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# TOWN OF WESTPORT ANNUAL REPORTS

## 2019



### BOARD OF SELECTMEN & OTHER BOARDS OF OFFICERS

Including a Statement of the  
Receipts and Expenditures  
for the Fiscal Year Ending  
June 30, 2019

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## IN MEMORIAM

THIS TOWN REPORT IS DEDICATED TO THE  
FOLLOWING PERSONS WHO SERVED THE TOWN OF WESTPORT  
AND PASSED AWAY DURING THE YEAR 2019

**Anne Barnes**

Conservation Commission  
Solid Waste Committee  
Hazardous Waste Coordinator

**George E. Cunningham**

Town Hall/Annex Custodian

**Stanley M. Gwozdz**

Building Inspector

**Joseph L. Keith, III**

Zoning Board of Appeals

**Eileen Martin**

Town Treasurer

**Anne E. Motta**

School Department Teacher

**Rose M. Rebello**

School Department Cafeteria Worker

**Rosemarie Souza**

Council on Aging

**James E. Britland**

Finance Committee

**Anthony J. Connors**

Energy Committee

**Emile A. Fuller**

Poll Worker

**Horace I. Huyler**

School Department Custodian

**Shirley D. Manchester**

Poll Worker

**Francesco A. Montesanti**

School Department Teacher

**Normand E. Ouellette**

Poll Worker

Bike Path Committee

**Stanley L. Reed Sr.**

Board of Health

**Daniel P. Sullivan**

Constable  
Fish Commissioner  
Assistant Shellfish Warden



# **SPECIAL RECOGNITION**

**TO THE FOLLOWING WHO HAVE SERVED AT LEAST TEN YEARS  
OF DEDICATED SERVICE TO THE TOWN OF WESTPORT**

**Raymond Belanger**

Part-Time Health Agent – Board of Health  
9/18/06 – 6/30/19

**Paul Cabral**

Library Trustee  
4/14/09 - 5/6/19

**Robert Gormley**

Library Trustee  
4/10/07 - 4/9/19

**Daniel Ledoux**

Call Firefighter  
1989 - 6/1/91  
Firefighter/EMT  
6/2/91 - 3/18/06  
Lieutenant  
3/19/06 - 1/13/19  
Assistant Shellfish Constable  
7/1/88 - 6/30/94

**Geraldine Millham**

Historical Commission  
7/1/79 - 6/30/19

**Kenneth J. reilly**

Call Firefighter/EMT - Fire Department  
7/79 - 8/18/19

**Michael P. Silvia**

Captain, Lieutenant, Firefighter/EMT, Call Firefighter – Fire Department  
7/1/78 -8/18/19

**Lee Tripp**

Westport Agricultural Commission  
7/1/07 - 6/30/19



## **SPECIAL RECOGNITION**

**TO THE FOLLOWING WHO HAVE SERVED AT LEAST TEN YEARS  
OF DEDICATED SERVICE TO THE WESTPORT SCHOOL DEPARTMENT**

**John DeFusco**

Principal – Westport Elementary School  
3/16/64 – 8/25/00  
Part-Time Grants & Title I Coordinator  
8/26/00 - 8/31/18

**Stephanie Ducharme**

Teacher Assistant – Westport Elementary School  
9/8/08 - 8/9/18

**Elizabeth Dunn**

Teacher – Alice A. Macomber School  
1/3/83 - 6/30/19

**Cheryl Estrella**

Teacher Assistant – Alice A. Macomber School  
8/29/94 - 6/29/19

**Susanne Theriault**

Teacher – Westport Junior/Senior High School  
2/10/03 - 7/10/18



## A TRIBUTE

TO THE FOLLOWING WHO HAVE DEDICATED AT LEAST FIVE YEARS  
OF SERVICE TO THE TOWN OF WESTPORT

**David C. Cole**  
Planning Board  
4/9/13 - 7/29/19

**Marc DeRego**  
Planning Board  
4/8/14 - 4/12/19

**Carolyn Duby**  
Westport Cultural Council  
7/1/13 - 6/30/19



## **A TRIBUTE**

**TO THE FOLLOWING WHO HAVE DEDICATED AT LEAST FIVE YEARS  
OF SERVICE TO THE WESTPORT SCHOOL DEPARTMENT**

**Michael Concepcion**

Custodian – Alice A. Macomber School  
8/5/13 - 4/18/19

**Elizabeth Karam**

Part-Time Teacher Assistant – Westport Elementary School  
11/29/10 - 6/30/19

**Lisa Stanton**

Speech Language Pathologist -  
8/30/16 – 7/16/18





## ABOUT WESTPORT

**SETTLED:**

1670 - Incorporated July 2, 1787  
232 years old in 2019

**COUNTY:**

Bristol

**POPULATION:**

1950 - 4,987  
1960 - 7,185  
1970 - 9,313  
1980 - 13,604  
1990 - 13,241  
2000 - 14,206  
2010 - 15,516  
2015 - 14,623  
2019 - 15,116

**AREA:**

61 Square Miles - 33,900 acres (Road Mileage - approximately  
140 miles of accepted street, not including Routes 6, 88 & 177)

**HIGHEST ELEVATION  
ABOVE SEA LEVEL:**

240 Feet

**TAX RATE:**

Fiscal Year 2019 \$ 8.27  
Fiscal Year 2018 \$ 8.17  
Fiscal Year 2017 \$ 7.97  
Fiscal Year 2016 \$ 7.91  
Fiscal Year 2015 \$ 7.93  
Fiscal Year 2014 \$ 7.70  
Fiscal Year 2013 \$ 7.39  
Fiscal Year 2012 \$ 7.05  
Fiscal Year 2011 \$ 6.71  
Fiscal Year 2010 \$ 6.27  
Fiscal Year 2009 \$ 5.54  
Fiscal Year 2008 \$ 5.56

**FORM OF GOVERNMENT:**

Open Town Meeting - Annual Meeting 1st Tuesday in May  
Board Of Selectmen/Town Administrator

**ANNUAL TOWN ELECTION:**

2nd Tuesday in April

**HOSPITALS NEARBY:**

Charlton Memorial & St. Anne's in Fall River  
St. Luke's in New Bedford

**HUMAN SERVICES:**

Council on Aging  
Veterans Services

**HEALTH:**

Part-Time Community Nurse

**PUBLIC SAFETY:**

Full-Time Fire Department with two fire stations  
Trained Paramedics & EMT's provide emergency  
& ambulance service  
Full-Time Police Department

**UTILITIES:**

Electrical service provided by National Grid &  
NStar Electric Company  
Natural gas service provided by Liberty Utilities  
Land line telephone service provided by Verizon

**SCHOOLS:****Public:**

Elementary - Alice A. Macomber & Westport Elementary School  
Westport Junior/Senior High School  
Diman Regional Vocational Technical High School  
Bristol County Agricultural High School

**Private:**

Several private schools, nursery schools & day care centers

**CHURCHES:**

Three Catholic; two Congregational; one Methodist;  
one Quaker; one Independent Bible; one Pentecostal;  
and one Chapel (Christian Multi-Denominational)

**RECREATION:**

State Reservation - Horseneck Beach; thirty-five miles of

shoreline and ponds provide for boating; sailing; fishing and other water related sports; hunting; wide variety of seasonal programs and events under the jurisdiction of the Community Center Committee

### **POST OFFICES:**

Main Office - 649 State Road Route 6), 02790  
Central Village Station - 10 Adamsville Road, 02790  
Noquochoke Station - Old County Road, 02790  
Westport Point - Main Road, 02791



## **THE PEOPLE WHO REPRESENT YOU**

### **GOVERNOR**

#### **His Excellency, Charles Baker (R)**

Office of the Governor, Room 280  
Boston, MA 02133  
Website: [www.mass.gov/governor](http://www.mass.gov/governor)

### **SENATORS IN CONGRESS**

#### **The Honorable Elizabeth Warren (D)**

2 Russell Courtyard  
Washington, D.C. 20510 or  
JFK Federal Building, Room 2400  
15 New Sudbury Street  
Boston, MA 02203  
Website: [www.warren.senate.gov](http://www.warren.senate.gov)

#### **The Honorable Edward J. Markey (D)**

Russell Office Building, Rm.218  
Washington, D.C. 20510 or  
222 Millikin Boulevard, Suite 312  
Fall River, MA 02721  
Website: [www.markey.senate.gov](http://www.markey.senate.gov)

### **REPRESENTATIVE IN CONGRESS** **9TH DISTRICT**

#### **The Honorable William Keating (D)**

315 Cannon HOB  
Washington, D.C. 20515 or  
558 Pleasant Street, Suite 309  
New Bedford, MA 02740  
Website: [www.keating.house.gov](http://www.keating.house.gov)

**SENATOR IN GENERAL COURT**  
**1ST BRISTOL DISTRICT**

**The Honorable Michael J. Rodrigues (D)**  
State House Room 167, Boston, MA 02133 or  
One Government Center, Fall River, MA 02720  
Somerset Town Hall, 140 Wood Street  
Somerset, MA 02726  
E-mail: [michael.rodrigues@masenate.gov](mailto:michael.rodrigues@masenate.gov)

**REPRESENTATIVE IN GENERAL COURT**  
**8TH BRISTOL DISTRICT**

**The Honorable Paul A. Schmid, III (D)**  
State House, Room 473F, Boston, MA 02133 or  
One Government Center, Fall River, MA 02720  
E-mail: [paul.schmid@mahouse.gov](mailto:paul.schmid@mahouse.gov)

**BRISTOL COUNTY COMMISSIONERS**

Paul B. Kitchen  
John R. Mitchell  
John T. Saunders

P.O. Box 208  
Taunton, MA 02780  
(508) 824-9681

Website: [www.countyofbristol.net](http://www.countyofbristol.net)

**ELECTED OFFICIALS - 2019**

**SELECTMEN**

Steven J. Ouellette  
Brian T. Valcourt  
Ann Boxler  
Richard W. Brewer  
Shana M. Shufelt

**TERM EXPIRES**

2020  
2020  
2021  
2021  
2022

**TOWN CLERK**

Marlene M. Samson

2020

**MODERATOR**

Steven W. Fors

2022

**TREASURER**

Brad C. Brightman

2020

**COLLECTOR OF TAXES**

Susan E. Brayton

2020

**ASSESSORS**

Michael L. Castro  
Sue Ann McDermott  
Stephen J. Medeiros

2020  
2021  
2022

**BOARD OF HEALTH**

Maurice E. May

2020

Philip Weinberg	2021
Tanja E. Ryden	2022

### **SCHOOL COMMITTEE**

Nancy Rioux	2020
Antonio Viveiros	2021
Nancy Stanton-Cross	2021
Michelle L. Orlando	2022
Melissa M. Pacheco	2022

### **REGIONAL SCHOOL COMMITTEE**

Paul Jennings	2020
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### **FISH COMMISSIONERS**

George Yeomans	2020
Everett Mills	2021
John D. Reynolds	2022

### **CONSTABLES**

Arthur G. Caesar	2020
William Allen	2020

### **LIBRARY TRUSTEES**

### **TERM EXPIRES**

Pauline B. Dooley	2020
Zachary D. Rioux	2020
Carol Schene	2021
Paul Cabral (Resigned 5/20/19)	2021
Carol E. Gattozzi (Appointed 7/20/19)	2020
Craig J. Dutra	2022
Joseph E. Ingoldsby	2022

### **LANDING COMMISSIONERS**

Newton P. Millham,	2020
Carl Tripp	2021
Jefferson L. Bull	2021
Alexandra R. Sullivan	2022

### **HOUSING AUTHORITY**

Elizabeth A. Collins	2020
Veronica F. Beaulieu	2021
Judith Ann Menard	2022
Zachary S. Rioux	2024
(Lois Spirlet - State Appointed)	

### **PLANNING BOARD**

James P. Watterson	2020
David C. Cole (Resigned)	2021
William F. Sheahan (Appointed)	2020
James T. Whitin	2022
Marc DeRego (Resigned)	2023
John K. Bullard (Appointed)	2020
Robert F. Daylor	2024

### **BOARD OF COMMISSIONERS**

## **OF TRUST FUNDS**

Maxwell Turner	2020
Dorothy Tongue	2021
Craig J. Dutra	2022



## **MUNICIPAL DIRECTORY**

### **TOWN OFFICES**

Assessors, Board of	508-636-1012
Board of Health	508-636-1015
(Transfer Station: Open - 8:30 a.m. to 3:00 p.m.	
Closed - Tuesday, Wednesdays & Holidays	
Recycling Center: Open - 8:30 a.m. to 3:00 p.m. Friday, Saturday & Sunday)	
Board of Selectmen	508-636-1003
Building Department (Wire, Gas & Plumbing)	508-636-1035
Cable Public Access Office	508-636-1038
Cemetery Department	508-636-1025
Conservation Commission/Soil Board	508-636-1019
Highway Department	508-636-1020
Housing Assistance Office	774-264-5126
Planning Board	508-636-1037
Recreation	774-264-5181
Registrar of Voters	508-636-1001
Tax Collector	508-636-1010
Town Accountant	508-636-1040
Town Administrator	508-636-1150
Town Clerk	508-636-1000
Town Treasurer	508-636-1007
Zoning Board of Appeals	508-636-1041

### **PUBLIC SAFETY (BUSINESS NUMBERS)**

Animal Control Officer	774-264-5129
Emergency Management	508-672-0721
Fire Department - Central Village	508-636-1110
Fire Department - Briggs Road	508-672-0721
Harbormaster	508-636-1105

Police Department (Non-Emergency)	508-636-1122 or 508-636-1123
Shellfish Warden/Wharfinger	508-636-1105
State Police (Dartmouth)	508-993-8373
<b><u>HUMAN SERVICES</u></b>	
Citizens for Citizens	508-672-2221
Council on Aging/Senior Center	508-636-1026
Housing Authority	508-675-2039
Senior Social Day Care Program	508-636-1027
Town Library	508-636-1100
Town Nurse	508-636-1030
Veteran's Office	508-636-1028
<b><u>SCHOOL DEPARTMENT</u></b>	
Administration Building	508-636-1140
Alice A. Macomber School	508-678-8671
Superintendent of Schools	508-636-1137
Westport Elementary School	508-636-1075
Westport High School	508-636-1050
<b><u>EMERGENCY ONLY</u></b>	
Ambulance, Fire, Police	911
Massachusetts Poison Information Center	1-800-682-9211

## **ANNUAL REPORT OF THE TOWN CLERK**

### **VITAL STATISTICS**

BIRTHS.....	81
MARRIAGES.....	75
DEATHS.....	151
POPULATION.....	15,116
NUMBER OF VOTERS.....	12,072

### **LICENSES ISSUED BY THE TOWN CLERK 2019**

<b><u>Dog Licenses</u></b>	<b>Amount</b>
Individual	791
Kennel	11
Amount Paid to Treasurer	\$ 9,285.00

<b><u>Dog Violations/Late Fees</u></b>	
Amount Paid to Treasurer	\$ 0.00

<b><u>Beach Stickers</u></b>	
Amount Paid to Treasurer	\$ 81,880.00

<b><u>State Boat Ramp (Route 88)</u></b>	
Amount Paid to Treasurer	\$ 7,875.00

Shellfish Permits

Commercial Shellfish	48
Commercial Student	0
Family Shellfish	309
Senior Citizen Shellfish	216
Non-Resident Shellfish	25
14-Day Shellfish	7
Duplicate Licenses	2
Amount Paid to Treasurer	\$ 28,295.00

Scallop Permits

Commercial Scallop	0
Special Commercial Scallop	0
Family Scallop	5
Senior Citizen Scallop	1
Non-Resident Scallop	0
Duplicate Scallop	0
Amount Paid to Treasurer	\$ 260.00

Miscellaneous Fees

Amount Paid to Treasurer \$ 30,594.00

Marijuana Violations

Amount Paid to Treasurer \$ 0.00

False Alarm Violations

Amount Paid to Treasurer \$ 0.00

Waterways Violations

Amount Paid to Treasurer \$ 400.00

Noise By-Law Violations

Amount Paid to Treasurer \$ 0.00

Auctioneers Licenses 2019

FEE \$40.00

(License Expires One Year from Date of Issue)

ISSUED: 0

Gasoline Registration Renewals 2019

FEE \$20.00

(Due: On or before April 30th) ISSUED 14

Junk Collectors Licenses 2019

FEE \$30.00

(License Expires May 1, 2020)

Mid City Scrap Iron & Salvage	548 State Road
Robert J. Desmarais	560 Highland Avenue
A & E Metals, Inc.	449 American Legion Highway
Pine Hill Equipment Repair	667 Pine Hill Road



**Raffle-Bazaar Permits 2019**

FEE \$25.00

(License Expires One Year from Date of Issue)

Bishop Stang High School of the Fall River Diocese  
Westport Land Conservation Trust Inc.  
Dharma Voyage Inc.  
Westport River Watershed Alliance  
St. John the Baptist Church  
Westport Art Group Inc.  
Shellfish Propagation Gift Fund  
Westport Music Boosters Association  
St. Philomena School

**Justice Of The Peace**

Gerald Coutinho  
110C Pettey Lane

Barbara Medeiros  
6 Village Way

**ANNUAL REPORT OF THE BOARD OF SELECTMEN**

The Board of Selectmen are pleased to report that 2019 was a busy and rewarding year. Early in the year there was significant focus on the work of the Department of the Treasurer. A December Special Town Meeting brought in a consultant who was hired to remove the work backlog, which was nearly 18 months behind, train the staff and make recommendations to change processes and procedures in the department. The Board of Selectmen monitored the work of the consultant while also taking action to change the Treasurer from an elected to appointed position. The work was successful and by late in the year the existing staff were able to consistently perform their duties in a timely manner.

Shana Shufelt was re-elected and continued as Chair, with Brian Valcourt serving as the Vice Chair and Ann Boxler remaining Clerk. Town Meeting implemented a number of new By-Laws including provisions for recalling an elected official and the formation of an Audit Committee. Throughout the year the Selectmen implemented a policy to change the way bill warrants are processed, welcomed a new Veteran's Service Officer (Carol Freitas), supported staff changes in the Tax Collectors office as we welcomed Sue Brayton to the elected position.

The general theme of 2019 might be the change in municipal property. We broke ground on the new Middle High School, purchased the adjacent Westport Camping Grounds and demolished the Main Road Police station. We continued in our commitment to encourage Open Space, Agriculture and Conservation and supported many projects including the conversion of the former St. Vincent De Paul property to Westport Woods, working closely with our partners, the Westport Land Conservation Trust, Buzzards Bay Coalition and the Westport River Watershed Alliance, along with many Town boards and committees. Noquochoke Village opened and a solar farm opened on the site of the former landfill.

The Town continues to face significant financial issues. The police and fire chiefs are each asking for an increase of four new positions to cover a growing demand for services. The Highway department could use more hands while custodial services and building maintenance are not able to keep up with the demands related to our aging buildings. The Council on Aging, Library, Recreation, Veterans Services and Marine Services departments are all providing stellar service to the community while navigating through a lack of adequate funding. The Town financial departments lack modern software applications that could provide improved efficiencies through the integration of functions. All Town departments work within tight constraints and are able to continue their levels of service through the hard work and dedication of so many of our employees.

We have had a busy year in Westport and look forward to continuing to move our community forward.

