Receive test materials	February 15
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	February 15–27, 12:00 p.m.
	ELA Composition, Sessions A and B	February 29
<i>Test Administration</i>	ELA Reading Comprehension, Sessions 1 and 2	March 1
	ELA Reading Comprehension, Session 3	March 2
	Mathematics, Session 1	March 5
	Mathematics, Session 2	March 7
	Last date for make-up testing	March 8
<i>After Testing</i>	Complete PCPA Schedule UPS pickup	March 9, 3:00 p.m.
	Deadline for UPS pickup	March 12
	<b>Spring 2012 MEPA (Grades K–12)</b>	
<i>Before Testing</i>	Order MEPA-R/W test materials	January 9–20
	Receive MEPA-R/W test materials	February 27
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	February 27–March 1, 12:00 p.m.
	<i>Test Administration</i>	QMAs/QMTs administer MELA-O
MEPA-R/W test sessions		March 5–16 (paper-and-pencil) (February 27–March 16: Online testing window; refer to the <i>Administration Manual for Spring 2011 MEPA Online Testing</i> for administration deadlines)
<i>After Testing</i>	Complete PCPA Schedule UPS pickup	March 19, 3:00 p.m.
	Deadline for UPS pickup	March 20
	<b>2012 MCAS Alternate Assessment (MCAS-Alt): Grades 3–12</b>	
	Order materials	January 9–20
	Receive MCAS-Alt materials	February 27
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	February 27–March 16, 12:00 p.m.
	Complete PCPA Schedule UPS pickup	March 30, 3:00 p.m.
	Deadline for UPS pickup	April 2

<sup>1</sup>Each test for grades K–8 has two separate sessions (sessions for high school tests are noted in the table). Individual test sessions are designed to be completed in 45 minutes for MEPA-R/W, ELA Composition, grade 10/retest ELA Reading Comprehension, grades 3–6 Mathematics, and grades 5 and 8 STE; 50 minutes for grades 7–8 Mathematics; and 60 minutes for grades 3–8 ELA Reading Comprehension, grade 10/retest Mathematics, and high school STE. Refer to the appropriate *Principal's Administration Manual (PAM)* for more information, including participation guidelines, the prescribed order for administering each grade's tests, and the policy for make-up testing.

## 2011–2012 MCAS/MEPA Testing Schedule and Administration Deadlines *continued*

		Date/Time <sup>1</sup>
<b>March–April 2012 MCAS Tests (Grades 3–8 and 10 English Language Arts)</b>		
<i>Before Testing</i>	Order test materials	January 9–20
	Receive test materials	March 6
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	March 6–16, 12:00 p.m. (March 27: Deadline for ordering additional materials for the Composition Make-Up)
	ELA Composition, Sessions A and B (4, 7, and 10 only)	March 20
<i>Test Administration</i>	ELA Composition Make-Up, Sessions A and B (4, 7, and 10 only)	March 29
	ELA Reading Comprehension test sessions	March 20–April 2 (grades 3, 5, 6, 8) March 21–April 2 (grades 4 and 7)
	ELA Reading Comprehension, Sessions 1 and 2	March 21 (grade 10)
	ELA Reading Comprehension, Session 3	March 22 (grade 10)
	Last date for make-up testing	April 2
	Complete PCPA Schedule UPS pickup	April 3, 3:00 p.m.
<i>After Testing</i>	Deadline for UPS pickup	April 4 (March 27: Early pickup for all grades/ automatic pickup for grade 10)
	<b>May 2012 MCAS Tests (Grades 3–8 Mathematics and Science and Technology/Engineering)</b>	
<i>Before Testing</i>	Order test materials	January 9–20
	Receive test materials	April 23
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	April 23–May 3, 12:00 p.m.
<i>Test Administration</i>	Mathematics test sessions	May 7–22
	Science and Technology/Engineering (STE) test sessions	May 8–22 (grades 5 and 8)
<i>After Testing</i>	Complete PCPA Schedule UPS pickup	May 22, 3:00 p.m.
	Deadline for UPS pickup	May 23 (May 18: Early pickup)

<sup>1</sup>Each test for grades K–8 has two separate sessions (sessions for high school tests are noted in the table). Individual test sessions are designed to be completed in 45 minutes for MEPA-R/W, ELA Composition, grade 10/retest ELA Reading Comprehension, grades 3–6 Mathematics, and grades 5 and 8 STE; 50 minutes for grades 7–8 Mathematics; and 60 minutes for grades 3–8 ELA Reading Comprehension, grade 10/retest Mathematics, and high school STE. Refer to the appropriate *Principal's Administration Manual* (PAM) for more information, including participation guidelines, the prescribed order for administering each grade's tests, and the policy for make-up testing.

## 2011–2012 MCAS/MEPA Testing Schedule and Administration Deadlines *continued*

		Date/Time <sup>1</sup>
<b>May 2012 MCAS Tests (Grade 10 Mathematics)</b>		
<i>Before Testing</i>	Order test materials	January 9–20
	Receive test materials	May 1
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	May 1–11, 12:00 p.m.
	Mathematics, Session 1	May 15 <sup>2</sup>
<i>Test Administration</i>	Mathematics, Session 2	May 16 <sup>2</sup>
	Last day for make-up testing	May 22
<i>After Testing</i>	Complete PCPA Schedule UPS pickup	May 22, 3:00 p.m.
	Deadline for UPS pickup	May 23 (May 18: Early/automatic pickup)
	<b>June 2012 High School STE MCAS Tests</b>	
<i>Before Testing</i>	Order test materials	March 19–23
	Receive test materials	May 22
	Complete PCPA (Materials Received section) Report packing discrepancies, if necessary Order additional materials, if necessary	May 22–June 1, 12:00 p.m.
	STE, Session 1 (Biology, Chemistry, Introductory Physics, Technology/Engineering)	June 5
<i>Test Administration</i>	STE, Session 2	June 6
	Last day for make-up testing	June 8
<i>After Testing</i>	Complete PCPA Schedule UPS pickup	June 11, 3:00 p.m.
	Deadline for UPS pickup	June 12

<sup>1</sup>Each test for grades K–8 has two separate sessions (sessions for high school tests are noted in the table). Individual test sessions are designed to be completed in 45 minutes for MEPA-R/W, ELA Composition, grade 10/retest ELA Reading Comprehension, grades 3–6 Mathematics, and grades 5 and 8 STE; 50 minutes for grades 7–8 Mathematics; and 60 minutes for grades 3–8 ELA Reading Comprehension, grade 10/retest Mathematics, and high school STE. Refer to the appropriate *Principal's Administration Manual* (PAM) for more information, including participation guidelines, the prescribed order for administering each grade's tests, and the policy for make-up testing.

<sup>2</sup>Advanced Placement (AP) exams for spring 2012 were not scheduled when the 2011–2012 MCAS test schedule was developed. For spring 2012, tenth graders participating in AP exams scheduled for the same dates as MCAS tests may either participate in the scheduled MCAS test session when finished with the AP exam, or participate in a make-up session as soon after the regularly administered session as possible. Principals of schools who need a different solution may contact the Department at [mcas@doe.mass.edu](mailto:mcas@doe.mass.edu) to request an alternative testing schedule.