Respectfully submitted,

Shana Shufelt, Chair

## **APPOINTMENTS 2019**

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Timothy J. King	Town Administrator	6/30/2020
James K. Hartnett	Assistant Town Administrator for Planning	6/30/2021
Denise I. Bouchard	Secretary to the Board of Selectmen	
Lucy R. Tabit	Administrative Assistant/Confidential Clerk	
Keith A. Pelletier	Police Chief	
Brian R. Legendre	Fire Chief	
Christopher Gonsalves	Highway Surveyor	6/30/2023
Theresa M. Provencal	Town Accountant	
Susan Branco	Library Director	
Beverly Bisch	Council on Aging Director	
Christopher Leonard	Director of Marine Services	
Gary A. Tripp	Assistant Director of Marine Services	
Keith J. Novo	Information Technology Director	
Denise Bouchard	Parking Clerk	
Wayne Collins	Caretaker Maintenance Specialist Town Hall, Annex, Police Station	
Kopelman and Paige	Town Counsel	At Will
Brian R. Legendre	Emergency Management Director	6/30/2021
Donna Lambert	Animal Control Officer/Animal Inspector	6/30/2020
Nicholas Vidmar	Assistant Animal Control Officer	6/30/2020
Joseph Reis	Animal Inspector	6/30/2020
Carol J. Freitas	Veterans Service Agent	4/30/2021
Carol J. Freitas	Graves Registration Officer	6/30/2021
Ronald Costa	Citizens for Citizens Representative	6/30/2020
Christopher Leonard	Parking Enforcement Officer	6/30/2020
Raymond W. White	Sealer of Weights & Measures	6/30/2020
Linda L. Correia	Water Certifying Officer	6/30/2020
John D. Enloe	Cross Connection Surveyor/Backflow Device Tester	6/30/2020
Ralph G. Souza	Building Commissioner	
William Plamondon	Assistant Wire Inspector	6/30/2020
Dane R. Winship	Assistant Wire Inspector	6/30/2020
Paul Burke	Alternate Per Diem Wire Inspector	6/30/2020
Joseph Ferreira	Plumbing Inspector (by Building Inspector)	6/30/2020
Joseph Ferreira	Gas Inspector (by Building Inspector)	6/30/2020
Jason Camara	Assistant Plumbing/Gas Inspector	6/30/2020
Lt. Paul Holden	Sworn Liquor Licensing Agent to the BOS	6/30/2020

### MISCELLANEOUS POSITIONS AND/OR OFFICIALS

<u>Name</u>	<u>Position</u>
Timothy J. King	Chief Procurement Officer
James K. Hartnett	Alternate Chief Procurement Officer
Timothy J. King	Affirmative Action Officer
James K. Hartnett	Alternate Affirmative Action Officer
Timothy J. King	National Organization on Disability Representative

James K. Harnett	Alternate National Organization on Disability Representative
Timothy J. King	Americans with Disabilities Act Coordinator
James K. Hartnett	Alternate Americans with Disabilities Act Coordinator
Timothy J. King	Municipal Liaison to the State Ethics Commission
James K. Hartnett	Alternate Municipal Liaison to the State Ethics Commission
Joshua Brum	Municipal Census Supervisor
Brian R. Legendre	Municipal Coordinator of the "Right to Know" Law
Brian Legendre	Waterways Oil Spill Coordinator
Brad C. Brightman	Custodian of Tax Title Properties
Paul Duhon	E-911 Coordinator
Steven J. Ouellette	Railroad Commissioner
Steven J. Ouellette	Westport River Watershed Council
Brad C. Brightman	Southeastern Massachusetts Health Group Representative
Timothy J. King	Southeastern Massachusetts Health Group Rep. Alternate
James K. Hartnett	Southeastern Massachusetts Health Group Rep. Alternate
Steven J. Ouellette	MBTA Growth Management Task Force
Timothy J. King	Health Insurance Portability & Accountability Act Coordinator
James K. Hartnett	Alt. Health Insurance Portability & Accountability Act Coordinator
Richard W. Brewer	Bristol County Advisory Board
Bernadette M. Oliver	Wellness Coordinator, SE Mass Health Group (SMHG)
Shana M. Shufelt	Selectmen's Representative to the Sick Leave Bank Committee
Theresa Provencal	Selectmen's Representative to the Sick Leave Bank Committee
Antone C. Vieira Jr.	Diman 5 Year Strategic Planning Committee
Marlene Samson, Town Clerk	Principal Records Access Officer
Timothy J. King, Town Administrator	Secondary Records Access Officer
Brian Legendre, Fire Chief	Secondary Records Access Officer
Christopher Capone, ConCom Agent	Secondary Records Access Officer
James Hartnett, Asst.TA/Town Planner	Secondary Records Access Officer
Theresa Provencal	Secondary Records Access Officer
Keith Pelletier, Police Chief	Secondary Records Access Officer

### ADA TRANSITION PLAN COMMITTEE

Dr. Gary Reese (School Representative)	6/30/2020
Michelle Orlando (School Representative)	6/30/2020
Karen Powell (Fin Com Representative)	6/30/2020
Gary Carreiro (Fin Com Representative)	6/30/2020
Brian Gallagher (Com Disability Rep)	6/30/2020
Anders Newcomer (Com Disability Rep)	6/30/2020
Stanley Cornwall (Com Disability Rep)	6/30/2020
Richard W. Brewer (BOS Representative)	6/30/2020
Vacancy (BOS Representative)	6/30/2020

### AGRICULTURAL/OPEN SPACE PRESERVATION TRUST FUND COUNCIL (3 YEAR TERM)

Kevin Rioux (Fin Com)	6/30/2022	Brian T. Valcourt (BOS)	6/30/2020
Jason Powell (Con Com)	6/30/2022	David Cole (At-Large)	6/30/2022
Norman Anderson (Ag Com)	6/30/2022	Dudley Millikin (WLCT)	6/30/2022
Leone Farias (At Large)	6/30/2022	Vacancy (C.I.P.C.)	
Vacancy (Planning Bd)			

### AUDIT COMMITTEE (3 YEAR TERM)

Karen Raus (Fin Com)	6/30/2022	Richard W. Brewer (BOS)	6/30/2021
Michelle Orlando (School Com)	6/30/2021	Cynthia Brown (At-Large)	6/30/2020

Vacancy (At-Large)

**BEACH COMMITTEE (3 YEAR TERM)**

Wilfred St. Michel	6/30/2021	Sean Leach	6/30/2020
Leone Farias	6/30/2021	Constance Gee	6/30/2020
William Underwood	6/30/2022		

**BIKE/WALKING PATH COMMITTEE (1 YEAR TERM)**

Keith MacDonald	6/30/2020	Gail Roderigues	6/30/2020
Bette Low	6/30/2020	Mark A. Hosley	6/30/2020
Steven J. Ouellette	6/30/2020	2 Vacancies	

**BOARD OF APPEALS**

**5 Year Terms – Regulars**

Peter M. Borden	6/30/2023
Constance Gee	6/30/2024
Gerald Coutinho	6/30/2022
Roger Menard	6/30/2020
Barbara Pontolilo	6/30/2024

**1 Year Term - Associates**

Raymond Elias	6/30/2020
Vacancy	

**BUZZARDS BAY ACTION COMMITTEE (1 YEAR TERM)**

Brian T. Valcourt (BOS) 6/30/2020  
James K. Hartnett (Alternate Town Administrator) 6/30/2020

**CABLE ADVISORY BOARD (1 YEAR TERM)**

Robert Daylor (Planning Bd)	6/30/2020	Nancy Stanton-Cross (School Rep)	6/30/2020
Donald Krudys	6/30/2019	Steven J. Ouellette (BOS Rep)	6/30/2020
James LeBelle, Sr.	6/30/2020	John E. Miller	6/30/2020
Robert J. Oliveira	6/30/2020	Donald T. Krudys	6/30/2020

**CAMP GROUND USE COMMITTEE (TERMS VARY)**

Brian T. Valcourt (BOS)	6/30/2020	Karin Bergeron (COA Rep)	6/30/2020
Dana Stewart (Recreation)	6/30/2020	Nancy Stanton-Cross (School Com)	6/30/2020
Jeffrey Wade (At-Large)	6/30/2021	Frank McDonough (At-Large)	6/30/2022
Martin Costa (At-Large)	6/30/2020		

**CAPITAL IMPROVEMENT PLANNING COMMITTEE (1 YEAR TERM)**

Richard Brewer (Selectmen's Representative)	6/30/2020
Antonio Viveiros (School Committee Representative)	6/30/2020
Timothy J. King (Town Administrator)	6/30/2020
Brad C. Brightman (Town Treasurer)	6/30/2020
Michael Castro (Assessor's Representative)	6/30/2020
Theresa Provencal (Town Accountant)	6/30/2020
Thomas Schmitt (Finance Committee Representative)	6/30/2020
Muriel T. Kokoszka (Banking, Finance, etc. Representative)	6/30/2020

James K. Hartnett (Alternate Town Administrator)	6/30/2020
Vacancy (Construction Representative)	
Vacancy (Business Representative)	

### COMMISSION ON DISABILITY (3 YEAR TERM)

Raymond L. Phenix (Elected or Appointed Official)	6/30/2022
Stanley Cornwall (Family Member Representative)	6/30/2020
Kim Legendre	6/30/2021
Anders Newcomer	6/30/2021
Rose Rego	6/30/2020
Martin W. Costa	6/30/2021
Brian C. Gallagher, Chair	6/30/2020

### COMMUNITY PRESERVATION COMMITTEE (TERMS VARY)

Hugh Morton (Finance Committee Representative)	6/30/2020
Elizabeth A. Collins (Housing Authority Representative)	6/30/2021
Janet Jones (Historical Commission Representative)	6/30/2022
Timothy Gillespie (Recreation Commission Representative)	6/30/2020
John Bell (At Large)	6/30/2020
Dale Weber (At Large)	6/30/2020
Betty Slade (At Large)	6/30/2020
James Watterson (Planning Board Representative)	6/30/2020
Vacancy (Conservation Commission Representative)	

### CONSERVATION COMMISSION/SOIL CONSERVATION BOARD (3 YEAR TERM)

Philip Weinberg	6/30/2022	Grace Greenwood	6/30/2021
Jason Powell	6/30/2022	Burton B. Bryan	6/30/2021
Jacob McGuigan	6/30/2021	Kevin Carter	6/30/2020
Paul Joncas	6/30/2020		

### CONSTABLES (3 YEAR TERM – CIVIL PROCESS ONLY)

Herve W. Vandal Jr.	6/30/2022
Joseph Migliori	6/30/2021

### COUNCIL ON AGING (3 YEAR TERM)

Marcia W. Liggin	6/30/2022	Robert Bergeron	6/30/2022
Muriel T. Kokoszka	6/30/2020	Catherine E. Davis	6/30/2022
William Gifford	6/30/2022	Karin Bergeron	6/30/2022
Irene Buck	6/30/2020		
Ann E. Boxler (Ex Officio)	6/30/2021		

### EDUCATIONAL FUND COMMITTEE (2 YEAR TERM)

Nancy Rioux (School Committee Rep.)	6/30/2020
Dr. Gary Reese (School Superintendent)	6/30/2020
Tracy Priestner (Finance Committee Rep.)	6/30/2019
Brad C. Brightman (Town Treasurer)	6/30/2019
Vacancy (At-Large)	

### ENERGY COMMITTEE (1 YEAR TERM)

A. Max Kohlenberg	6/30/2020	Brian T. Valcourt (BOS)	6/30/2020
Walter Barnes	6/30/2020	Carroll Brownlee	6/30/2020
Rick Malis	6/30/2020	Charles Baron (FinCom Rep)	6/30/2020
Vacancy			

### (3) FENCE VIEWERS (3 YEAR TERM)

Donald G. Davidson, Jr.	6/30/2020
2 Vacancies	

### HARBOR ADVISORY COMMITTEE (1 YEAR TERM)

John Azevedo	6/30/2020	John W. Borden	6/30/2020
Milton B. Adams	6/30/2020	Edward Carey	6/30/2020
Alexander Preston	6/30/2020		

### ASSISTANT HARBORMASTER (1 YEAR TERM)

Jonathan Paul	6/30/2020	Gary A. Tripp	6/30/2020
James Perry	6/30/2020	Richard B. Earle	6/30/2020
Glenn Tripp	6/30/2020	Asa Beaumont Mills	6/30/2020
Richard Hart (Unpaid Volunteer)	6/30/2020	Ransom Morse	6/30/2020

### HISTORICAL COMMISSION (3 YEAR TERM)

#### Regular

Beverly Schuch	6/30/2022
Henry W. Swan	6/30/2021
Janet Jones	6/30/2021
William Kendall	6/30/2021
Ruddick C. Lawrence, Jr.	6/30/2022
Michael Walden	6/30/2021
Caroline Bolter	6/30/2020

#### Alternates

David H. Paddock	6/30/2021
Garrett Stuck	6/30/2021

### HOUSING REHAB ADVISORY COMMITTEE

Vacancy (Grant Manager)	Elizabeth A. Collins (Housing Authority Rep.)
Ralph Souza (Building Inspector)	Vacancy (Planning Board Rep.)
Vacancy (Council on Aging Rep.)	Vacancy (Conservation Comm. Rep.)
Vacancy (Board of Health Rep.)	Ann E. Boxler (Board of Selectmen Rep.)

### LONG-TERM PLANNING TOWN BUILDING EVALUATION COMMITTEE (3 YEAR TERM)

William Gifford	6/30/2020
Robert R. Rebello	6/30/2020
Donald G. Davidson, Jr.	6/30/2020
Nancy Rioux (School Com Rep.)	6/30/2021

## PERSONNEL BOARD (3 YEAR TERM)

Cynthia Brown  
Gary Carreiro (FinCom Rep)  
Vacancy

6/30/2022  
6/30/2022

Greg Hardoby  
Vacancy

6/30/2022

## POLICE DEPARTMENT

### Chief of Police

Keith A. Pelletier

### Administrative Assistant

Hillary Harris

### Lieutenants

John J. Bell  
Thomas Plourde

Paul E. Holden

### Sergeants

Scott Arrington  
Gary L. Cambra  
John P. Couto

Christopher Dunn  
Christopher M. Mello

### Regular Police Officers

David Arruda  
Barry F. Beaulieu  
Scott N. Davis  
Jeremy Dellecese  
Kyle J. Fernandes  
Nicholas B. Frustaci  
Fernando A. Goncalves  
Michael Jacques  
David M. Leite  
Jarrod M. Levesque  
Corey Mack

Jeffrey F. Majewski  
Alberto Medina Jr.  
Bryan C. McCarthy  
Ryan Nickelson  
Todd Oliver  
Robert Rebello  
Robert J. Reed  
Luc Sauvé  
David Simcoe  
Cody A. Smith  
Douglas Wenson

### E-911 Dispatchers

Jennifer J. Scott  
Amy-Lyn Smiddy

Sara Beth Carvalho  
Keara Enos

### Reserve Police Officers

Ryan Boyd  
Antonio Cestodio  
Keara Enos  
Michael Kelley  
Stephen D. Kovar Jr.  
Francois Napert III  
Keith J. Novo  
Tyler Oliveira  
Andrew Pelletier

Scott Raudonaitis  
Richard J. Rodrigues  
Michael R. Roussel  
Cody Silva  
Michael D. Silvia  
Amy Lynn Smiddy  
Brian D. Souza  
Samuel E. Teixeira  
Sarah Zielinski

## POLICE STATION BUILDING COMMITTEE (NO EXPIRATION)

Timothy J. King  
Police Chief Keith Pelletier  
Troy Spirlet

William Gifford  
Warren Messier  
James K. Hartnett (Alternate)

### PUBLIC SAFETY STAFFING COMMITTEE (1 YEAR TERM)

Richard W. Brewer (Board of Selectmen Rep.)	6/30/2020
Timothy J. King (Town Administrator)	6/30/2020
Hugh Morton (Finance Committee Rep.)	6/30/2020
Keith A. Pelletier (Police Chief)	6/30/2020
Brian R. Legendre (Fire Chief)	6/30/2020

### PUBLIC WEIGHER (1 YEAR TERM)

Jason Fonseca	Mid City Steel, 548 State Road	6/30/2020
Mark Gitlin	Mid City Steel, 548 State Road	6/30/2020
Abraham Melendez	Mid City Steel, 548 State Road	6/30/2020
Chris Keissing	Mid City Steel, 548 State Road	6/30/2020
Leonardo Reis	Mid City Steel, 548 State Road	6/30/2020
Ana Hubright	Mid City Steel, 548 State Road	6/30/2020
Scott Smith	Excel Recycling, 37 Charlotte White Road	6/30/2020
Charlene Garcia	Excel Recycling, 37 Charlotte White Road	6/30/2020
Eric Abate	A & E Metals, 449 American Legion Hwy.	6/30/2020
Paulo Chaves	A & E Metals, 449 American Legion Hwy.	6/30/2020
Amy Abate	A & E Metals, 449 American Legion Hwy.	6/30/2020
Claudine Lopes	A & E Metals, 449 American Legion Hwy.	6/30/2020
Tiffany Briere	A & E Metals, 449 American Legion Hwy.	6/30/2020
Kayleigh McConnell	A & E Metals, 449 American Legion Hwy.	6/30/2020

### RECREATION COMMISSION (3 YEAR TERM)

George R. Cataldo	6/30/2022	Timothy Gillespie	6/30/2020
Renee Dufour	6/30/2021	Erik T. Reis	6/30/2021
Rebecca T. Leverett	6/30/2021	Amanda Deane	6/30/2022
Vacancy			

### REGISTRARS OF VOTERS (3 YEAR TERM)

<u>Democrats</u>		<u>Republican</u>	
Marlene Samson	4/1/2020	Wilma Woodruff	4/01/2021
Elizabeth A. Collins	4/1/2021	Arthur Caesar	4/01/2020

### SAFETY REGULATION BOARD (1 YEAR TERM)

(Art. 30 - Section 1, 1978)

Steven J. Ouellette, Selectmen's Representative	6/30/2020
Christopher Gonsalves, Highway Surveyor	6/30/2020
Vacancy (At-Large)	

### SHELLFISH ADVISORY COMMITTEE (1 YEAR TERM)

Kenneth Manchester	6/30/2020	John W. Borden, Jr.	6/30/2010
Richard E. Smith	6/30/2020	Ronald P. Savaria	6/30/2020
Dora Atwater Millikin	6/30/2020		

### DEPUTY SHELLFISH CONSTABLE (3 YEAR TERM)



Jonathan Paull	6/30/2022	Gary Tripp	6/30/2021
Asa Beaumont Mills	6/30/2022	Ransom Morse	6/30/2020
Gary Sherman (Special Deputy Shellfish Constable)		Glenn Tripp	6/30/2022
Robert Pierce (Special Deputy Shellfish Constable)		James Perry	6/30/2022
Daniel P. Sullivan	Honorary		

### SRPEDD & SRTA (1 YEAR TERM)

Steven J. Ouellette	SRPEDD - Selectmen's Representative
James Whitin	SRPEDD - Planning Board Representative
Brian T. Valcourt	SRTA - Selectmen's Representative
James K. Hartnett	SRTA – Selectmen's Alternate Representative
James K. Hartnett	Joint Transportation Planning Group (JTPG)
Vacancy (JTPG Alternate)	

### TAX INCENTIVE PROGRAM COMMITTEE (1 YEAR TERM)

Sue Ann McDermott (Board of Assessors Representative)	6/30/2020
Steven J. Ouellette (Board of Selectmen Representative)	6/30/2020
Brad C. Brightman (Town Treasurer)	6/30/2020
Charles Baron (Finance Committee Representative)	6/30/2020
Cynthia Brown	6/30/2020
Vacancy (Planning Board Representative)	
Vacancy (WEDTF Representative)	

### TOWN BEACH LIFEGUARDS

Summer 2019

Evan Audette	Head Lifeguard
Joseph S. Matrisciano	Lifeguard
Max Trojano	Lifeguard
Julia Vasconcellos	Lifeguard
Miranda M. Howayeck	Lifeguard
Sam Trojano	Lifeguard
Alisha M. Rego	Lifeguard
Nicolas Howayeck	Lifeguard
Xander Schenck	Lifeguard
Jared R. Lankowski	Lifeguard

### TOWN SCHOOL BUILDING COMMITTEE (NO EXPIRATION)

Mitchell Aho	Tracy Priestner
Dianne Baron	Kevin Rioux
Jon Bernier	Dr. Gary Reese
David T. Cass	Shana M. Shufelt
Michael Duarte	Nancy Stanton-Cross
William Gifford	Antone C. Vieira Jr.
James Hartnett	Antonio Viveiros
Timothy J. King	Jeff Wade
Joseph Pacheco	

### WESTPORT AFFORDABLE HOUSING TRUST FUND (2 YEAR TERM)

Elizabeth A. Collins	6/30/2021	Warren M. Messier	6/30/2021
Ann E. Boxler	6/30/2021	Betty-Ann Mullins	6/30/2021
James P. Sabra	6/30/2021	Henry D. Lanier	6/30/2021
David Cameron West	6/30/2021		

### WESTPORT AGRICULTURAL COMMISSION

<u>3 Year Terms - Regulars</u>		<u>1 Year Term - Alternates</u>	
Raymond Raposa, Chair	6/30/2021	Tina Nowell	6/30/2020
Shirley D'Agostinho Robbins	6/30/2020	Raymond Elias	6/30/2020
Thomas Barrett	6/30/2021	Sherilyn F. Mahoney	6/30/2020
Norman Anderson	6/30/2022	Katie Nemeth	6/30/2020
Jacqueline White	6/30/2022	(Vacancy)	
Seth Lewis	6/30/2020		
(Vacancy)			

### WESTPORT CITIZENS BETTERMENT COMMITTEE (1 YEAR TERM)

Shirley Desrosiers	6/30/2019	Leone Farias	6/30/2019
Patricia Kershaw	6/30/2019	Vacancy	
Peter Berube	6/30/2019		

### WESTPORT CULTURAL COUNCIL (2-3 YEAR TERMS)

Gay Gillespie	6/30/2021	Rosemary Melli	6/30/2022
Laura Bennett	6/30/2021	Ruddick C. Lawrence, Jr.	6/30/2020
Ned B. Daniels	6/30/2022	Lisa A. Arnold	6/30/2020
Ruth Bourns	6/30/2022	Alexandra Whitney	6/30/2022
Laurie Bullard	6/30/2021		

### WESTPORT ECONOMIC DEVELOPMENT TASK FORCE (1 YEAR TERM)

Steven J. Ouellette (Board of Selectmen Representative)	6/30/2020
Timothy J. King (Ex Officio)	6/30/2020
James K. Hartnett (Alternate TA)	6/30/2020
James W. Coyne, Jr.	6/30/2020
Robert Daylor (Planning Board Representative)	6/30/2020
Maury May	6/30/2020
Elizabeth A. Collins	6/30/2020
Benjamin Wolbach	6/30/2020
Cynthia Brown	6/30/2020

### BONDS

Town Treasurer	\$150,000.00
Tax Collector	\$150,000.00
Town Clerk	\$ 15,000.00

### ONE-DAY LIQUOR LICENSES

Issued 20 (\$50.00 ea.)

### TRAILER PERMITS

Issued 87 (\$60.00 ea.)

### HIX BRIDGE PERMITS

Issued 426 (\$10.00 ea. 1/1/19 – 6/30/19 \$20.00 ea. 7/1/19 - 12/31/19)

### ENTERTAINMENT LICENSES

Issued 12 (\$150.00 ea.)

### COMMON VICTUALLERS LICENSES

Issued 69 (\$75.00 ea.)

### INNHOLDER'S LICENSES

Issued 4 (\$50.00 ea.)

### AUTOMATIC AMUSEMENT LICENSES

Issued 7 (\$20.00 per machine)

### TOTAL COLLECTED

(Fees & Miscellaneous)

\$178,082.11



## **2019 MOTOR VEHICLE LICENSES**

### CLASS I (New)

JP Trailer Manufacturing

758 State Road

### CLASS II (Used)

"A" Auto Sales

644 State Road

Advanced Motors Sales & Service

735 State Road

Amaral Bus/Truck Sales & Service

1090 State Road

AutoPlus Motorcars

729 State Road

Beaulieu's Garage

497 Sanford Road

Charlie's Auto

956 State Road

Dan's Auto Sales

559 State Road

Distinctive Autobody, Refinishing & Sales, Ltd.

1121 State Road

Ferreira's Auto Body & Sales	85 Forge Road
Ferreira's Auto Sales & Marine Annex	1115 State Road
Ferrine's Sales & Service	914 State Road
Frank E. Brayton, Jr. Auto Sales & Service, Inc.	626 Adamsville Road
G & S Used Auto Sales	924 State Road
Glenwood Auto Sales	10 Glenwood Avenue
Greenwood Park Motors, Inc.	25 Arlington Avenue
G. Souza's Hillside Motors	800D American Legion Highway
Hart Auto Sales	431A Main Road
Henry's Diesel Performance Plus, Inc.	867 State Road
Hometown Motors	620 Sanford Road
Horseneck Auto Sales, Inc.	683A American Legion Highway
J & L Pond View Auto Sales Corp.	909 State Road
J.B.S. Towing Services Corp.	505 State Road
JK & Sons's Auto Sales, Inc.	585 State Road
John Soares Village Garage, Inc.	660 Main Road
John Soares Village Garage, Inc.	660A Main Road
Leclairs Auto Sales	702 State Road
Messier Motors, Inc.	972 State Road
Mid Town Motorsports	757 State Road
Mike's Auto	983 State Road
Norwest Auto Sales, Inc.	280 State Road
Nu-way Auto Sales	837 State Road
Prestige Auto Mart Inc.	1175 State Road
R & R Auto Body & Sales	800A American Legion Highway
RJM Motors	718 State Road
Rob's Auto Care, Inc.	500 Adamsville Road
S & K Auto Sales	1016A State Road
SoMa Imports, Inc.	15A High Street
State Road Auto Sales, Inc.	327 State Road
State Road Auto Sales, Inc. Annex 1	851C State Road
Tech Auto World, LLC	237B State Road
Thad's Auto Salvage, Inc.	37 Charlotte White Road
3D Auto Sales Inc.	575 State Road
Westport Auto Center	1018 State Road
Westport Auto & RV Center	1058 State Road
Windmill Cycles	61 Hix Bridge Road

### CLASS III (Junk)

Lantic Salvage, Inc.	58 Charlotte White Road
Mid-City Scrap Iron, Inc.	548 State Road
Robert J. Desmarais	560 Highland Avenue
Thad's Auto Salvage, Inc.	37 Charlotte White Road

### GARAGE & SERVICE STATION REPAIR LICENSES

Adamsville Garage	626 Adamsville Road
Advanced Motors Sales & Service	735 State Road
Amaral Bus/Truck Sales & Service	1090 State Road
Barry's Mobile Automotive	137 Forge Road
Beaulieu's Garage	497 Sanford Road
Charlie's Auto	956 State Road
Distinctive Autobody & Refinishing & Sales, Ltd.	1121 State Road
East Coast RV & Auto Repair	131 Old Bedford Road
Ferreira's Auto Body & Sales	91 Forge Road
Five Star Collision Inc.	683A American Legion Highway
Four Square Village Garage	618 Sanford Road

Genie Auto Repair	800E American Legion Highway
Glenwood Auto Detailing	10 Glenwood Avenue
G. Souza's Hillside Motors, Inc.	800D American Legion Highway
Hart Auto Body	431 Main Road
Henry's Diesel Performance Plus Inc.	867 State Road
Integrated Street Performance	800B American Legion Highway
J.B.S. Towing Services	505 State Road
Joe's Auto Repair	468 American Legion Highway
John Soares Village Garage, Inc.	660 Main Road
Lou's Custom Exhaust	727 State Road
Macomber's Garage	1523 Drift Road
Magic Jeannie	775 State Road
Martin's Repair Shop	112 Sanford Road
Mendes Auto Repair	130 Plymouth Boulevard
Mid Town Motorsports, Inc.	757 State Road
Norwest Auto Sales, Inc.	280 State Road
Nu-Way Auto Repair	837A State Road
R & R Auto Body & Sales	800A American Legion Highway
Rob's Auto Care, Inc.	500 Adamsville Road
Roger's Automotive, Inc.	1121 State Road
Rte. 6 Gas	162 State Road
State Road Auto Sales Annex 1	851 State Road
Thad's Auto Salvage & Service	37 Charlotte White Road
Top Quality Auto Sales, Inc.	935 State Road
Westport Auto Center	1018A State Road
Westport Auto Clinic	422 Sanford Road
Westport Tire, Inc.	718 State Road
Whaling City Transit, Inc.	92 Sanford Road
Wilfrid's Garage, Inc.	427 Main Road
Windmill Cycles	61 Hix Bridge Road

## 2019 LIQUOR LICENSES

### PACKAGE GOODS STORE – ALL ALCOHOLIC

Briere's, Inc.	233 Sanford Road
Albert E. Lees, Inc. d/b/a Lees Supermarket	796-800 Main Road
S & H Supreme Liquor, Inc.	787 State Road
Supreme Westport Fuel, Inc d/b/a Supreme Gas	174 State Road
Raj P, Inc. d/b/a Westport Market	291 American Legion Highway
Westport Wine & Spirits Inc.	655 State Road

### PACKAGE GOODS STORE – WINES AND MALT

Cumberland Farms of Massachusetts, Inc. d/b/a Cumberland Farms No. 2234	596 State Road
Jay Maa Durga, Inc. d/b/a Harry's Country Store Inc.	646 American Legion Highway
Pine Hill Gas and Convenience, Inc.	929 Pine Hill Road
R & C Market d/b/a Village Market	151 State Road
Star Port Corp. d/b/a Star Country Store & Deli	526 Sanford Road

### RESTAURANT - ALL ALCOHOLIC

Badkitty Inc. d/b/a The Back Eddy	1 Bridge Road
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The Bayside Restaurant Inc.	1253 Horseneck Road
Bittersweet Restaurant Inc.	438-440 Main Road
P. & G. Bowling W., Inc. d/b/a Holiday Lanes	236 State Road
J & S Enterprises, Inc. db/a Kozy Nook Restaurant	645 State Road
House of Chu, Inc. d/b/a Oriental Pearl	576 State Road
OMS, LLC d/b/a Portas da Cidade	235 State Road
Hixbridge Hospitality, LLC d/b/a Ten Cousins' Brick Oven	977 Main Road
Westport Club, Inc.	904 Main Road
The Westporter Plantation & Cookery, Inc.	1031 Main Road
Lafrance Brothers, Inc. d/b/a White's Restaurant	66 State Road

### RESTAURANT - WINES AND MALT

Marguerite's Restaurant	778 Main Road
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### CLUB - ALL ALCOHOLIC

Holy Ghost Club, Inc.	171 Sodom Road
Acoaxet Club, Inc.	152 Howland Road
Paquachuck Inc.	2056 Main Road

### VETERAN'S CLUB

W.A. & R. Ouellette Post # 8502	843 State Road
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### SEASONAL MISCELLANEOUS

Acoaxet Club, Inc. d/b/a The Pro Shop	152 Howland Road
Village Pizza	760 Main Road
Bay Breeze Inc. d/b/a Westport Sea Farms	2065 Main Road

### POURING PERMITS – FARMERS SERIES

Buzzards Bay Brewing, Inc.	218 Horseneck Road
Westport Rivers, Inc.	417 Hix Bridge Road



## **COMMONWEALTH OF MASSACHUSETTS TOWN OF WESTPORT**

# WARRANT FOR ANNUAL TOWN ELECTION

## APRIL 9, 2019

BRISTOL, SS.

To either of the Constables of the Town of Westport in said County:

GREETINGS:

In the name of the Commonwealth you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs, to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

On Tuesday, the 9<sup>th</sup> day of April next, it being the second Tuesday of the month, at ten o'clock in the forenoon then and there to choose the following Offices, viz: One Selectman, One Moderator, One Assessor, One Board of Health Member, Two School Committee Members, One Fish Commissioner, Two Trustees of the Free Public Library, One Landing Commissioner and One Commissioner of Trust Funds, each for three year terms; One Housing Authority and One Planning Board member each for a five year term, One Collector of Taxes and One Planning Board member each for a one year unexpired term and One Trustee of the Free Public Library for a two year unexpired term and to vote on the following question:

### Binding Question

1. "Shall the Town of Westport vote to make the position of elected Treasurer become an appointed Treasurer position of the Town?" Yes \_\_\_\_\_ No \_\_\_\_\_

The polls will be open for balloting for the officers, or any questions contained on the official ballot at 10:00 a.m. and shall be closed at 8:00 p.m.

And you are hereby directed to serve this warrant by posting five or more attested copies thereof in as many public places within said Town at least seven days before the time of said meeting.

Hereof and fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands at Westport this 18<sup>th</sup> day of March in the year two thousand nineteen.

The polls will be open for balloting for the officers or any questions contained on the official ballot at 10:00 a.m. and shall be closed at 8:00 p.m.

Shana M. Shufelt  
Steven J. Ouellette  
Brian T. Valcourt  
Ann M. Boxler  
Richard W. Brewer  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
March 19, 2019

On this 19<sup>th</sup> day of March, 2019, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David B. Arruda  
Westport Police Officer



## **ANNUAL TOWN ELECTION Westport, MA APRIL 9, 2019**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

		<u>Sworn</u>
<u>Selectman - Three Years</u>		
Shana M. Shufelt had one thousand two hundred ninety-three	1293	4/10/19
Blanks, four hundred ninety-four	494	
<u>Moderator - Three Years</u>		
Steven W. Fors had one thousand three hundred thirty-four	1334	4/10/19
Blanks, four hundred fifty-three	453	
<u>Collector of Taxes – One Year Unexpired Term</u>		
Susan E. Brayton had one thousand two hundred ninety-one	1291	4/10/19
Blanks, four hundred ninety-six	496	
<u>Assessor - Three Years</u>		
Stephen J. Medeiros had one thousand two hundred fifty-nine	1259	4/23/19
Blanks, five hundred twenty-eight	528	
<u>Board Of Health - Three Years</u>		
William M. Harkins had eight hundred sixty-three	863	
Tanja E. Ryden had eight hundred eighty	880	4/10/19
Blanks, forty-four	44	



### School Committee - Three Years

Sylvia C. Africano had five hundred fifty-six	556	
Michelle L. Orlando had nine hundred fifty-five	955	4/10/19
Melissa M. Pacheco had one thousand one hundred fifty-eight	1158	4/10/19
Blanks, nine hundred five	905	

### Fish Commissioner - Three Years

Sean Leach (write-in) had thirty-seven	37	
John Reynolds (write-in) had two hundred twenty	220	4/16/19
Blanks, one thousand five hundred thirty	1530	

### Trustee of Free Public Library – Three years

Joseph E. Ingoldsby III had nine hundred eighty-eight	988	4/16/19
Craig J. Dutra had nine hundred sixty-three	963	4/11/19
Blanks, one thousand six hundred twenty-three	1623	

### Trustee Of Free Public Library - Two Year Unexpired Term

Carol Schene had one thousand one hundred sixty-four	1164	4/12/19
Blanks, six hundred twenty-three	623	

### Landing Commissioner - Three Years

Alexandra R. Sullivan had one thousand one hundred seventeen	1117	4/23/19
Blanks, six hundred seventy	670	

### Housing Authority - Five Years

Zachary Rioux (write-in) had five	5	4/10/19
Steve Terrell (write-in) had four	4	
Blanks, one thousand seven hundred seventy-eight	1778	

### Planning Board - Five Years

Robert F. Daylor had,one thousand one hundred one	1101	4/12/19
Blanks, six hundred eighty-six	686	

### Planning Board – One Year Unexpired Term

James P. Watterson had one thousand ninety-three	1093	4/12/19
Blanks, six hundred ninety-four	694	

### Commissioners Of Trust Funds - Three Years

Craig J. Dutra had one thousand one	1001	4/11/19
Blanks, seven hundred eighty-six	786	

### Question 1 – Elected Treasurer to Appointed

Yes, one thousand one hundred fifty	1150	
No, four hundred ninety-nine	499	
Blanks, one thousand six hundred forty-nine	1649	

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

Marc A. Derego  
670 Drift Rd  
Westport, MA 02790  
April 10<sup>th</sup> 2019

Marlene Samson  
Town Clerk  
Town of Westport  
816 Main Rd  
Westport, MA 02790

Dear Madam Samson,

It is with regret that I tender my resignation as clerk of the Westport Planning Board, Planning Board Member on the CPC, and Craft Cannabis Co-Op Commission member effective April 12<sup>th</sup> 2019. I am grateful to have had the opportunity to serve in this capacity for the past five years and I offer my best wishes as well as any needed assistance during the upcoming transition.

Sincerely

Marc A Derego  
Planning Board, CPC, CCCC

A true copy,  
Attest:

Marlene M. Samson  
Westport Town Clerk

May 6, 2019

Dear Ms. Samson,

With this note, I am officially notifying both you and the "Westport Board of Selectmen" of my desire to end my term as a Trustee of the "Westport Free Public Library". I have served on the Library's "Board of Trustees" continuously for the past 10 years and now, for personal reasons, I would like to step away.

It has been a fulfilling experience and a privilege to serve on this Board and I fully intend to continue my active support of the Westport Library in the years to come.

Thank you,

Respectfully,

Paul Cabral  
111 Mouse Mill Road  
Westport, MA 02790

A true copy,  
Attest:

Marlene M. Samson  
Westport Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT**

# ANNUAL TOWN MEETING WARRANT

## MAY 7, 2019

BRISTOL, SS.

To either the constables of the Town of Westport in said County:

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, May 7, 2019 at 7:00 p.m., and then and there to act on the following articles, viz:

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 7:01 p.m. by Moderator Steven W. Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a by-law adopted under Article 45 of the Annual Town Meeting of 1963. All in attendance stood to salute the flag of our nation.

Motion and second to dispense with the reading of the warrant and the Constable's return of service.

Voted: Unanimously.

Motion and second to authorize the Moderator to declare that a two-thirds vote has been achieved according to General Law, Chapter 39 §15. Voted: Unanimously.

### Article 1

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary for the purpose of paying outstanding bills from prior fiscal years, and/or take any other action relative thereto.

#### BOARD OF SELECTMEN

K.T.R. Maintenance & Supply LLC	\$ 499.20
Smith's Lock & Safe	\$ 757.65
Southcoast Health System	\$ 500.00
Direct Energy	\$ 3,518.91
KP Law	\$ 13,929.15
Total	\$ 19,204.91

Motion and second to appropriate from Free Cash the sum of \$19,204.91 to pay the outstanding bills from prior fiscal years listed in the warrant under Article 1. Voted: Unanimously.

### Article 2

To see if the Town will vote to amend the vote taken under Article 4 of the 2018 Annual Town Meeting by transferring from available funds and/or various line items within the current appropriations such sums of money necessary to supplement the budgets of various departments for the fiscal year beginning July 1, 2018, and/or take any other action relative.

#### BOARD OF SELECTMEN

FROM:	TO:	AMOUNT
Health Insurance	Veterans Expenses	\$ 30,000
Health Insurance	Town Hall Expenses	\$ 5,000
Health Insurance	Town Hall Personnel Services (Overtime)	\$ 300
Health Insurance	Board of Appeals Expenses	\$ 1,000
Health Insurance	Cemetery Personnel Services	\$ 8,300

Health Insurance	Building Department Personnel Services	\$ 150
Health Insurance	Board of Health Personnel Services	\$ 6,000
Health Insurance	Legal Expenses (Lawsuit Deductible)	\$ 10,000
Town Accountant Expenses	Town Accountant Personnel Services	\$ 1,150
Article 5, 5/2/17 ATM	Board of Health Personnel Services	\$ 3,000
Article 5, 5/2/17 ATM	Board of Health Expenses	\$ 7,600
Article 5, 5/2/17 ATM	Transfer Station Personnel Services	\$ 500
Article 5, 5/2/17 ATM	Transfer Station Expenses	<u>\$ 8,143</u>
	TOTAL	\$ 81,143

Motion and second to amend the vote taken under Article 4 of the 2018 Annual Town Meeting by making the transfer between line items of the FY 2018 budget listed in the warrant under Article 2.

Holds were placed on the following line items:

from Health Insurance to Board of Health Personnel Services, \$6,000  
from Article 5, 5/2/17 ATM to Board of Health Personnel Services, \$3,000  
from Article 5, 5/2/17 ATM to Board of Health Expenses, \$7,600  
from Article 5, 5/2/17 ATM to Transfer Station Personnel Services, \$500  
from Article 5, 5/2/17 ATM to Transfer Station Expenses, \$8,143

Motion and second to approve all line transfers without holds. Voted: Unanimously

Motion and second to amend Board of Health Personnel Services from \$6,000 to zero.  
Voted: Unanimously.

Motion and second to amend Board of Health Personnel Services from \$3,000 to zero.  
Voted: Unanimously.

Motion and second to amend Board of Health Expenses from \$7,600 to \$6,593.  
Voted: Unanimously.

Motion and second to amend Transfer Station Personnel Services from \$500 to zero.  
Voted: Unanimously.

Motion and second to amend Transfer Station Expenses from \$8,143 to zero.  
Voted: Unanimously.

### Article 3

To see if the Town will vote to fix the salary and compensation of all elected Town Officers for Fiscal Year 2020, and/or take any other action relative thereto.

#### FINANCE COMMITTEE/BOARD OF SELECTMEN

Moderator	\$ 847
Selectmen - Chairman	6,849
Board Members (4)	26,935
Assessors - Board Members (3)	18,401
Board of Health - Members (3)	9,576
Tax Collector	68,979
Town Clerk	68,979
Treasurer	<u>68,979</u>
Total	\$269,545

Motion and second to fix the salaries of elected Town Officers for Fiscal year 2020 in the amounts printed in the warrant under Article 3.

A hold was placed on the Treasurers' salary.

Voted: Unanimously to fix the salaries of all other elected officials as printed in the warrant.

## Article 4

FINANCE COMMITTEE/BOARD OF SELECTMEN

Fiscal Year 2020 Town Meeting Proposed Budget							
	FY19 Salary	FY19 Expense	Total FY19 Budget	FY20 Salary	FY20 Expense	Total FY20 Town Mtg Approved	% of Total Budget
	Appropriation	Appropriation	by Dept	Appropriation	Appropriation	by Dept	
<b>GENERAL GOVERNMENT</b>							
114 Moderator	\$ 830.00	\$ 58.00	\$ 888.00	\$ 847.00	\$ 58.00	\$ 905.00	0.00%
122 Selectmen	\$ 308,513.00	\$ 21,355.00	\$ 329,868.00	\$ 312,164.00	\$ 96,355.00	\$ 408,519.00	0.93%
131 Finance Committee	\$ 3,050.00	\$ 450.00	\$ 3,500.00	\$ 3,650.00	\$ 460.00	\$ 4,110.00	0.01%
132 Reserve Fund	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	0.11%
135 Town Accountant	\$ 111,876.00	\$ 63,484.00	\$ 175,360.00	\$ 120,931.00	\$ 57,060.00	\$ 177,991.00	0.41%
141 Assessors	\$ 135,204.00	\$ 44,189.00	\$ 179,393.00	\$ 203,294.00	\$ 43,020.00	\$ 246,314.00	0.56%
145 Treasurer	\$ 153,429.00	\$ 34,350.00	\$ 187,779.00	\$ 162,688.00	\$ 35,550.00	\$ 198,238.00	0.45%
146 Collector	\$ 153,337.00	\$ 44,725.00	\$ 198,062.00	\$ 168,638.00	\$ 46,050.00	\$ 214,688.00	0.49%
151 Legal	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 70,000.00	0.16%
152 Personnel Board	\$ -	\$ 290.00	\$ 290.00	\$ -	\$ 290.00	\$ 290.00	0.00%
155 Information Technology	\$ 31,075.00	\$ 208,200.00	\$ 239,275.00	\$ 31,697.00	\$ 232,600.00	\$ 264,297.00	0.60%
161 Town Clerk	\$ 111,695.00	\$ 1,950.00	\$ 113,645.00	\$ 120,271.00	\$ 1,960.00	\$ 122,231.00	0.28%
163 Registrar of Voters	\$ 71,687.00	\$ 18,146.00	\$ 89,833.00	\$ 67,619.00	\$ 15,135.00	\$ 82,754.00	0.19%
171 Conservation	\$ 106,351.00	\$ 5,270.00	\$ 111,621.00	\$ 115,290.00	\$ 7,370.00	\$ 122,660.00	0.28%
175 Planning Board	\$ 126,561.00	\$ 49,990.00	\$ 176,551.00	\$ 163,053.00	\$ 50,890.00	\$ 213,943.00	0.49%
176 Appeals Board	\$ 5,169.00	\$ 1,400.00	\$ 6,569.00	\$ 5,169.00	\$ 1,400.00	\$ 6,569.00	0.01%
191 Middle School Upkeep	\$ -	\$ 2,700.00	\$ 2,700.00	\$ -	\$ -	\$ -	.00%
192 Town Hall/Annex	\$ 40,611.00	\$ 87,400.00	\$ 128,011.00	\$ 42,410.00	\$ 113,300.00	\$ 155,710.00	0.36%
193 Property Insurance	\$ -	\$ 225,000.00	\$ 225,000.00	\$ -	\$ 230,000.00	\$ 230,000.00	0.52%
195 Town Reports	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	0.00%
198 Town Farm	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	0.00%
	\$ 1,359,388.00	\$ 933,557.00	\$ 2,292,945.00	\$ 1,517,721.00	\$ 1,053,098.00	\$ 2,570,819.00	5.87%
<b>PUBLIC SAFETY</b>							
210 Police Department	\$ 3,051,428.00	\$ 288,200.00	\$ 3,339,628.00	\$ 3,144,198.00	\$ 289,200.00	\$ 3,433,398.00	7.83%
220 Fire Department	\$ 1,943,637.00	\$ 199,931.00	\$ 2,143,568.00	\$ 1,990,547.00	\$ 242,931.00	\$ 2,233,478.00	5.10%
241 Building Department	\$ 114,257.00	\$ 6,320.00	\$ 120,577.00	\$ 147,935.00	\$ 8,400.00	\$ 156,335.00	0.36%
244 Sealer of Weights & Measures	\$ 3,300.00	\$ 600.00	\$ 3,900.00	\$ 4,000.00	\$ 600.00	\$ 4,600.00	0.01%
292 Animal Control	\$ 40,656.00	\$ 15,393.00	\$ 56,049.00	\$ 62,994.00	\$ 17,893.00	\$ 80,887.00	0.18%
297 Shellfish	\$ 52,063.00	\$ 10,925.00	\$ 62,988.00	\$ 53,103.00	\$ 11,425.00	\$ 64,528.00	0.15%
298 Parking Tickets	\$ -	\$ 2,850.00	\$ 2,850.00	\$ -	\$ 4,700.00	\$ 4,700.00	0.01%
	\$ 5,205,841.00	\$ 524,219.00	\$ 5,730,060.00	\$ 5,402,777.00	\$ 575,149.00	\$ 5,977,926.00	13.61%
<b>SCHOOLS</b>							
300 Westport Community Schools	\$ 15,029,172.00	\$ 3,103,472.00	\$ 18,132,644.00	\$ 15,562,988.00	\$ 3,218,143.00	\$ 18,781,131.00	42.85%

## Fiscal Year 2020 Town Meeting Proposed Budget

		FY19 Salary Appropriation	FY19 Expense Appropriation	Total FY19 Budget by Dept	FY20 Salary Appropriation	FY20 Expense Appropriation	Total FY20 Town Mtg Approved by Dept	% of Total Budget
PUBLIC WORKS & FACILITIES								
421	Highway Dept	\$ 575,489.00	\$ 242,950.00	\$ 818,439.00	\$ 597,512.00	\$ 245,910.00	\$ 843,422.00	1.92%
423	Snow & Ice (Storm Account)	\$ 30,000.00	\$ 120,000.00	\$ 150,000.00	\$ 40,000.00	\$ 110,000.00	\$ 150,000.00	0.34%
424	Street Lights	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	0.02%
433	Transfer Station	\$ 145,639.00	\$ 120,750.00	\$ 266,389.00	\$ 151,441.00	\$ 126,700.00	\$ 278,141.00	0.63%
491	Cemetery Department	\$ 149,555.00	\$ 14,400.00	\$ 163,955.00	\$ 155,619.00	\$ 18,400.00	\$ 174,019.00	0.40%
492	Veteran's Graves	\$ -	\$ 1,588.00	\$ 1,588.00	\$ -	\$ 1,700.00	\$ 1,700.00	0.00%
		\$ 900,683.00	\$ 517,688.00	\$ 1,418,371.00	\$ 944,572.00	\$ 512,710.00	\$ 1,457,282.00	3.32%
HUMAN SERVICES								
511	Board of Health	\$ 297,574.00	\$ 11,440.00	\$ 309,014.00	\$ 347,789.00	\$ 18,000.00	\$ 365,789.00	0.83%
549	Commission on Disabilities	\$ 700.00	\$ 300.00	\$ -	\$ 700.00	\$ 300.00	\$ 1,000.00	0.00%
541	Council on Aging	\$ 144,370.00	\$ 44,040.00	\$ 188,410.00	\$ 189,392.00	\$ 56,525.00	\$ 245,917.00	0.56%
543	Veterans Services	\$ 41,055.00	\$ 358,876.00	\$ 399,931.00	\$ 50,369.00	\$ 390,485.00	\$ 440,845.00	1.01%
		\$ 483,699.00	\$ 414,656.00	\$ 898,355.00	\$ 588,241.00	\$ 465,310.00	\$ 1,053,551.00	2.40%
CULTURE & RECREATION								
610	Library	\$ 230,726.00	\$ 27,322.00	\$ 258,048.00	\$ 241,970.00	\$ 27,322.00	\$ 269,292.00	0.61%
630	Recreation	\$ 38,000.00	\$ 20,000.00	\$ 58,000.00	\$ 38,760.00	\$ 20,000.00	\$ 58,760.00	0.13%
691	Historical Commission	\$ -	\$ 1,225.00	\$ 1,225.00	\$ -	\$ 1,250.00	\$ 1,250.00	0.00%
		\$ 268,726.00	\$ 48,547.00	\$ 317,273.00	\$ 280,730.00	\$ 48,572.00	\$ 329,302.00	0.75%
DEBT SERVICE								
710	Principal Payments	\$ -	\$ 1,271,500.00	\$ 1,271,500.00	\$ -	\$ 2,230,480.00	\$ 2,230,480.00	5.09%
751	Interest Payments on Long Term Debt	\$ -	\$ 646,614.00	\$ 646,614.00	\$ -	\$ 2,709,601.00	\$ 2,709,601.00	6.18%
752	Interest Payments on Short Term Debt	\$ -	\$ 190,000.00	\$ 190,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	0.02%
		\$ -	\$ 2,108,114.00	\$ 2,108,114.00	\$ -	\$ 4,950,081.00	\$ 4,950,081.00	11.29%
Assessments								
820	SRPEDD	\$ -	\$ 2,839.00	\$ 2,839.00	\$ -	\$ 2,900.00	\$ 2,900.00	0.01%
		\$ -	\$ 2,839.00	\$ 2,839.00	\$ -	\$ 2,900.00	\$ 2,900.00	0.01%
PENSION & INSURANCE								
911	Pension Assessment	\$ -	\$ 2,407,969.00	\$ 2,407,969.00	\$ -	\$ 2,603,565.00	\$ 2,603,565.00	5.94%
914	Health & Life Insurance ****	\$ -	\$ 3,901,000.00	\$ 3,901,000.00	\$ -	\$ 4,141,000.00	\$ 4,141,000.00	9.45%
		\$ -	\$ 6,308,969.00	\$ 6,308,969.00	\$ -	\$ 6,744,565.00	\$ 6,744,565.00	15.39%
		\$ 23,247,509.00	\$ 15,885,122.00	\$ 39,132,631.00	\$ 24,297,029.00	\$ 19,533,807.00	\$ 43,830,836.00	100.00%
	Total 19' budget		\$ 39,132,631.00					
TOTAL FY20 PROPOSED GENERAL FUND		OPERATING BUDGET			\$ 43,830,836.00	\$ 4,698,205.00	Increase over FY 19	12.01%
		Recommended Funding Sources			\$ 43,537,014.00	Taxation – Raise & Appropriate		
					\$ 30,068.00	Septic Program – monies Reserved for Debt Payments		
					\$ 25,000.00	Wetlands Fund		
					\$ 25,000.00	Cemetery Sale of Lots Account		
					\$ 25,000.00	Cemetery Perpetual Care Interest Account		
					\$ 25,000.00	Transfer Station Receipts Reserved		
					\$ 15,888.00	Waterways Fund		
					\$ 72,866.00	Enterprise Indirect Cost Transfer		
					\$ 75,000.00	Free Cash		
					\$ 43,830,836.00	Total		

Motion and second that the amounts of money set forth in the printed report of the Finance Committee be appropriated for the several purposes therein itemized, each item being considered a separate appropriation and that the same be expended only for such purposes and that these appropriations be funded as follows:

\$40,607,648.00	Taxation – Raise & Appropriate
\$ 30,068.00	Septic Program – Monies Reserved for Debt Payments
\$ 25,000.00	Wetlands Fund
\$ 25,000.00	Cemetery Sale of Lots Account
\$ 25,000.00	Cemetery Perpetual Care Interest Account
\$ 25,000.00	Transfer Station Receipts Reserved
\$ 15,888.00	Waterways Fund

\$ 72,866.00 Enterprise Indirect Cost Transfer  
\$ 75,000.00 Free Cash

A hold was placed on the following line items: #145, Treasurer; #710, Principal Payments; #751, Interest Payments on Long Term Debt and #752, Interest Payments on Short Term Debt.

Motion and second to appropriate the amounts for all other line items as listed.  
Voted: Unanimously.

Motion and second to appropriate \$198,238 for line #145, Treasurer. Voted: Carried.

Motion and second to amend line #710, Principal Payments from \$2,230,480 to \$1,262,613.  
Voted: Carried  
Voted: Unanimously line #710 as amended.

Motion and second to amend line #751, Interest Payments on Long Term Debt from \$2,709,601 to \$478,102. Voted: Unanimously.  
Voted: Unanimously, line \$751 as amended.

Motion and second to amend line #752, Interest Payments on Short Term Debt from \$10,000 to \$280,000.  
Voted: Unanimously  
Voted: Unanimously, line #752 as amended.

## Article 5

To see if the Town will vote to appropriate a sum of money for the cost of various capital expenditures in accordance with the Town's Fiscal Year 2020 Capital Improvement Planning Program, to determine whether this appropriation shall be raised by borrowing or otherwise, and/or to take any other action relative thereto.

<u>Department Requests</u>	<u>Cost</u>	<u>Funding Source(s)</u>
Beech Grove Cemetery Road Rehab	\$100,000	Cemetery Perpetual Care Fund
Transfer Station Retaining Wall	\$ 25,000	Solid Waste Receipts Reserved
Demolish Old Police Station	\$250,000	Excess Police Station Bond Premium
Waterline Meter/Software Replacement	\$140,000	Water Enterprise Fund Balance
Marine Services Replace Rescue Boat	\$150,000	Waterways Fund Balance
CAPITAL IMPROVEMENT PLANNING COMMITTEE		

Motion and second to appropriate or transfer the amounts listed from the sources listed for the capital expenditures listed under Article 5 in the warrant in accordance with the Town's Fiscal Year 2020 Capital Improvement Planning Program, including the cost of undertaking the projects and/or purchasing and equipping items as specified, as well as all incidental and related costs with each item being considered a separate appropriation. Voted: Unanimously.

## Article 6

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen to borrow from time to time in anticipation of revenue of the fiscal year beginning July 1, 2019 in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes, payable within one year, and to renew any note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 6 as printed in the warrant. Voted: Unanimously.

### Article 7

To see if the Town will vote to raise and appropriate or transfer from available funds \$187,985 to operate the Marine Services Enterprise for Fiscal Year 2020, and/or take any other action relative thereto.

Salaries	\$ 92,272
Expenses	\$ 42,095
Capital Outlay	<u>\$ 2,000</u>
Total	\$136,367

Indirect Costs	\$ 51,618
----------------	-----------

and that \$187,985 be raised as follows:

User Charges	\$187,985
--------------	-----------

#### BOARD OF SELECTMEN/DIRECTOR OF MARINE SERVICES

Motion and second to adopt the provisions of Article 7 as printed in the warrant. Voted: Unanimously.

### Article 8

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$175,207 to operate the Waterline Enterprise for Fiscal Year 2020, and/or take any other action relative thereto.

Salaries	\$ 2,200
Expenses	\$155,800
Capital Outlay	<u>\$ 5,000</u>
Total	\$163,000

Indirect Costs	\$ 12,207
----------------	-----------

and that \$ 175,207 be raised as follows:

User Charges	\$175,207
--------------	-----------

#### BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 8 as printed in the warrant. Voted: Unanimously.

### Article 9

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$75,641 to operate the Town Beaches Enterprise for Fiscal Year 2020, and/or take any other action relative thereto.

<u>Direct</u>	
Salaries	\$ 38,500
Expenses	<u>\$ 28,100</u>
Total	\$ 66,600

Indirect Costs	\$ 9,041
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and that \$75,641 be raised as follows:

User Charges	\$ 75,641
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#### BEACH COMMITTEE/BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 9 as printed in the warrant. Voted: Unanimously.



## Article 10

To see if the Town will vote to raise and appropriate or transfer from the Cable Television Special Revenue Fund \$ 142,247 to fund the Community Television budget for Fiscal Year 2020, and or take any other action relative thereto.

Salaries	\$120,472
Expenses	<u>\$ 21,775</u>
Total	\$142,247

BOARD OF SELECTMEN

Motion and second to transfer from the Cable Television Special Revenue Fund the sum of \$142,247 to fund the Community Television budget for Fiscal Year 2020. Voted: Unanimously.

## Article 11

To see if the Town will vote, consistent with M.G.L. c.44, §53E½, to amend the **TOWN OF WESTPORT BY-LAWS AND REGULATIONS "ARTICLE LXVII, REVOLVING FUNDS"** as follows:

1. In **Section 6706, Authorized Revolving Funds** as set forth below:

<u>Revolving Fund</u>	<u>Authority To Spend</u>	<u>Revenue Source</u>	<u>Use of Fund</u>
Council on Aging - Outreach Coordinator & Specialists	Council on Aging & Board of Selectmen	Reimbursement from UMass Medical for Outreach Department staff assistance with seniors applying for SNAP, food program services	(SNAP = Supplemental Nutrition Assistance Program) Outreach Department staff wages and expenses, mileage, training and other miscellaneous expenses

2. Revise **Section 6707**, setting the annual expenditure limits for revolving funds, by revising the expenditure limits for the two existing Council on Aging revolving funds and inserting the expenditure limit for the newly created revolving fund, to provide as follows:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging – Programs	\$ 55,000.00
Council on Aging – Social Day Care	\$155,000.00
Council on Aging – Outreach	\$ 10,000.00

and/or take any other action relative thereto.

VARIOUS DEPARTMENTS

Motion and second to adopt the provisions of Article 11 as printed in the warrant.

Voted: Unanimously      Approved by Atty. Gen. 8/9/19

## Article 12

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2020 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2020; and further to reserve for future appropriation a sum of money for the acquisition, creation and preservation of open space including land for recreational use; and in connection with such recreational land, for the restoration and rehabilitation of the same: a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources; and a sum of money for the acquisition, creation, and preservation of community housing; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes, all as recommended by the Community Preservation Committee, and/or take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

## **CPA Funding Sources for FY'20 Town Meeting**

### **HISTORIC PRESERVATION**

Point Terminus Historic Survey	\$ 11,500
Source of funds: Historic Preservation Reserves	\$ 11,500
Handy House Wood Shingle Roof	\$113,200
Source of funds: FY20 Estimated Fund revenues	\$113,200
Head of Westport Stone Walls Restoration Phase IV	\$ 36,000
Source of funds: FY20 Estimated Fund Revenues	\$ 36,000
Bell School Roof and Bell Tower Restoration	\$122,335
Source of funds: Historic Preservation Reserves	\$122,335

### **OPEN SPACE/RECREATION:**

Petty Farm (Sodom Road) Agricultural Preservation Restriction	\$150,000
Source of funds: Open Space Reserves	\$ 30,000
Source of funds: Undesignated Reserves	\$ 40,523
Source of funds: FY20 Estimated Fund Revenues	\$ 79,477
WYAA Santos Farm Playing Fields Completion	\$300,000
Source of funds: Open Space Reserves	\$ 30,000
Source of funds: Undesignated Reserves	\$170,000
Source of funds: FY20 Estimated Fund Revenues	\$100,000

<b>COMMUNITY HOUSING RESERVES:</b>	\$ 62,000
Source of funds: FY20 Estimated Fund Revenues	\$ 62,000

<b>ADMINISTRATION EXPENSES:</b>	\$ 27,500
Source of funds: FY20 Estimated Fund Revenues	\$ 27,500

<b>BUDGETED RESERVES</b>	\$ 90,000
Source of Funds: FY20 Estimated Fund Revenues	\$ 90,000

Motion and second to appropriate or reserve from the Community Preservation Fund's annual revenues and available funds the amounts recommended for the purposes defined in the written recommendations of the Community Preservation Committee, with each item to be considered a separate appropriation.

A hold was placed on Head of Westport Stone Walls Restoration Phase IV.

Motion and second to appropriate the amounts for all other line items. Voted: Unanimously.

Motion and second to transfer \$36,000 to Head of Westport Stone Walls Restoration Phase IV from FY20 Estimated Fund Revenues. Voted: Unanimously.

### **Article 13**

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift purchase, eminent domain, exchange of real property or otherwise, the fee or lesser interest in all or a part of the land and the improvements thereon commonly known as the "Westport Camping Grounds", located at 346 Old Country Road, and identified as Assessor Parcel ID numbers: Map 35, Lots 31B, C & E consisting of approximately 31.2 acres of land, more or less, for general municipal purposes; and to raise and appropriate, transfer from available funds, and/or borrow a sum sufficient more or less for the foregoing acquisition and all incidental and related costs; and to meet this appropriation, to authorize the Treasurer, with the approval of Board of Selectmen, to borrow such sum pursuant to G.L. Chapter 44, Sections 7, 8,

or 20, or any other enabling authority, and to issue bonds and notes of the Town therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further to authorize the Board of Selectmen to execute all documents and instruments upon such terms and conditions as the Board of Selectmen deems appropriate, and to take all other action necessary to effectuate the vote taken hereunder; and/or take any other action relative thereto.

#### WESTPORT CAMP GROUNDS EVALUATION COMMITTEE

Motion and second to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain, or otherwise and upon such terms and conditions as the Selectmen deem appropriate, for general municipal purposes, the fee or lesser interest in all or part of the land and the improvements thereon commonly known as the "Westport Camping Grounds", located at 346 Old Country Road and Mary Drive, and identified as Assessor Parcel ID numbers: Map 35, Lots 31B, E consisting of approximately 31.2 acres of land, more or less, and as funding therefor and all costs incidental and related thereto, including but not limited to costs of title and environmental investigations, closing costs, and attorneys' fees, to appropriate by borrowing the total sum of \$895,000, and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is authorized to borrow said amount under and pursuant to M.G.L. Chap. 44 §§7, 8, or 20 and M.G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes of the Town therefor, and further, that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with M.G.L. c.44, §20 thereby reducing the amount to be borrowed to pay such costs by a like amount; provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the Town of a Proposition 2 ½, so called, debt exclusion question pursuant to the provisions of M.G.L. c.59, §21C(k); and further to authorize the Board of Selectmen to enter into all agreements, and take all action necessary, convenient or appropriate to carry out such acquisition and effectuate the vote taken hereunder.

Motion and second to strike out 31.2 acres and insert 30 acres +/- Voted: Unanimously.

Motion and second to amend Article 13 by removing "provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the Town of a Proposition 2 ½, so called, debt exclusion question pursuant to the provisions of M.G.L. c.59, §21C(k)" and removing "debt exclusion" and inserting "debt inclusion". Voted: Carried.

Motion and second to adopt Article 13 as amended with the funding through debt inclusion.

Voted: the Moderator declared the article passed by a 2/3 vote.

#### Article 14

To see if the Town will vote pursuant to Chapter 8 + 3 of the Acts of 2014, An Act Authorizing the Town of Westport to Lease a Certain Parcel of Land, to transfer from the Westport Landing Commission for the purposes for which it is currently held to the Board of Selectmen for purposes of leasing for environmental, preservation and educational purposes, a certain parcel of land consisting of 1.8 acres, shown on a plan entitled "Westport Town Landing at the Head of the Westport River", being all or a portion of the Town's lands located at 493 Old County Road, and authorize the Board of Selectmen to lease such land up to 30 years, upon such terms and conditions as the Board of Selectmen, in consultation with the Westport Landing Commission, deems appropriate, and or take any other action relative thereto.

#### BOARD OF SELECTMEN/LANDING COMMISSION

Motion and second to adopt the provisions of Article 14 as printed in the warrant.

Motion and second to amend Article 14 by adding "recreational" between "environmental and educational".

Motion to call the question. Voted: Carried.

The vote on the amendment was lost.

Motion and second to amend Article 14 to delete "8 +3" and insert "83". Voted: Unanimously.

Motion and second to call the question. Voted: Carried.

Motion and second to adopt Article 14 as amended. Voted: Carried.

### Article 15

To see if the Town will vote to petition the General Court for a special act authorizing recall of elected officials in the Town of Westport, in the form set forth below; provided, however, that the General Court may make clerical and editorial changes of form only to the bill unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and to authorize the Board of Selectmen to approve such amendments which shall be within the scope of the general public objectives of the petition, and/or take any other action relative thereto.

### **AN ACT PROVIDING FOR RECALL ELECTIONS IN THE TOWN OF WESTPORT**

Be it enacted, etc., as follows:

**SECTION 1.** Notwithstanding any general or special law to the contrary, any holder of an elected office in the Town of Westport may be recalled by the registered voters of the town as provided in this act.

**SECTION 2.** An initial recall affidavit may be filed with the town clerk signed under the penalty of perjury by at least two hundred registered voters of the town with their names and addresses, one of who shall be designated as the so-called lead petitioner for purposes of this act. The initial recall affidavit shall contain the name of the officer sought to be recalled, appearing as registered on the current voting list prepared under G.L. c.51, §§37 and 37A, the office from which removal is sought, and a statement of the grounds for recall. Within 24 hours of receipt, the town clerk shall submit the affidavit to the board of registrars of voters, which shall, within seven business days, certify thereon the number of signatures, which are names of registered voters of the town.

**SECTION 3.** The town clerk shall, within 7 business days following said certification, make available to the lead petitioner at the office of the town clerk petition blanks containing lines for the number of signatures required below, multiplied by 5, demanding such recall. Such blanks shall be issued by the town clerk with a facsimile of the signature of the town clerk and official seal of the town attached thereto. The blanks shall be dated, be addressed to the board of selectmen, contain the names of the 10 voters first named on the affidavit, the number of blanks so issued, the name of the person whose recall is sought appearing as registered on the current voter list, the office from which removal is sought, the grounds of recall as stated in the affidavit, and demand the election of a successor to the office. Said recall petition shall be returned and filed with the town clerk within 30 days from the date the recall petition sheets are made available in accordance with this section, and shall have been signed by at least 10 per cent of the registered voters of the town as of the date of the most recent annual town election, who shall add to their signatures their place of residence, including their street and number, if any.

The town clerk shall within 1 business day of receipt submit the petition to the board of registrars of voters, and the board of registrars shall within 7 business days certify thereon the number of signatures which are names of registered voters of the town.

**SECTION 4.** If the total recall petition sheets shall be found and certified by the board of registrars of voters to be sufficient, the certified petition shall be forthwith submitted with the certificate of the town clerk to the board of selectmen. The board of selectmen shall within 5 business days give written notice to the officer sought to be recalled of receipt of the certified petition and shall, if the officer does not resign within 5 business days thereafter, forthwith order an election to be held on a date fixed by them not less than 64 nor more than 90 days from the date the board of selectmen call for said election; provided, however, that if any other town election is to occur within one 120 days of the date the board calls for the election, the board of selectmen shall postpone the holding of the recall election to the date of such other election, and the question of recall shall appear on the ballot at said election. If a vacancy occurs in the office after a

recall election has been ordered, the election shall nevertheless proceed as provided in this act.

**SECTION 5.** An officer sought to be recalled may be a candidate in an election to be held to fill the vacancy and unless the officer requests otherwise in writing, the town clerk shall place the officer's name on the ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the nomination and publication, shall all be in accordance with the law relating to elections, unless otherwise provided in this act.

**SECTION 6.** The incumbent shall continue to perform the duties of the office until the recall election. If the incumbent is not recalled, the incumbent shall continue in office for the remainder of the unexpired term, subject to recall as before, except as provided in this act. If not re-elected in the recall election, the incumbent shall be considered removed from office immediately and the office vacant.

**SECTION 7.** Ballots used in a recall election shall contain the following propositions:

FOR THE RECALL OF (NAME), (OFFICE)

AGAINST THE RECALL OF (NAME), (OFFICE)

Adjacent to each proposition, there shall be a place to mark a vote. Following the propositions shall appear the word "candidates" with directions to voters as required G.L. c.54, §42. Beneath the word "candidates" shall appear the name of candidates nominated as provided in this act.

If a majority of the votes cast upon the question of recall is in favor of recall, the officer shall be recalled and the votes for the candidates shall be counted. In that instance, the candidate receiving the highest number of votes shall be declared elected for the open office. If less than a majority of the votes cast are in favor of recall, the votes for candidates shall not be counted.

**SECTION 8.** An initial recall affidavit shall not be filed against an officer within 3 months after the officer takes office or within the last 3 months of the term. In the case of an officer subjected to a recall election and not recalled, a new recall affidavit shall not be filed against that officer until at least 6 months have elapsed after the election at which the previous recall was submitted to the voters of the town.

**SECTION 9.** No person who has been recalled from an office or who has resigned from office after the filing of a recall petition under this act shall be appointed to any town office within two years after such recall or such resignation.

**SECTION 10.** This act shall take effect upon its passage; and/or take any other action relative thereto.  
BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 15 as printed in the warrant.

Motion and second to amend Article 15 by removing the first sentence in Section 5.

The Moderator asked for five volunteers to act as tellers in order to hand count the vote. Tracy Priestner, Robert McCarthy, Karen Powell, Kenneth Sullivan and Adeline Berry were appointed and were duly sworn by the Town Clerk.

Voted: The amendment to Article 15 to remove the first sentence in Section 5 was defeated.  
Yes: 116 No: 121

Motion and second to amend Section 2 by removing "two hundred registered voters" and inserting "four hundred registered voters". Voted: The motion was defeated: Yes: 88 No: 137

Voted: To adopt the provisions of Article 15 as printed in the warrant. Carried.

## Article 16

To see if the Town will vote to amend the **TOWN OF WESTPORT BY-LAWS AND REGULATIONS**

**“ARTICLE XXII ANIMAL CONTROL OFFICER AND RESTRAINT OF DOGS, SECTION 2201 DEFINITIONS”** by deleting the strike through text and inserting the bold underlined text as follows:

**Animal Control Officer** - Officer(s) annually appointed by the Selectmen on July first to enforce the laws relating to dogs ~~and animals or anything related, thereto.~~ Said Animal Control Officer shall report to and be supervised by the Board of ~~Selectmen Health, or their designee.~~ **The Animal Control Officer (ACO) performs administration, labor, inspection and technical work in the enforcement and interpretation of applicable state codes and local by-laws, as they relate to the control and regulation of animals within the Town of Westport. Such work includes, among other duties, investigating animal mistreatment, controlling, abandoned, dangerous or unattended animals and educating the public.**

This amendment, if adopted, shall be effective July 1, 2019; and/or take any other action relative thereto.  
BOARD OF HEALTH/BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 16 as printed in the warrant.  
Voted: Carried.      Approved by Atty. Gen. 8/9/19

**Article 17**

To see if the Town will vote to amend the **TOWN OF WESTPORT BY-LAWS AND REGULATIONS “ARTICLE XXXVII NON-CRIMINAL DISPOSITIONS OF VIOLATIONS”** by deleting **Sections 3720.5, 3720.5A and 3720.5B** in their entirety and inserting the following new sections:

**3702.5**                      Non-Criminal By-Law to provide for non-criminal disposition of violations under the Sale and Use of Tobacco Products and Nicotine Delivery Products Regulation and Prohibiting Smoking in Work Places and Public Places Regulation under the authority of the Board of Health as follows:

**3702.5A                      Sale and Use of Tobacco Products and Nicotine Delivery Products Regulation, Section P:**

It shall be the responsibility of the establishment, permit holder and/or their business agent to ensure compliance with all sections of this By-Law pertaining to their distribution of tobacco and/or nicotine delivery products. A violation of this section shall be subject to the following penalties: in the case of the first violation, a fine of one hundred dollars (\$100.00); in the case of a second violation within twenty-four (24) months of the date of the current violation, a fine of two hundred dollars (\$200.00) and the Tobacco and Nicotine Delivery Product Sales Permit shall be suspended for seven (7) consecutive business days; in the case of three or more violations within a twenty-four (24) month period, a fine of three hundred dollars (\$300.00) and the Tobacco and Nicotine Delivery Product Sales Permit shall be suspended for thirty (30) consecutive business days.

**3702.5B                      Prohibiting Smoking in Work Places and Public Places Regulation Section 5.0 and in Accordance to 105 CMR 661.000**

Any owner, manager, or other person in control of a building, vehicle or vessel who violates this section, in a manner other than by smoking in a place where smoking is prohibited, shall be punished by a fine of one hundred dollars (\$100.00) for the first violation, two hundred

dollars (\$200.00) for a second violation occurring within two (2) years of the date of the first offense and three hundred dollars (\$300.00) for a third or subsequent violation occurring within two (2) years of the second offense.

and/or take any other action relative thereto.

#### **BOARD OF HEALTH**

Motion and second to adopt the provisions of Article 17 as printed in the warrant.

Voted: Unanimously.      Approved by Atty. Gen. 8/9/19

### **Article 18**

To see if the Town will vote to amend the **TOWN OF WESTPORT BY-LAWS AND REGULATIONS** by inserting the following new sub-section under “**ARTICLE XI, SOIL CONSERVATION, SECTION 1102 TOWN LAND REGULATIONS**”:

#### **1102.6      Protection of Town Beaches**

##### **1102.6.1      Prohibitions**

No person shall remove, alter, or cause harm to materials or fauna at any Town Beach properties, or beach properties under control of the Town or any entity thereof without permission of the Board of Selectman and Beach Committee, and only then with the required permits from all Town, state and federal agencies.

The gathering of seaweed, rock weed, eel grass, or the like is forbidden without a deeded or established right to do so.

Emergency removal, or altering of materials or fauna at such properties by the Town of Westport in cases of public safety, or removal or alterations allowed by previous order shall be excluded from the operation of this section, provided, however, that any such removal or alteration shall be consistent with such previous order.

##### **1102.6.2      Definitions**

“Materials” shall mean boulders, cobble, stones, sand, gravel or other naturally deposited soils, or material placed by the Town, under properly permitted activities.

“Fauna” means all vegetation, roots, fungi, and other growing plants.

##### **1102.6.3      Penalty**

Violation of this law shall be punishable by a fine of not more than \$250.00.

and/or take any other action relative thereto.

#### **BEACH COMMITTEE**

Motion and second to adopt the provisions of Article 18 as printed in the warrant.

### **Article 19**

To see if the Town will vote to amend the **TOWN OF WESTPORT BY-LAWS AND REGULATIONS** by

inserting the following new By-Law, "**ARTICLE LXX, AUDIT COMMITTEE**":

## **ARTICLE LXX**

### **AUDIT COMMITTEE**

- 7001.** The Board of Selectmen shall appoint an Audit Committee. The specific duties of the Audit Committee shall include, but are not limited to:
- a.** Make recommendations to the Board of Selectmen on the selection of, and scope of services for, an independent auditor.
  - b.** Review the annual financial statements and reports prepared by the independent auditor and make recommendations with respect thereto.
  - c.** Make recommendations for areas of operations where expanded scope audits or reviews of the internal controls may be appropriate.
  - d.** Review and make recommendations with respect to the Town's financial management practices and controls.
  - e.** Report to the Board of Selectmen on the recommendations the Committee has made during the preceding twelve months.
- 7002.** Said Committee, which shall serve without compensation, shall consist of five (5) members appointed by the Board of Selectmen, as follow: one (1) current member each from the Board of Selectmen, School Committee and Finance Committee plus two (2) at-large members. Member's terms beginning July 1<sup>st</sup> of the year of appointment until June 30<sup>th</sup> of the third year following. Initial appointments, however, shall be made, upon the effective date of this By-Law, by the Board as follows: two (2) members for three (3) years, two (2) members for two (2) years, and one (1) member for one (1) year.
- 7003.** Whenever a vacancy shall occur in the membership of the Committee, by reason of death, resignation, inability to act or any other reason, the vacancy shall be filled by appointment by the Selectmen for the remainder of the term.
- 7004.** The Committee shall meet and organize in July of each year, and shall elect from its membership a chairperson, who shall serve for one year or until their sooner vacating of office, at which time the remaining members shall elect a new chair. The Committee shall meet at least two (2) times of each year, one of which must be held within thirty (30) days of receiving the audit reports, and otherwise at its discretion.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 19 as printed in the warrant.

Voted: Unanimously. Approved by Atty. Gen. 8/9/19

### **Article 20**

To see if the Town will vote to amend the **TOWN OF WESTPORT BY-LAWS AND REGULATIONS "ARTICLE LXIX, PROHIBITION OF NON-MEDICAL MARIJUANA ESTABLISHMENTS PURPOSE"** by inserting the bold underlined text and deleting the strike through language as set forth below for the purpose of exempting craft marijuana cooperatives from the prohibition established therein:

- 6901.** Consistent with M.G.L Chapter 94G, Section 3(a)(2), ~~all types of~~ "Non-Medical marijuana establishments", defined for purposes of this By-Law as the term "marijuana establishments" is defined in M.G.L. Chapter 94G, Section 1, to include marijuana



cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any type of licensed marijuana-related businesses, **but excluding Craft Marijuana Cooperatives**, shall be prohibited within the Town of Westport.

and/or take any other action relative thereto.

CRAFT CANNABIS CO-OP COMMITTEE/BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 20 as printed in the warrant.

Voted: The provisions of Article 20 were defeated.

## Article 21

To see if the Town will vote to amend the **TOWN OF WESTPORT ZONING BY-LAWS “ARTICLE 2, SECTION 2.6”** by deleting the strike through text and inserting the bold underlined text as follows:

- 2.6** The Planning Board is hereby designated as the Special Permit Granting Authority (SPGA) for Assisted and Independent Living Facilities (Article 11), for Inclusionary Housing (Article 13), for Drive-Through Facilities (Article 14), for the Noquochoke Overlay District (Article 19), for the Science and Technology Overlay District (Article 22) for the Flexible Frontage for Reduced Density (Article 23), for the Solar Energy Systems (Article 24), ~~and~~ for the Medical Marijuana Treatment Centers (Article 25) **and for Craft Marijuana Cooperatives (Article 27)**. The Planning Board shall act on all special permit applications as provided by the Rules and Regulations of the Planning Board as Special Permit Granting Authority to be adopted hereunder.

and/or take any other action relative thereto.

CRAFT CANNABIS CO-OP COMMITTEE/BOARD OF SELECTMEN

Motion and second to pass over Article 21. Voted: Unanimously.

## Article 22

To see if the Town will vote to amend the **TOWN OF WESTPORT ZONING BY-LAWS “TABLE OF USE REGULATIONS”** by inserting the following uses in alphabetical order:

### TABLE OF USE REGULATIONS

X = Prohibited unless allowed in Underlying District

Y = Allowed By Right

N = Prohibited

SPBA = Special Permit Board of Appeals

SPPB = Special Permit Planning Board

SPA-PB = Site Plan Approval Planning Board

<u>USES</u>	<u>RESIDENTIAL/ AGRICULTURAL</u>	<u>BUSINESS</u>	<u>UNRESTRICTED</u>	<u>STOD (Art. 22)</u>
Greenhouses for Marijuana Cultivation <sup>1</sup>	SPPB/SPA-PB	SPPB/SPA-PB	N	SPPB/SPA-PB
1. This use is allowed to be conducted only by Craft Marijuana Cooperatives.				
Marijuana Cultivation <sup>1</sup>	SPPB/SPA-PB	SPPB/SPAPB	N	SPPB/SPA-PB
1. This use is allowed to be conducted only by Craft Marijuana Cooperatives.				
Marijuana Manufacturing <sup>1</sup>	N	SPPB/SPAPB	N	SPPB/SPA-PB
1. This use is allowed to be conducted only by Craft Marijuana Cooperatives.				

and/or take any other action relative thereto.

CRAFT CANNABIS CO-OP COMMITTEE/BOARD OF SELECTMEN

Motion and second to pass over Article 22. Voted: Carried.

## Article 23

To see if the Town will vote to amend the **TOWN OF WESTPORT ZONING BY-LAWS** by inserting the following new By-Law “**ARTICLE 27, REGULATION OF CRAFT MARIJUANA COOPERATIVES**”:

### **ARTICLE 27**

#### **27.1 PURPOSE**

The purpose and intent of this Article is to regulate the siting and operation cultivation, processing and manufacturing of marijuana and marijuana products by Craft Marijuana Cooperatives in accordance with the relevant regulations issued by the Cannabis Control Commission including but not limited to 935 CMR 500, in suitable locations and in a manner to minimize adverse impacts on abutting properties; provide appropriate separation from schools, parks, and other areas where children congregate; provide for site security to deter crime and uphold the safety of surrounding neighborhoods, and other land uses potentially incompatible with the Cooperatives.

#### **27.2 DEFINITIONS**

Any term not specifically defined herein shall have the meaning as defined in M.G.L. 94G, §1 and 935 CMR 500.000 as the statute and regulations may from time to time be amended.

**Canopy** - means an area to be calculated in square feet and measured using clearly identifiable boundaries of all areas(s) that will contain mature plants at any point in time, including all of the space(s) within the boundaries, canopy may be non contiguous, but each unique area included in the total canopy calculations shall be separated by an identifiable boundary which include, but are not limited to: interior walls, shelves, greenhouse walls, hoop house walls, garden benches, hedge rows, fencing, garden beds, or garden plots. If mature plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.

**Commission or CCC** - means the Massachusetts Cannabis Control Commission established by M.G.L. c. 10, § 76, or its designee.

**Craft Marijuana Cooperative or CMC** - means a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed by the Cannabis Control Commission to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

**Limited Access Area** - means an indoor or outdoor area on the registered premises of a Marijuana Establishment where cannabis or marijuana products, or their byproducts are cultivated, manufactured, stored, weighed, packaged, processed, or disposed, under the control of a Marijuana Establishment, with access limited to only those marijuana establishment agents designated by the establishment.

**Manufacture** - means to compound, blend, extract, infuse or otherwise make or prepare a Cannabis or marijuana product.

**Manufacturing Site** - means the locations within the property boundaries of a lot at which any activities associated with manufacturing conducted by a Craft Marijuana Cooperative takes place.

**Marijuana Cultivation** - means the growing of marijuana and its associated processing.

**Marijuana Cultivator or Cultivator** - means an entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

**Marijuana Cultivation Site or Cultivation Sites** - means the locations within property boundaries of a lot at which any activities associated with the cultivation, processing, packaging and transfer of marijuana takes place.

**Marijuana Products** – means products that have been manufactured and contain marijuana or an extract of marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils, and tinctures.

**Marijuana Product Manufacturer** – means an entity licensed to obtain, manufacture, process, and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments, and to transfer marijuana and marijuana products to other marijuana establishments, but not consumers.

**Process or Processing** - means to harvest, dry, cure, trim and separate parts of the cannabis or marijuana plant by manual or mechanical means, except it shall not include manufacture as defined in 935 CMR 500.002.

## 27.3

### **AUTHORITY**

Craft Marijuana Cooperatives (CMC) may be allowed only by a Special Permit and Site Plan Approval for each cultivation and manufacturing site issued from the Westport Planning Board provided the Planning Board finds that:

1. The Sites and Facilities thereon are designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in M.G.L. Chapter 40A, Section 11.
2. The Facility is designed to maximize security measures including but not limited to lighting, fencing, visibility and gates.
3. The CMC and the Town have executed a Host Community Agreement.
4. The applicant has satisfied all of the conditions and requirements of this Section.
5. The Facility demonstrates that it will meet all the licensing and permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and Town of Westport and will be in compliance with all applicable state and Town of Westport laws and regulations.
6. A CMC, including the cultivation of marijuana and the manufacturing of marijuana products, is not a Farm Enterprise for the purpose of the Town of Westport Zoning By-Laws as it is a farming operation that is not entitled to protection under M.G.L. Chapter 40A, Section 3.

## 27.4

### **LIMITATIONS**

1. Craft Marijuana Cooperative cultivation sites shall only be permitted in the:
  - a. Residential/Agricultural District

- b. Business District - with the exception of that portion of the Business District bounded to the south following an east-west line 50' parallel to and south of Kaila's Way; to the east by Route 88; to the north by the northern boundary of the Business District; and to the west by a line 1,000' from the westerly line of Main Road, currently the boundary of the Central Business District.
    - c. Science and Technology Overlay District
- 2. Craft Marijuana Cooperative manufacturing sites shall only be permitted in the:
  - a. Business District with the exception of that portion of the Business District bounded to the south following an east-west line 50' parallel to and south of Kaila's Way; to the east by Route 88; to the north by the northern boundary of the Business District; and to the west by a line 1,000' from the westerly line of Main Road, currently the boundary of the Central Business District.
  - b. Science and Technology Overlay District
- 3. The total amount of canopy permitted in the Residential/Agricultural District shall not exceed a maximum of 100,000 sq. ft. The initial special permit and site plan approval issued to any CMC shall limit the total amount of canopy to 20,000 sq. ft. or less, equivalent to a Tier 3 production level under 935 CMR 500.005. The CMC may apply to modify its Special Permit after one year from the issuance of its Special Permit and License issued by the CCC for an increase in the cultivation canopy, not to exceed the unpermitted maximum canopy in the District at the time the modification application is filed. The request for an increase is subject to Site Plan approval and compliance with the other provisions of this bylaw.
- 4. The minimum size of a lot on which a cultivation site in the Residential/Agricultural District may be located is 5 acres.
- 5. Cultivation and manufacturing sites shall meet the dimensional requirements and any additional requirements listed in the district in which they are located.
- 6. The maximum dimensions of the footprint of a building used for indoor cultivation in the Residential/Agricultural, Business or STOD Districts shall not exceed 10,000 square feet.
- 7. The total amount of canopy permitted in the combined areas of the Business and Science Technology Overlay District shall not exceed a maximum of 100,000 sq. ft.
- 8. All manufacturing and cultivating facilities shall be located within the limited access area. Any other lawful use may occur outside of the limited area on the property.
- 9. The sale or distribution of marijuana or marijuana products to other than a CCC licensed Marijuana Establishment is strictly prohibited.

## **27.5 TERM LIMIT**

A special permit and site plan approval granted under this section shall be personal to the applicant and may not be transferred or assigned.

## **27.6 LAPSE**

A special permit and site plan approval shall lapse if not exercised within two years of issuance.

**27.7**

**NOTIFICATION**

All special permit holders shall advise the Planning Board and the Zoning Enforcement Officer of any modification, amendments or changes to licensing rights, including changes in tier canopy classification, granted to the special permit holder by the Commission. In the event that such modifications, amendments or changes constitute a material change in the use authorized under the terms of the special permit and the approved site plan, further site plan review and modification of the special permit shall be required.

**27.8**

**WAIVER OF COMPLIANCE**

The Planning Board, acting as the Special Permit Granting Authority, under this Section may waive strict compliance with the set-back or other dimensional requirements for cultivation and manufacturing sites, provided the Board finds that the waivers are in the public interest and not inconsistent with the purpose and intent of this Section.

**27.9**

**GENERAL REQUIREMENTS**

1. Any marijuana cultivation site or manufacturing site shall not be closer than 1000 feet, at the time the special permit application is filed, to a preexisting public or private school providing education in kindergarten or any of grades one through 12, or a state-licensed child day care center. The distance shall be measured in a straight line from the nearest point of the property line of the pre-existing public or private school providing education in kindergarten or any of grades one through 12, or a state-licensed child day care center to the nearest point of boundary of the cultivation or manufacturing limited access area.
2. Any marijuana cultivation or manufacturing site shall not be closer than 500 feet, at the time the special permit application is filed, of a park, playground, or place where children commonly congregate in an organized, formal, and ongoing manner. The distance shall be measured in a straight line from the nearest point of the property line of the park, playground, or place where children commonly congregate to the nearest point of boundary of the cultivation or manufacturing limited access area.
3. Any marijuana cultivation site in the Residential/ Agricultural District shall not be closer than 300 feet, at the time the application is filed, of an existing residential dwelling, except a dwelling owned by the owner of the lot on which the cultivation site is located. The distance shall be measured in a straight line from the nearest point of the existing residential dwelling in question to the nearest point of boundary of the cultivation or manufacturing limited access area.
4. In areas where residential uses on property that abuts the property on which a cultivation site is located, the use of greenhouses, defined to have walls and roofs constructed predominantly of glass or other transparent or translucent material, are encouraged in lieu of other types of enclosed buildings for marijuana cultivation.
5. The special permit and site plan application shall include a security plan that shall meet all the applicable security requirement of 310 CMR 500.100, including, without limitation, perimeter fencing, alarms, video camera surveillance, and back-up electrical power systems. The security plan approved by the Commission will be submitted to the Police and Fire Departments for their review and approval prior to the issuance of the final site plan approval which shall incorporate the Departments' recommendations. The security plan will be

reviewed and updated annually and changes reported to the Police and Fire Departments.

6. No odor from marijuana cultivation, processing or manufacturing may be noxious or cause a nuisance or danger to public health, or impair public comfort and convenience. The Planning Board may require the submission of an odor control plan and impose conditions that require facilities incorporate odor control technology and safeguards to ensure compliance with this section.
7. Noise emission from any cultivation or manufacturing site shall not cause a condition which violates the Noise Policy of the Massachusetts Department of Environmental Protection Division of Air Quality Regulations or the Town of Westport By Law, Article XL.
8. All lighting of facilities shall be shielded so as not to shed light onto adjacent residential properties. The Planning Board may require any artificial lighting system to employ appropriate components, including but not limited to LED components, equipped with deflectors to mitigate potential light pollution.
9. All facilities shall install and operate air pollution control equipment as required by Massachusetts Department of Environmental Protection Air Quality Regulations, 310 CMR 7.
10. Applications shall include a resource use plan outlining the planned practices for the use of energy, water, waste water disposal, solid and hazardous waste disposal and other common resources and to ensure there will be no undue damage to natural resources. All compost or fertilizers used in the cultivation of marijuana and/ all waste products must be stored no less than 100' feet from any potable well or surface water. Compost, fertilizers and waste products must be contained in manner that will prevent stormwater and floodwaters from discharging these materials into any surface water.
11. Manufacturing sites shall comply with the provisions of the CCC regulations regarding the requirements for sanitary conditions in the handling and processing of marijuana and edible marijuana products and the preparation, handling and storage of such products.
12. The hours of operation of cultivation or manufacturing facility may be set by the Planning Board as a condition of a special permit.

## 27.9 **SEVERABILITY**

Severability. If any provision herein is determined to be unlawful, it shall be severed from this section and all remaining provisions shall remain in force and effect.

and/or take any other action relative thereto.

CRAFT CANNABIS CO-OP COMMITTEE/BOARD OF SELECTMEN

Motion and second to pass over Article 23. Voted: Carried.

## **Article 24**

To see if the Town will vote to amend several sections of the **TOWN OF WESTPORT ZONING BY-LAWS** "**ARTICLE 24 SOLAR ENERGY SYSTEMS**" by deleting the strike through text and inserting the bold underlined text as follows:

### **Item 1:**

#### **24.3.1 Purpose**

The purpose of this section is to ~~facilitate~~ **regulate** the creation or expansion of any Large-Scale Ground-Mounted Solar Photovoltaic Installations by providing standards for the **siting**, placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

**Item 2:**

**24.3.3**

**Special Permit**

Large-scale ground-mounted solar photovoltaic installations are allowed by special permit granted by the Planning Board in the Residence-Agriculture District. **The Planning Board's authority to grant or deny a special permit is discretionary and prior to the approval of any Large Scale Ground Mounted Solar Photovoltaic Special Permit, the Planning Board shall consider whether the proposal will achieve the objectives listed below and may require conditions and safeguards deemed necessary to realize, within reason, these performance standards:**

1. **Protects adjoining premises by providing adequate screening and buffers between the property lines and the solar arrays.**
2. **Provides screening and buffers to protect scenic vistas and viewsheds from residential uses, public streets and waterways (as described in 24.3.11.d).**

**Item 3:**

**24.3.5**

**Required Review and Permitting**

All large-scale ground-mounted solar photovoltaic installations in the Business and Unrestricted Zoning Districts shall require Site Plan Approval under Article 15 and a building permit issued by the Building Inspector. Low Impact Development Site Plan Approval, under Zoning By-Law Article 20 by the Planning Board shall also apply.

All large-scale ground-mounted solar photovoltaic installations in the Residential/Agricultural zoning district shall require a special permit under this Zoning By-Law and a building permit. Low Impact Development Site Plan Approval, under Zoning By-Law Article 20 by the Planning Board shall also apply, **including to those installations requiring an Order of Conditions or Request for Determinations of Applicability issued by the Town of Westport Conservation Commission.**

**The applicant is encouraged to request a pre-application review at a regular meeting of the Board. At the pre-application review, the applicant may outline the proposed solar photovoltaic installation and seek preliminary, but not binding, feedback from the Board and other Town bodies and staff.**

**Item 4:**

24.3.8 Dimensional, Use and Access requirements for Large Scale Systems (Lot Size, Frontage, Setbacks and Height)

	<u>Residence/Agricultural District</u>	<u>Business District</u>
<u>Minimum Lot Size</u>	<u>5 Acres</u>	<u>5 Acres</u>
<u>Minimum Setbacks From Property Lines (1)</u>	<u>100 ft.</u>	<u>100 ft.</u>
<u>Minimum Setbacks From Street Lines (1)</u>	<u>250 ft.</u>	<u>150 ft.</u>
<u>Minimum Setbacks From Wetlands Resource Areas (1)</u>	<u>100 ft.</u>	<u>100 ft.</u>
<u>Minimum Protected Open Space (3)</u>	<u>25%</u>	<u>25%</u>
<u>Maximum Height (2)</u>	<u>15 ft.</u>	<u>15 ft.</u>
<u>Maximum Clearing Areas (4)</u>	<u>16 Acres</u>	<u>16 Acres</u>

1. Setbacks may be reduced if, in the opinion of the Planning Board based on evidence submitted by applicant, existing and/or proposed screening will be adequate to minimize visual impact (as described in 24.3.11.d). Under no circumstance will setbacks be reduced to less than the dimensional requirements for the zoning district.

Setbacks may be increased by up to 50% if, in the opinion of the Planning Board based on evidence submitted by the Board or abutters, existing and/or proposed screening will not be adequate to minimize visual impact (as described in 24.3.11.d).

Fencing and structures, including solar panels, shall meet the minimum setback requirements, and clearing or trimming of natural vegetation within the required setbacks shall be prohibited unless the Board finds that the trimming or clearing would not have a detrimental impact on abutting properties. Drainage facilities shall meet the minimum setback requirements unless the Board finds that adequate screening can be provided and in the opinion of the Board, a reasonable alternative design is not feasible.

2. Height of Structures – No component of a Large-Scale Ground-Mounted Solar Photovoltaic Installation shall exceed 15 feet above existing grade (except for connection to the grid).
3. Protected Open Space – Shall include only areas left in their natural state.
4. Clearing Area – shall include all areas of the parcel being disturbed, the access drive shall also be included in this area. Clearing areas may be increased by up to 50% provided the Board finds that the visual impact (as described in 24.2.11.d) is not detrimental to the abutters or



neighborhood.

5. Access Drive - Access to the facility shall be through actual minimum lot frontage of 50 feet on a street or through a 50 foot wide easement connecting the development lot to a public way. The physical traveled way for the construction and maintenance of the proposed solar facility shall be a minimum of 12' wide or such greater width as required by the Planning Board or Fire Department and shall have the lines, grades, surface conditions and drainage facilities, as the Planning Board deems necessary for the actual site conditions.

Item 5:

24.3.11

c. Land Clearing, Landscaping, Vegetation Maintenance

Clearing of natural vegetation shall be limited to what is necessary for construction, operation and maintenance of the installation. Article 20, Low Impact Development Site Plan Approval shall apply, including to those installations requiring an Order of Conditions or Request for Determinations of Applicability issued by the Town of Westport Conservation Commission.

Herbicides shall not be used on site. Mowing or grazing farm animals shall be used to control vegetation under the solar array panels. Geotextiles may be used to control erosion.

The design and construction shall include suitable organic material for all disturbed areas to prevent erosion and support pollinator-friendly habitat vegetation. In the case where topsoil is removed, a minimum of four inches of native topsoil, or compostable mulch mix, is replaced to facilitate plant growth and adequate coverage to control stormwater runoff.

Item 6:

24.3.11

d. Visual Impact

Siting of Large Scale Solar Energy Systems within the Residence-Agricultural District applicants shall consider the residential and farming character of the District, the larger general purpose of the Westport Zoning By-law to promote land uses compatible with that existing character and the avoidance of visual impacts that large scale solar energy systems, by their commercial or industrial nature, would have on District vistas.

Existing topography, plantings and natural landscaped buffers shall be used to minimize the visual impacts of large

**scale solar energy systems from residential uses, public streets or waterways. Large scale solar energy system designs shall not be approved unless the system design provides screening and buffers to protect scenic vistas and viewsheds from residential uses, public streets and waterways.**

Structures shall be reasonably shielded from view by vegetation and/or joined and clustered to minimize adverse visual impacts. Landscaping, natural features, opaque fencing and other suitable methods shall be utilized. A screening plan shall be submitted ensuring that the solar arrays and any appurtenant structures are screened from roads and from adjacent lots by a minimum twenty-five (25) foot wide and five (5) foot tall staggered and grouped planting of shrubs and small trees within the setbacks. The Planning Board may alter or waive this requirement if such screening would ~~have a detrimental impact on the operation and performance of the array, or would~~ prove to be ineffective for the site. Fences may be required for safety and/or visual screening purposes with appropriate safety signage (see 24.3.11.b).

When possible, a diversity of plant species shall be used, with a preference for species native to New England. Use of exotic plants, as identified by the most recent copy of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources, is prohibited.

Such plantings shall use native plants and a mix of deciduous and evergreen species and may be located within the setback area. Said vegetative screening shall reach a mature form to effectively screen the installation within five years of installation. Planting of the vegetative screen shall be completed prior to final inspection and approval of the solar energy installation. A landscape maintenance bond may be required for two (2) growing seasons.

Pre-application clearing may negate the application for Large Scale Systems at the Planning Board's discretion.

PLANNING BOARD

Motion and second to adopt the provisions of Article 24 as printed in the warrant.

Motion and second to remove the center column – Residence/Agricultural District from section 24.3.8.

Motion and second was withdrawn.

Motion and second to amend section 24.3.8 to remove "16 acres" and insert "1 acre" in  
Residence/Agricultural District – Maximum clearing  
areas.

Motion and second to call the question. Voted: Carried.

Voted: The amendment to change 16 acres to 1 acre was defeated.

Voted: To adopt the provisions of Article 24 as printed in the warrant. Voted: The Moderator declared the article passed by a 2/3 vote. Approved by Atty. Gen. 8/9/19

## Article 25

To see if the Town will vote to amend the Personnel By-Laws:

**Item 1.**

By adding under Schedule A – Recreation Commission, the following:

<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Director	8	-20	Salary	PT
RECREATION COMMISSION/BOARD OF SELECTMEN				

**Item 2.**

By adding under Schedule A – Cable Advisory Committee, the following:

<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Recording Clerk	2	-20	Hourly	PT
CABLE ADVISORY COMMITTEE/BOARD OF SELECTMEN				

**Item 3.**

By transferring under Schedule A – from Board of Selectmen to Board of Health, the following:

<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Animal Control Officer	7c	30	Hourly	PT
<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Assistant Animal Control Officer	7c	N	Hourly	PT
BOARD OF HEALTH/BOARD OF SELECTMEN				

and/or take any other action relative thereto.

Motion and second to adopt the provisions of Article 25 as printed in the warrant.

Voted: Unanimously.

**Article 26**

To see if the Town will vote to amend the Personnel By-Laws Article XXI, Section 6 Fringe Benefits and Working Conditions, Sub-Section B. General, by deleting the following section:

**6. Non-Union Personnel**

All full-time non-union personnel, without exception, may receive at least the same number of sick days, vacation days, personal days, bereavement days, holidays, longevity pay, educational pay, clothing allowance, health and life insurance and other benefits as do any of the full-time employees covered under the Agreement between the Town of Westport and Town Hall Departments, Library, Cemetery and Dispatchers.

BY PETITION

Motion and second to adopt the provisions of Article 26 as printed in the warrant.

Voted: The provisions of Article 26 were defeated.

**Article 27**

To see if the Town will vote to recommend that the Board of Selectmen act on the inability of the Town Treasurer to carry out his duties of office and issue a vote of No Confidence against said Town Treasurer.

BY PETITION

Motion and second to adopt the provisions of Article 27 as printed in the warrant.

The Moderator asked for a volunteer to serve as a teller. Hugh Morton was appointed and duly sworn by the Town Clerk.

Voted: The provisions of article 27 were defeated. Yes: 41 No: 73

### Article 28

To see if the Town will vote to appropriate the sum of \$745,000 for the cost of various capital expenditures in accordance with the Town's Fiscal Year 2020 Capital Improvement Planning Program, to determine whether this appropriation shall be raised by borrowing or otherwise, and/or to take any other action relative thereto.

<b>Project Description</b>	<b>Cost</b>	<b>Funding Source(s)</b>
Voting Machines	\$ 40,000	Free Cash or Stabilization
Macomber School Replace Intercom/Master Clock	\$ 75,000	Free Cash or Stabilization
School Entryways	\$ 40,000	Free Cash or Stabilization
Police Dept Cruiser Replacement (3)	\$145,000	Free Cash or Stabilization
WES Roof Replacement Feasibility Study	\$100,000	Free Cash or Stabilization
Highway Dept Heavy Truck	\$150,000	Free Cash or Stabilization
Macomber School Remove Asbestos Floor Tiles	\$ 80,000	Free Cash or Stabilization
Senior Center Elevator Renovation	\$ 60,000	Free Cash or Stabilization
Town Hall/Annex Major Rehab Feasibility Study	\$ 25,000	Free Cash or Stabilization
Westport Elementary School Enlarge Parking Lot	<u>\$ 30,000</u>	Free Cash or Stabilization
<b>Total</b>	<b>\$745,000</b>	

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Motion and second to appropriate the sum of \$745,000 from Free Cash for the cost of the capital expenditure items listed in the warrant under Article 28 in accordance with the Town's Fiscal Year 2020 Capital Improvement Planning Program, including the cost of undertaking the projects and/or purchasing and equipping items as specified, as well as all incidental and related costs with each item being considered a separate appropriation.

A hold was placed on School Entryways and WES Roof Replacement Feasibility Study.

Voted: Unanimously to fund all line items without a hold from Free Cash.

Voted: Unanimously \$40,000 from Free Cash for School Entryways.

Voted: Carried. \$100,000 from Free Cash for WES Roof Replacement Feasibility Study.

### Article 29

To see if the Town will vote to raise and appropriate and/or transfer from available funds, the sum of \$40,000.00 to be used by the Board of Assessors to fund fees and expenses to update the Revaluation program mandated by M.G.L. Chapter 40, §56, to place the Town on a 100% valuation assessment basis, and/or take any other action relative thereto.

BOARD OF ASSESSORS

Motion and second to adopt the provisions of Article 32 with \$40,000 from Free Cash.

Voted: Unanimously.

### Article 30

To see if the Town will vote to raise and appropriate or take from available funds the sum of \$25,000 to pay for the groundwater remediation done at the Head Landing, including all incidental and related costs, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to appropriate \$10,000 from Free Cash to pay for groundwater remediation at the

head landing including all incidental and related costs. Voted: Carried.

### Article 31

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of \$200,000 for the purpose of funding that drainage remediation work determined by a plan for the Westport Middle – High School construction documents dated February 26, 2019 Drawing No. C505, which has been placed on file with the Town Clerk, provided that such funds may be expended only in the event the work is not included in the project budget for construction of the High School/Middle School, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 31 with \$200,000 from Free Cash.

Motion to remove all the wording after “Town Clerk”. The motion did not receive a second.

Motion and second to call the question. Voted: Carried.

Voted: To adopt the provisions of article 31 as presented with \$200,000 from Free Cash. Carried.

### Article 32

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain for drainage purposes, upon such terms and conditions as the Board deems appropriate, such interests in land as may be necessary, in the judgment of the Board, to provide for the collection, conveyance, treatment and disposal of storm water from the Westport Elementary School and the land on which it is located, and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of effect said acquisition, and as funding therefor and costs related thereto, to raise and appropriate, transfer from available funds, and/or borrow a sum of money, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 32 as printed in the warrant.

Motion and second to amend Article 32 by deleting “eminent domain” from the article.

Voted: The amendment was defeated.

Motion and second to delete “to acquire, by gift, purchase, or eminent domain”.

Voted: The amendment was defeated.

Motion and second to call the question. Voted: Carried by 2/3 vote.

Voted: To adopt the provisions of Article 32 as printed in the warrant. Voted: Carried.

Motion and second to adjourn and dissolve the Annual Town Meeting at 11:38 p.m.

Voted: Unanimously

There were 327 registered voters and 11 visitors and press in attendance.

A true record,  
Attest:  
Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least seven days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 29<sup>th</sup> day of April in the year two thousand and nineteen.

Shana M. Shufelt  
Steven J. Ouellette  
Brian T. Valcourt  
Ann E. Boxler  
Richard W. Brewer  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
April 29, 2019

On this 29<sup>th</sup> day of April 2019, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David B. Arruda  
Westport Police Officer,

July 29, 2019

Dear Marlene,

I hereby resign from the Planning Board, regretfully.

David C. Cole

## **ANNUAL REPORT OF THE BOARD OF APPEALS**

The Board of Appeals respectfully submits its report for the year ending December 31, 2019.

### 5-Year Term – Regulars

Peter Borden	6/30/23
Constance Gee	6/30/24
Gerald Coutinho	6/30/22
Roger Menard	6/30/20
Barbara Pontolilo	6/30/24

### 1-Year Term – Associates

Raymond Elias	6/30/20
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During the calendar year, there were 15 applications filed seeking variances, special permits, administrative appeals, findings and modifications to existing special permits.

Members of the Board of Appeals spent countless volunteer hours reviewing applications, conducting public hearings, viewing presentations, receiving input from abutters and the general public, deliberating, and rendering decisions.

The following are the results of those hearings:

Administrative Appeals: 1 application was received, which was granted.

Special Permits: 4 applications were received, 3 of which were granted and 1 was withdrawn.

Variances: 6 applications were received, 1 of which was granted, 4 were withdrawn and 1 to be decided in the next calendar year.

Findings: 4 applications were filed, 3 of which were granted and 1 to be decided in the next calendar year.

The Board of Appeals consists of five Regular Members and two Associate Members. There is currently one (1) vacant Associate Member position.

Respectfully submitted,

Roger Menard, Chairman  
Gerald Coutinho, Vice Chairman  
Peter M. Borden  
Constance Gee  
Barbara Pontolilo  
Raymond Elias

## ANNUAL REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors respectfully submits the following report for the year ending December 31, 2019 with organization as follows:

Mr. Stephen J. Medeiros, Chairman  
Mr. Michael Castro  
Ms. Sue Ann McDermott

Mr. Ellis Withington, Assistant Assessor/Appraiser  
Ms. Sharon M. Potter, Office Manager  
Mrs. Katherine DeNadal, Senior Clerk  
Ms. Elizabeth Edwards, Senior Clerk (Transferred July, 2019)  
Mrs. Dawn Fontes, Senior Clerk (Hired october, 2019)

### **Tax Rate Summary : Fiscal 2020 Tax Rate \$8.43 per m.**

I.	Tax Levy Calculation	
A.	Total amount to be raised	\$45,466,833.10
B.	Total Estimated Receipts & Available funds	\$15,971,976.91
C.	Tax Levy	\$29,494,856.19
D.	Distribution of Tax Rate & Levies:	

<b>Class</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
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	Levy Percentage	IC above times each % in Col. B	Valuation by Class	Tax Rate	Levy by Class
Res	92.0157%	27,139,898.39	3,219,444,129	8.43	27,139,914.10
Comm	5.1971%	1,532,877.17	181,835,691	8.43	1,532,874.91
Industrial	0.4041%	119,188.71	14,138,690	8.43	119,189.16
Sub Total	97.6169%		3,415,418,510		28,791,978.05
Personal	1.9770%	702,891.92	83,378,190	8.43	702,878.14
Total	100.0000%		3,498,796,700		29,494,856.19

II. Amount to be Raised

A.	Appropriations	\$43,876,423.91
B.	Other amounts to be raised:	
	Debt & Interest Charges	33,084.00
	Total cherry sheet offsets	62,115.00
C.	State and County Cherry Sheet Charge	1,334,431.00
D.	Allowance for abatements and exemptions (overlay)	160,779.19
E.	Total Amount to be Raised	\$45,466,833.10

III. Estimated Receipts and other Revenue Sources

A.	Estimated receipts – State	
1.	Cherry Sheet estimated receipts	\$ 6,975,701.00
B.	Estimated Receipts-Local	
1.	Local receipts not allocated	5,727,500.00
2.	Offset receipts	0.00
3.	Enterprise funds	438,833.00
4.	Community Preservation funds	912,535.00
	Total III. B	\$ 7,078,868.00
C.	Revenue Sources Appropriated for Particular Purposes	
1.	Free Cash	1,104,204.91
2.	Other Available Funds	813,203.00
	Total III. C	\$ 1,917,407.91
D.	Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate	0.00
E.	Total Estimated Receipts and Other Sources Total (III.A through III.D)	\$15,971,976.91

IV. Summary of Total Amount to be Raised and Total Receipts from All Sources

A.	Total amount to be raised	\$45,466,833.10
B.	Total estimated receipts and other Revenue Sources	\$15,971,976.91
C.	Total Real and Personal Property Tax Levy	\$29,494,856.19
D.	Total Receipts From All Sources	\$45,466,833.10

New Growth certified (Real & Personal Property) \$510,180.00

Under General Laws, Chapter 58, Section 10, we classify property reportable to the State as follows:

Property Class	# of Parcels	Valuation as of 1/1/2019
101-Single Family	5957	\$2,593,377,800.00
102-Condominium	171	\$ 55,492,200.00
Misc-Res 103,109	142	\$ 101,471,100.00
104-Two Family	424	\$ 166,665,400.00
105-Three Family	15	\$ 6,598,700.00
111-125 4-8 Units	30	\$ 23,171,900.00
130-132&106 Vacant Land	1299	\$ 142,391,100.00



300-393 Commercial	266	\$ 148,262,100.00
400-452 Industrial	23	\$ 12,291,900.00
Ch 61 Forest Land	28	\$ 74,050.00
Ch 61A Agricultural	262	\$ 1,642,460.00
Ch 61B Recreational	37	\$ 4,701,780.00
012-048 Mixed Use	66	\$ 159,277,220.00
Total Real Estate	8720	\$3,415,418,510.00

Personal Property	1021	\$ 18,110,220.00
Public Utilities	17	\$ 65,267,970.00
Total Personal Property	1037	\$ 83,378,190.00

Tax Exempt Property	317	\$ 207,357,800.00
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Number of Transfers of Property in 2019 586

### Motor Vehicle Excise Tax 2019

Number of Vehicles Assessed \$25. per m.	23,347
Excise Assessed	\$ 2,874,204.56
Valuation of Automobiles	\$204,786,400.00

### Boat Excise Tax

Number of Boats	1110
Excise assessed \$10. per m.	\$ 59,559.00
Valuation of Boats	\$5,955,900.00

We wish to thank the various departments in the Town Hall for their continued cooperation during the year.

Respectfully submitted,

Stephen J. Medeiros, Chairman  
Michael Castro  
Sue Ann McDermott



## **ANNUAL REPORT OF THE BOARD OF HEALTH**

The Board of Health respectfully submits the following report for the year ending 2019.

### The Board of Health Organized as Follows

Philip M. Weinberg	Chairman
Tanja Ryden	Vice-Chairman
Maurice E. May	Secretary

### Board of Health Department Staff & Appointees

Director  
Linda Pierce, R.N.  
John R. Swartz  
Raymond Belanger  
Joseph C. Reis, Jr.  
Nancy J. Paquet  
Patricia Kershaw  
Lucy Tabit  
Anthony Amaral  
Frederick Ponte  
Timothy Burns

Matthew J. Armendo  
Part-Time Public Health Nurse  
Full-Time Health Agent  
Part-Time Health Agent (Retired 6/30/19)  
Full-Time Health Agent  
Principal Clerk, Full-Time  
Senior Clerk, Full-Time  
Recording Clerk  
Transfer Station Monitor  
Transfer Station Monitor  
Transfer Station Monitor

### Special Annual Appointments

Dr. Dennis Callen  
Frederick Ponte  
Marlene Samson  
Jonathon H. Potter, Jr.  
Harry L. Potter  
Shane D. Erickson Potter  
Sarah LeRoux  
Seth Baker

Medical Advisor  
Special Board of Health Agent  
Burial Agent/Special Board of Health Agent  
Burial Agent (non-paid)  
Burial Agent (non-paid)  
Burial Agent (non-paid)  
Part-Time Tobacco Inspector, Special Agent (non-paid)  
Tobacco Control, Special Agent (non-paid)

### Licensed Funeral Directors

Jonathan H. Potter Jr.  
Harry L. Potter  
Shane D. Erickson-Potter

### Certificates, Licenses, Permits, & Applications Issued

Abandonment: 46  
Body Art Establishments: 1  
Body Art Practitioners: 8  
Bottled Water Permits: 13  
Catering Permits: 9  
Cottage Kitchen Permits: 10  
Dumpster Permits: 630  
Equine Permits: 27  
Extra Perc Holes: 20  
Farmer's Market Permit: 9  
Food Plan Review: 1  
Food Service Establishment Permits: 47  
Food Service Day Care: 1  
Frozen Dessert Permits: 2  
Funeral Director Certificates: 1  
Garbage Removal Permits: 17  
Housing Pre-Inspections: 1  
Installer's Permits: 49  
Mobile Food Permit: 10  
Motel Permits: 4  
Pasteurization Permit: 1  
Perc Applications-NC: 48  
Perc Application Upgrades: 6  
Perc Applications-Repairs: 84  
Pig Permits - Large: 4  
Pig Permits - Small: 10

Portable Toilet - Short-Term: 20  
Portable Toilet - Long-Term: 70  
Retail Food Permits: 45  
Retaining Wall: 1  
Roll-Off Permits: 283  
Seasonal Food Permits: 4  
Septic NC Application: 46  
Septic Applications - Upgrade: 9  
Septic Applications - Repair: 70 (3 w-denite s.a.s.)  
Septic Applications Commercial Repair: 2  
Septic Permits Issued - NC: 47  
Septic Permits issues – Upg: 9  
Septic Permits Issued - Repair: 54 (20 w/Variations)  
Septic Repair Permits Issued - Minor: 23  
Septic Plan Revisions: 54  
Septic Plan Permit 1 Year Extension: 1  
Sewage Removal Permits: 23  
Shell Permits: 1  
Stable Permits: 3  
Storm Water Plan review: 16  
Tanning Permit: 1  
Temporary Food Permits: 57  
Temporary Permit - Seasonal: 6  
Title 5 Inspections: 179  
Tobacco Permits: 22  
Well Permits - New: 45

Pool Permits - Aboveground: 15  
Pool Permits - Inground: 13  
Pool Permits - Semi-Public: 2

Well Permits - Replacement: 14

Total Fees collected by the Board of Health: 215,351.95

### Transfer Station & Recycling Center Collections & Transfers

465 tons of recyclables, which include cardboard, scrap metal, tin, mixed paper, plastics, mattress, clothing, glass, CRT/mercury and tires. Revenues totaling \$13,775.48 were received during the year 2019. Recycling expenses for the Town was 17,263.24

866 tons of Municipal Solid Waste/C&D were transferred to New Bedford Waste Services during 2019, which cost the Town \$68,178.19. The Town received \$195,084.00 in revenue from fees collected through punch card sales and bulky items. An additional revenue of \$54,610.00 was collected through stickers and temporary pass sales.

### Other Board Of Health Responsibilities Provided Under The Guidance Of The Town Nurse

Health promotion, illness prevention, and health protection are the core functions of the Public Health Nurse. A focus on health and wellness, rather than illness, is the basis of all PHN work. Chronic diseases, such as cardiovascular disease, cancer and diabetes are among the most common and preventable health problems.

Additional responsibilities: clerical duties, vaccine management, referrals, sharps disposal and participate in community health meetings. The nurse participates in continuing educational courses, which include CPR, Immunization Updates, Vaccine storage and Handling, Vaccine Reimbursement, Cancer Updates, Meditation, Impact of Exercise, Advance Directives, Osteoporosis, Supplements, Hypertension and Making Healthy Choices.

### Services Provided Under The Town Nurse

Blood Pressure (BP) Clinics: 8

In addition to the clinics, on a walk-in basis-includes education on medication, nutrition, and healthy life styles. Pulse readings, weights and lung auscultation as warranted. 101 BP readings.

The MDPH has decreased vaccine availability to all providers and has implemented more eligibility requirements. State supplied vaccine can only be used for those children and adults determined eligible in the most recent version of the Childhood Vaccine Availability Table and the Adult Vaccine Availability Table. Most clients receive vaccine at their physician, pediatrician, or pharmacies where the vaccines are covered by their insurance and are privately purchased. There have been few requests for vaccines in the past year and I have been able to refer those to another resource.

Flu Vaccine:

151 flu vaccines were given to Westport residents by scheduled appointments and walk-ins. 7 Flu Clinics were conducted. 200 doses were purchased with funds from the revolving account. Flu Vaccines were not supplied by the State this year. We will continue to administer the remaining vaccines. The BOH participates in the Medicare Part B Reimbursement and HMO Reimbursement Program.

Additional Services:

Mantoux Tests 28, B12 Injections 12, TDAP 2, dressing changes, suture removals, home BP monitor checks and teaching, filling insulin syringes for home bound clients, throat checks, tick removal, provide

immunization records and instructing residents on glucometers.

Home Visits: 6

#### Communicable Disease Case Investigations and Reports:

Approximately 142 Reports investigated and completed. Information exchange through the Massachusetts Virtual Epidemiological Network (MAVEN). The reports help document and describe the extent of disease in a population, spread of disease to new areas and assess control measures. During the investigation, education and support are provided to the client. At risk contacts are also identified in order to prevent further transmission of the disease. Disease reports included Babesiosis, Ehrlichiosis, Human Granulocytic, Anaplasmosis, Vibrio, Cryptosporidiosis, Viral meningitis, Campylobacter and Salmonella. Other diseases, which are acknowledged but no report required include Lyme, Hepatitis C, Strep Pneumonia, Influenza and animal bites for possible rabies exposure.

#### Emergency Preparedness:

To ensure preparedness for Public Health emergencies such as bioterrorism and pandemic influenza, we participate in Call-Down Drills and HHAN Alerts. The Nurse participated in the Bristol County Public Health Emergency Preparedness Coalition monthly meeting. FEMA testing is done in preparation for Public Health Emergency Preparedness.

Durable Medical Equipment: The Nurse accepts donations of medical equipment to loan to residents in need.

#### Health Education Presentations:

The Town Nurse conducts a monthly health educational presentation at the televised Board of Health meeting.

#### Total Fees Collected by the Nurse:

\$4,308.61 was received in 2019 as reimbursement for the administration of Flu vaccines, TDap, Pneumonia and TB tests, which was deposited to the revolving vaccine account. This account is designated to aid in private purchase of vaccines and any other expenses associated with the administration of vaccines. \$50 was received in 2019 for non-related vaccine service, which was deposited to the general fund.

### Board of Health Statement/Goals

**The Board of Health meets every other Monday at 7:00 p.m. in the Town Hall Annex.**

The main goal of our board is to continue to protect and improve the health and welfare of all our residents.

In order to continue to protect the public health and environment of Westport, the Board of Health will:

- Continue to promote general health of the community, the wellness in the individual, and to inspire conditions by which people can remain healthy.
- ....Enforce state-mandated and local public health regulations.
- ....Conduct Inspections as mandated.
- ....Issue Town permits related to the Board of Health.
- ....Investigate community-based complaints or concerns.
- ....Support the goals of public health by providing education and community programs.
- ....Assure that the basic health needs of the community are being met.
- ....Disseminate all health care information provided by the Mass. Department of Public Health.
- ....Continue to monitor all food service and retail food establishments.

- ....Enforce and administer all pertinent Mass. Department of Environment Protection regulations.
- ....Enforce and administer all existing BOH regulations and update/revise them as necessary.
- ....Continue to find ways to improve the Transfer Station and Recycling operation.
- Address new Board of Health responsibilities that may arise out of the legalization of marijuana use and sale
- ....Utilize the Public Health Nurse to better serve the community of Westport with emphasis on community awareness of public health issues along with health promotion and disease prevention.
- ....The Nurse will offer to the public the following services:
  - TDap vaccine
  - Pneumococcal / pneumonia vaccine (throughout the year)
  - Flu (yearly clinics advertised in the fall)
  - Blood Pressure Screening
  - Blood Sugar Screening
  - Mantoux skin testing for Tuberculosis
  - Tuberculosis follow up
  - Direct Observation Therapy (DOT)
- The Nurse will provide MDPH mandated services of communicable disease investigation and control.
- Continue to expand the Nurses role in emergency preparedness and response.
- The Town Nurse will educate the public on disease prevention.
- The Public Health Nurse also offers general health counseling and referrals to other health professionals.
- The Nurse will conduct home visits to homebound residents.
- Continue to provide services or find alternative resources for our residents.
- Continue with timely food establishment inspections.
- Continue the level of service, even with unanticipated reduction in staff.
- Continue with another septic repair loan program for home owners.
- Continue to work on making the Transfer Station financially positive and a well-run facility.
- Qualifying again for Recycling Dividends program under the Sustainable materials Recovery Program, which awarded us \$4,200 to use towards recycling improvements.

The Board of Health also continues to implement our Tuesday well-water testing program in coordination with a Massachusetts certified laboratory.

The Board of Health also continues the implementation of the Community Septic Management Loan Program Grant. We are grateful for the dedication of our Grant Coordinator, Nelia Williams of the Building Department and the Financial Coordinator, Nicole Pearsall of the Accounting department. They have done tremendous work to make it as smooth as possible for the loan program recipients and for the BOH.

## Animal Control Department

### **Special Notice: The Board of Health now oversees the Animal Control Department**

The mission of the Animal Control Department is to provide responsive, efficient, and high quality animal control services that preserve and protect the health, safety and welfare of people and animals.

To ensure the Town will be free from animals-at-large creating hazards of public health, public safety or public order the Animal Control Officers will:

1. Ensures that all dogs are properly licensed within the time specified by statute and issues citations for all unlicensed dogs.
2. Patrols for stray dogs and other loose animals or livestock.

3. Receives and responds to all complaints of vicious or loose dogs, feral cats, wild animals, injured animals and all complaints pertaining to animals.
4. Transports animals to appropriate shelter. Documents animals captured for fine purposes and identification.
5. Coordinates with private animal control companies for the removal of nuisance wildlife with affected persons. Works with the Division of Massachusetts Fish & Game and private agencies that remove nuisance animals.
6. Verifies claims of livestock killed by animals. Issues warnings for nuisance animals, levies fines and takes animal owners to court for temporary or permanent restraining orders.
7. Removes and disposes of any deceased animals from public roads.
8. Responds to emergency after-hour calls.

The Board of Health has had much success with the Animal Control Department. We were able to hire a second Animal Control Officer who works thirty-(30) hours per week. The Department has now evolved to a department that offers coverage 7 days a week with complete after hour coverage. The Board will continue to find ways to improve and maintain this success.

### BOH Regular Business

In regular business, the Board and their Agents continued their work reviewing septic plans for repairs, upgrades, and new construction, denitrification issues, stormwater management, approving new and replacement well locations and hold hearings for septic variances building application reviews and other issues as needed and responding to complaints and emergency calls and meet deliverables for Public Health Emergency Planning, including attending the monthly coalition meetings.

We believe we continue to have the best record of food establishment inspections of the towns/cities in our area as was once reported in an article done by the Standard Times. We have had a transition in staffing where Ray Belanger, our Part-Time Agent of twelve years has retired and we have had the good fortune to find a replacement with Joseph Reis, now as a Full-Time Agent. We attribute the continued success to our dedicated and conscientious staff.

### BOH Transfer Station

The Board continues to improve the Transfer Station operation with intent to increase its revenue to reduce the need for financial support from the General Fund. This year faced a real down turn in recycling revenue and continues to be a challenge with the recycling market. In the past plastic and glass were the challenges but this year mixed paper and cardboard has been added to list for an added expense to continue recycling to keep these products from the waste stream. We will continue to search for a solution to ease the expense.

We have qualified again for the Recycling Dividends Program under the Sustainable Materials Recovery Program, which has awarded us \$4,200 to use towards recycling improvements. This is an increase from the previous year.

The Transfer Station Staff continue to make improvements to the facility as well as providing exceptional service to the public and working with other Town departments.

I would like to thank the Board of Health, Transfer Station and Animal Control Staff. The Board is proud of the way they have interacted with other departments and our Town's people. They continue to serve the Town well through their hard work and dedication.

Respectfully submitted,  
Matthew J. Armendo  
Director



# ANNUAL REPORT OF THE BRISTOL COUNTY MOSQUITO CONTROL PROJECT FOR WESTPORT, MA

## Bristol County Mosquito Control Commissioners

Robert F. Davis, Chairman      Gregory D. Dorrance  
Christine A. Fagan              Joseph Barile

This year marks the 60th anniversary of the Bristol County Mosquito Control Project and its services to the cities and towns of Bristol County. Our mission is to bring mosquito populations to tolerable levels using a variety of scientifically effective methodologies consistent with applicable laws. Surveillance, water management, biological and chemical controls are performed in an environmentally sensitive manner to minimize potential effects on people, wildlife and the environment.

The Project continues to make investments in new technologies that increase our efficiency and accuracy when fulfilling our mandate. We remain committed to applying environmentally responsible larvicide and adulticide products. Our surveillance program, along with service request data and updated GPS and computer equipment, allow us to focus our pesticide applications to targeted areas.

Disease risk from mosquitoes changes greatly from year to year, this is due to many environmental variables that change every season. Because of this constant change in risk, BCMCP works in a close relationship with the MA Dept. of Public Health to analyze disease risk in current and future years. Often, particularly during drought years, the public tends to forget about mosquito control, it is only the years when arbovirus activity becomes a public health problem that mosquito control gets noticed. 2019 was one of these years, it was extremely active for Eastern Equine encephalitis.

During the 2019 mosquito season, 127,007 mosquitoes were tested for the mosquito borne viruses EEE and WNV. There were 160 isolations of EEE and 3 human cases in the County. Bristol County had 16 mosquito pools test positive for WNV with 1 reported human case. There were no equine cases for EEE or WNV.

The Project continues its year round efforts to reduce mosquito breeding areas through water management and source reduction. Our goal is to remove debris, silt and vegetation from drainage ditches to improve water flow, thus eliminating standing water conducive to larval development. Work is conducted using mechanized machines and by hand.

During the period of January 1, 2019– December 31, 2019 the Bristol County Mosquito Control Project:

- Sprayed over 6,441 acres
- Treated 5 acres with *B.t.i.* in 21 locations for mosquito larvae
- Received 546 requests for spraying
- Cleared and reclaimed 1,575 feet of brush
- Cleaned 220 feet of ditches by machine
- Treated 1,440 catch basins

Throughout the year, we strive to educate the public concerning mosquito borne diseases and simple ways people can protect themselves and help prevent breeding on their own property. We have many types of outreach programs available including speaking at public health events, radio/newspaper interviews, visiting local schools, senior centers, and creating informational posters for distribution. Be sure to check our website: [www.mass.gov/eea/bristolcountymosquitocontrol](http://www.mass.gov/eea/bristolcountymosquitocontrol) for updates and information.

I would like to thank the Town officials and residents of Westport for their continued support and cooperation. Our project is extremely proud of the work we perform and look forward to serving our communities in the upcoming year. If there are any questions concerning the Project's efforts or objectives, please feel free to contact our office.

Respectfully submitted,

Priscilla Matton  
Superintendent

## ANNUAL REPORT OF THE INSPECTOR OF BUILDINGS

I hereby submit my report as Inspector of Buildings for the year ending December 31, 2019.

		Construction Value
2	Duplexes/Condo Units	\$ 358,000.00
58	Single Family Dwellings	\$ 20,435,706.00
61	Foundations	\$ 965,000.00
55	Alterations and Additions	\$ 3,640,482.00
79	Occupancy Permits	N/C/V
9	Accessory Apartments (Attached - 6; Detached - 3)	\$ 856,630.00
21	Garages	\$ 1,801,491.00
50	Renovations and Repairs	\$ 6,356,881.00
62	Replacement Windows	\$ 623,601.00
41	Decks, Porches and Gazebos	\$ 650,935.00
7	Greenhouses and Sun Rooms	\$ 175,350.00
17	Barns, Sheds and Workshops	\$ 391,390.00
14	Above-ground Pools	\$ 110,013.00
15	In-ground Pools	\$ 415,920.00
20	Tents	\$ 79,500.00
26	Demolitions	\$ 203,375.00
17	Commercial	\$ 9,432,598.00
16	Municipal, State, Churches, Non-Profit	\$ 1,667,917.00
1	Wind Turbines, Cell Towers, Antennas	\$ 7,000.00
134	Roofs	\$ 1,460,931.00
35	Shingles and Siding	\$ 788,069.00
60	Solar Panels	\$ 2,128,145.00
36	Wood stoves, Fireplaces, Chimneys, Pellet Stoves	\$ 130,238.00
12	Signs	\$ 67,315.00
65	HVAC	\$ 982,694.00
65	Site Visits, DBA, Lot Letters, Certifications and Misc.	N/C/V
7	Duplicate Permits	N/C/V
4	Fires	\$ 295,000.00
56	Weatherization	\$ 308,899.00

N/C/V – No Construction Value

Fees to Treasurer - \$ 251,056.00  
Total Building Permits issued - 850  
Miles Traveled – 4,679  
Yard Sale Permits - 61

Respectfully submitted,

Ralph Souza  
Building Commissioner



## ANNUAL REPORT OF THE GAS INSPECTOR

The following is a summary of the inspections made by the Gas Inspector for the year ending December 31, 2019.

Rough Inspections	177
Final Inspections	263
Re-Inspections	16
Underground Line	29
Line Tests	15
Fireplaces	5
Consultations	8
Partial Roughs	4

Total Inspections Made	517
Total Permits Issued	330
Fees to Treasurer	\$23,645.00
Miles Traveled	2,937

Respectfully submitted,

Joseph Ferreira  
Gas Inspector

## ANNUAL REPORT OF THE PLUMBING INSPECTOR

The following is a summary of inspections made by the Plumbing Inspector for the year ending December 31, 2019.

Rough Inspections	226
Final Inspections	163
Re-Inspections	6
Underground Line	26
Ten Foot Out	46
Consultations/Call Out	5

Total Inspections Made	472
Total Permits Issued	198
Fees to the Treasurer	\$37,090.00
Miles Traveled	2,542

Respectfully submitted,

Joseph Ferreira  
Plumbing Inspector

## ANNUAL REPORT OF THE WIRE INSPECTORS

We hereby submit our report as Wire Inspectors for the year ending December 31,

2019.

Single Family Dwellings, Overhead	8
Single Family Dwellings, Underground	53
Affordable Housing	0
Alterations And Additions	15
New Service Overhead	17
New Service Underground	15
Rewire, Repair, Remodel	64
Barn/Sheds	5
Garage	13
Commercial	54
Alarms – Security/Smoke/Low Voltage	37
Temporary Service	11
Upgrade Service	15
Relocate/Repair/Replace Service	15
Meter Sockets	16
Panel Replacement	18
Septic Pumps	34
Water Pumps	2
Hot Tubs	6
Boilers/Furnaces	7
Pool In-Ground	9
Pool Above-Ground	10
Generators	49
Municipal/State/Federal/Church	24
G.F.I. Lights	20
Air Conditioning	3
Re-Inspections	21
East Beach Inspections	91
Road Layout/Poles	6
Fire	5
Solar Panels	68
ACC. Apartment/Condo Unit	9
Trench	4

Miles traveled by Inspectors	10,031
Fees paid to the Treasurer	\$77,438.00
Total Permits issued	611

Respectfully submitted,

William R. Plamondon  
Dane Winship  
Assistant Inspectors of Wires



# ANNUAL REPORT OF THE CEMETERY DEPARTMENT

The Cemetery Department hereby submits its report for the year ending December 31, 2019.

Graves sold in 2019 were:

71 @ Beech Grove

2 @ Maple Grove

Full Burials: 52

Cremations: 41

Foundations: 70

The expansion was fully completed. The roads were paved in September, 2019. The remaining are to be completed in 2020. All looming and seeding were done to the roads that were paved.

The foreman took on the responsibility of processing payroll for the Cemetery Department.

All cemeteries were maintained for the year 2019. Numerous trees were removed, supporting residents requests because the entry/exit "vision" from the left and right was blocked due to several trees.

The Highway Department cleared land between the Cemetery and Fire Department.

Thomas Martins resigned in July due to medical issues. Michael Brouillard was hired in July to replace Mr. Martins. John Nicoletti returned as seasonal help and Troy Simcock was hired as seasonal help as well. Both seasonal workers completed the 20-week assignment.

## Goals for 2020

- Complete paving remaining roads in Beech Grove.
- Purchase a small excavator to assist with digging graves and small jobs around the Cemetery. This will allow Fred Ponte (Transfer Station Department) to focus on his department and not be interrupted during his day or his days off to assist the Cemetery Department.

Respectfully submitted,

Bruce Graves  
Cemetery Foreman

# ANNUAL REPORT OF THE COMMISSION ON DISABILITY

The Commission on Disability hereby submits its report for the year ending December 31, 2019.

## Background

The Commission on Disability was established at the 2009 Annual Town Meeting. Ours is one of over 140 Commissions throughout the Commonwealth of Massachusetts. All of the Commissions work under the guidance of the Massachusetts Office on Disability.

## WWB – Westport Without Barriers

WWB – Westport Without Borders is the logo of our commission and it stands for our efforts to reduce or eliminate the barriers that our residents with disabilities and their families face in their daily lives.

## Mission Statement

To do what we can to enhance the lives of our disabled residents and their families by eliminating barriers that prevent them from taking advantage of everything that our Town has to offer.

## Priorities

- Improve public awareness of disability issues.
- Identify area of concern for our disabled residents and their families.
- Work in cooperation with other Town departments to foster maximum participation of our disabled residents.
- Provide information, and advice to individuals, organizations, businesses and agencies on all matters pertaining to disabilities.
- Assist Town departments in complying with the American with Disabilities Act.
- Advocate for the rights of Westport citizens with disabilities.

## 2019 Accomplishments

We coordinated with town representatives, road department employees and representatives of The Westport Land Conservation Trust to have mobility mats installed on the beach at Beach Avenue. Those mats were in place from the Memorial Day weekend until the Labor Day weekend. The mats made it possible for individuals using canes, crutches, walkers and wheelchairs get onto the beach.

We worked with The Landing Commission to ensure handicapped accessibility to the Head of Westport Landing. Toward that end we confirmed the presence of a handicapped parking place, a handicapped accessible porta john and a wheelchair accessible picnic table.

We worked with The Landing Commission to ensure the presence of a handicapped parking spot at the Adamsville Landing.

We continued to look for ways to donate the money we have on hand due to fines collected for parking illegally in handicapped parking places.

We began work with The Landing Commission on improving water access for disabled residents at the Hixbridge Landing.

We contacted the Commonwealth Office on Disability and obtained literature and other information concerning what residents need to know before retrofitting a house to make it handicapped accessible. We also explored funding sources and available remedies in the event the project experiences contractor related problems.

## 2019 Objectives

We will continue to advocate for the rights of disabled residents and their families.

We will continue to work on ways to improve access to public spaces and town waterways. Those efforts will include ways to assist the Landing Commission in its efforts to upgrade the Hix Bridge Landing and find ways to make the water accessible to our handicapped residents and their families.

Continue to explore ways to donate our funds to improve the lives of handicapped residents and their families.

## Membership

We currently have seven members. The following are their names and the dates when their current appointments expire:

Brian C. Gallagher, Chairman – 6/30/22  
Anders Newcomer, Vice Chairman – 6/30/21  
Rose Rego – 6/30/20  
Stanley H. Cornwall – 6/30/20  
Martin Costa – 6/30/21  
Raymond L. Phoenix – 6/30/22  
Kimberly Tripp Legendre – 6/30/21

Respectfully submitted,

Brian C. Gallagher, Chairman

## **ANNUAL REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

### Members

A Community Preservation Committee (CPC) was established in April 2002, after voters had approved this action in an annual election ballot question. CPC consists of nine (9) volunteer voting members pursuant to the provisions of M.G.L. Chapter 44B, Section 5. Three at large members are appointed by the Board of Selectmen for one year terms. Other members are selected representatives of the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, Housing Authority and Finance Committee. Our thanks go to all the volunteers serving and who have served on the CPC, including Marc DeRego, who resigned this year when he left the Planning Board.

The present membership is Chair Betty Slade (at large), Vice Chair Timothy Gillespie (Recreation Commission), Elizabeth Collins (Housing Authority), Janet Jones (Historical Commission), Hugh Morton (Finance Committee), James P. Watterson (Planning Board), John Bell (at large) and Dale Weber (at large.) There is no representative currently serving from the Conservation Commission.

### Community Preservation Act

The provisions of the Community Preservation Act (MGL.44B) were passed at the 2001 annual Town Meeting. In adopting the provisions of the Act, taxpayers approved a two percent surcharge on real estate taxes, starting in February 2003, to fund this program. In addition, each year the State, from a special trust set up for this purpose, allocates funds to all the Community Preservation Act (CPA) communities. In the first several years, the State matched 100% but in the last few years of increased numbers of communities participating, the match has been fluctuating. The State has been allocating additional funding for CPA communities in the last three years and the Governor has shown support for new funding.

CPA funds are restricted to use only for open space (including active recreation), historic preservation, and community housing. A minimum of 10% of the total available funds each year must be devoted to each of these categories as projects or as reserves. The balance of the available funding may be expended in any of the categories listed. If funds are not expended in one year they are carried over to the next years as reserves. Up to five percent of available funds may be allocated for administrative expenses. A portion of remaining available funding may be placed in Budget Reserves in order for them to be available for possible projects in the fiscal year.

At any time after fiscal year FY08 the Town can revoke the Act by following the same procedure that was followed in adopting the Act. That is by a vote of Town Meeting followed by an annual Town election ballot question. Otherwise, the Community Preservation Act remains in place. Past efforts to weaken the CPA in Westport have been defeated and were followed up by a ballot vote giving support to CPA in Westport.

### CPC Activities

CPC has an annual public hearing in the fall to invite the Town and the public to submit projects and comments. CPC works closely with Town committees and boards as well as with the Agricultural Open Space Trust Fund Council, the Westport Land Conservation Trust, and other non-profits such as the Westport Historical Society to develop and implement projects which will meet CPA requirements and which will contribute to the betterment of the Town. Each project is carefully reviewed and costs closely examined. CPC requires that all projects serve a public purpose, that private projects have grant agreements with the Town, and that quarterly reporting back to the CPC is done.

All proposed projects each year must be submitted to and reviewed by the CPC by the December meeting. A public hearing is held in January for all the projects which the CPC will consider for recommendation to the Town Meeting. The CPC submits a warrant article to Town Meeting for voters' consideration. All recommended projects were approved at the 2019 Annual Town Meeting unanimously. These were:

### Historic Preservation

Head of Westport Town Landing Historic Stone Wall Preservation Phase IV, \$36,000 - This project entails the continuation of the restoration of the stone walls at the historic area at the Head of Westport.

Point Terminus Historic Survey, \$11,500 - This project will clearly establish the history of the various elements of the eight properties in the Historic District, the town landing, historic docks and the approach road to the area.

Handy House Wood Shingle Roof, \$113,200 - Replace the old asphalt roof with cedar taper sawn shingles utilizing a double strapping method, a more authentic option which offers greater longevity.

Bell School Roof & Tower Restoration, \$122,335 - Replacing the current roof with cedar shingles utilizing the double strapping method for greater longevity, repairs to the thresholds, gutters, trim and miscellaneous repairs to the exterior. Restore the bell tower using materials that are appropriate to the originals consistent with preservation practices.

### Open Space/Recreation

Petty Farm (Sodom Road) Agricultural Preservation Restriction, \$150,000 - The Massachusetts Department of Agricultural Resources and the Westport Land Conservation Trust, Inc. have negotiated an agreement to purchase an Agricultural Preservation Restriction (APR) on 34 acres of the Petty Farm on Sodom Road. An Agricultural Restriction (APR) is a legal agreement between the landowner and a public agency or land trust designed to permanently protect farmland from development and maintain it on active agricultural use.

### Outdoor Recreation

WYAA Santos Farm Playing Fields, \$300,000 - To compete the multi-use field and senior league baseball field. The funding request includes seeding those fields for a full season of growth before use, make all fields playable by finishing drain work, roadway, parking and fencing.

State Matching Funds received to date are listed below.

\$285,139	FY04
\$296,150	FY05
\$310,535	FY06
\$324,421	FY07
\$339,198	FY08
\$242,421	FY09
\$126,347	FY10
\$103,501	FY11
\$104,918	FY12
\$110,399	FY13
\$221,426	FY14
\$138,000	FY15
\$135,229	FY16
\$ 98,067	FY17
\$ 97,282	FY18
\$ 84,861	FY19
\$ 77,603	FY20

Detailed information about meetings, application procedures, criteria and other source material is available on the Town of Westport Website – Community Preservation Committee. For further information about CPA throughout the state as well as in Westport, go to <http://www.communitypreservation.org/>.



## **ANNUAL REPORT OF THE CONSERVATION COMMISSION/SOIL BOARD**

The Conservation Commission/Soil Conservation Board hereby submits its annual report for the calendar year ending December 31, 2019.

### Overview

The Conservation Commission is a seven-member volunteer board, appointed by the Board of Selectmen to oversee and protect Westport's extensive inland and coastal wetlands, riverfront and certain other natural resources. Our primary responsibility is to review wetland delineations and permit applications for activity in or near wetland and riverfront areas under the jurisdiction of the Massachusetts Wetlands Protection Act (WPA) and the Rivers Protection Act, as well as ensuring compliance. The Commission issues decisions and permits after a public hearing and presentations by the applicant.

The Conservation Commission employs professional support to review application filings including septic and building permit requests. The Commission staff works closely with the Board of Health and Building Inspector in these reviews. The Commission is responsible for updating the Town's Open Space Plan every five years and for overseeing Town-held conservation restrictions, which preserve valuable natural

areas. The Commission also serves as the Soil Conservation Board for the Town and reviews permit applications for storage, transfer and removal of certain soils and minerals as set forth in Westport's Soil By-Law.

### Personnel Updates

The Conservation Commission employs one outstanding Wetlands professional, Christopher Capone. Christopher is the Commission's full-time Senior Conservation Agent. The Conservation Commission is also well supported by the administrative work of Leone Farias, Principal Clerk. Mrs. Farias handles the day-to-day operations of our office and with our agent, assists the public and applicants in moving through the sometimes intricate process of compliance with the requirements of the Conservation Commission.

Conservation Commission members at the close of 2019 were: Paul Joncas (Chairman), Jason Powell (Vice Chairman), and members Burton Bryan, Grace Greenwood, Philip M. Weinberg, Jacob "Jake" McGuigan, and Kevin Carter.

### Commission Activity & Highlights

The Commission continues to meet bi-weekly (alternate Tuesday evenings). We have continued with a regular review of our compliance worksheet, and have resolved numerous outstanding compliance issues. Policies and procedures continue to be refined and reviewed as appropriate.

The totals for various filings under the state Wetlands Protection Act in 2019 were: 226 Permit Reviews, 50 Notices of Intent, 12 NOI Extensions, 2 Abbreviated Notices of Resource Area Determination, 13 Requests for Determination of Applicability, 33 Certificates of Compliance, and 8 Soil Permits.

### Coordination with Town Boards

Conservation Commission members also represent the Commission on the Community Preservation Committee, Agricultural Preservation Trust Council and the Westport Economic Development Task Force.

### Budget and Wetland Funds

The Conservation Commission is funded partly from taxation and partly from a fund called the Wetlands Fund. A portion of every Abbreviated Notice of Resource Area Delineation (ANRAD) and Notice of Intent (NOI) is deposited in the Wetlands Fund. The Conservation uses these funds to carry out the work of the Conservation Commission and to supplement shortfalls in our funds appropriated at Town Meeting.

On behalf of the Conservation Commission and the citizens of the Town of Westport, I thank both the staff and Commissioners for their dedication and willingness to devote many hours to serving the Town of Westport.

Respectfully submitted,

Paul Joncas, Chairman

## **ANNUAL REPORT OF THE WESTPORT COUNCIL ON AGING**

The Council on Aging respectfully submits this report for the year ending December 31, 2019.



<u>Council Members</u>	<u>Appointed</u>	<u>Term Expires</u>
Marcia Ligin	July 1, 2019	June 30, 2022
Karin Bergeron	July 1, 2019	June 30, 2022
Catherine Davis	July 1, 2019	June 30, 2022
William Gifford	July 1, 2019	June 30, 2022
Robert Bergeron	July 1, 2019	June 30, 2020
Muriel Kokoszka	July 1, 2017	June 30, 2020
Irene Buck	July 1, 2018	June 30, 2020
Ann Boxler (Ex-Officio)	July 1, 2018	June 30, 2021

The COA Board is appointed by the Board of Selectmen to provide guidance and set policies for the department.

### Council on Aging Staffing

Including the Director, there are four full-time employees and nineteen part-time employees. Approximately 75 volunteers are actively involved in the operation of the Council on Aging.

WCOA Director	Beverly Bisch (40 hours)
Principal Clerk	Stella Farias (40 hours)
Supportive Day Program Director	Constance McQuoid (35 hours)
Outreach Coordinator	Andrea Lemos (35 hours)

The Mission of the Westport Council on Aging is to identify and meet the needs of Westport's elder population and to inform elders and the community of available services. The Westport Council on Aging is responsible for planning, coordination and providing comprehensive services for Westport residents age 55 and over. The Westport Senior Center is a Town gathering place dedicated to enriching the aging experience for Westport seniors. We provide a rich, diverse environment with a wide range of opportunities, programs and services in the area of health, learning, art, socialization, nutrition and recreation. Our goal is to offer seniors opportunities to be active members of their community while maintaining their independence. We believe wholeheartedly in enhancing growth, dignity and a sense of belonging while encouraging individual contributions and the sharing of life experiences.

The Westport Council on Aging staff and Board also work to assist elders who are impoverished, frail and/or homebound. The WCOA works collaboratively with Bristol Elder Services, Inc., the Aging Service Access Point (ASAP), the Executive Office of Elder Affairs (EOEA) and the Massachusetts Councils on Aging (MCOA). The Council on Aging partner's with other Town Departments, local businesses and many others community supporters. The Council on Aging expands beyond the borders of our own community to Diman Regional Vocational High School, the Sheriff's Department, Bristol Community College, the University of Massachusetts at Dartmouth, the Southeastern Regional Transit Authority, legislators and to other regional and statewide boards and organizations that advocate for seniors.

There are five basic areas of operation at the Senior Center:

- a. Senior Center Programs provide a cross-section of opportunities to enable seniors to age well and "in place". Tri County Symphony donated 20 tickets for 2 Fall Concerts this year and the Holy Ghost Club donated tickets for 2 dinner dances. In June, the Bristol County Sheriff's office made available at no cost, Senior Safety photo ID's and Healthy Eating Over 50 Program was presented by Barbara Canuel, RD. of Community Nurse Homecare of Fairhaven. In July, we introduced Drums Alive exercise program 2 afternoons a week, funded by the Silver Sneakers program of Blue Cross/Blue Shield of MA. The quilters group attended their second annual Bayberry Quilt Show in Hyannis in August. The WCOA celebrated seniors with a summer COOK-IN on 8/20/19, complete with hamburgers, hotdogs, potato salad, salad, lemonade, watermelon, ice-cream, and Elvis as our featured entertainment. We chose to move the Senior Picnic indoors due to the threat of EEE and weather conditions.

In September we contracted with Mobile Dental Hygiene, Inc. every other month by appointment, to provide dental hygiene cleanings, oral cancer screenings, and other screening services. The

certified Dental Hygienists can bill Mass Health and Senior Whole Health Insurance, or payment is expected at appointment. The Apothecary, Rite Aid, and the Town Nurse all provided flu shots to seniors this fall. Irene Buck, Advisory Board member, hosted six Creative Conversations episodes, exploring options for seniors at the center and in the community. Each cable episode is a 20-30 minute video featuring the five departments of the WCOA and the new 50+ Job Seekers Networking Program, the Advisory and Friends Boards, and Age Friendly Massachusetts.



On Dec 5<sup>th</sup>, Aerobics, Stretch & Tone, Men's Exercise and Balance & Bones exercise classes gathered at the Cove Restaurant to celebrate Christmas.

Physical fitness programs including yoga, aerobics, balance & bones, men's exercise, Tai Chi and stretch & tone were accessed 7756 times totaling 10,460 hours; instructional/ informational programs which include chef on a shoe-string, poetry writing, water color painting, bridge, mahjong, knitting and quilting were accessed 1881 times totaling 5,068 hours; social/recreational activities such as senior picnic, pool and bingo were accessed 1782 times totaling 5332 hours. The WCOA was open 244 days and hosted a total of 2618 events with 15,102 people attending in 2019.

- b. The Supportive Day Program is a non-medical, supervised program for isolated or frail elders. The median age of the clients is 82. Last year we had 69 clients enrolled in the program. Daily attendance averages 13 people a day with a maximum capacity of 20. The Supportive Day Program was accessed 2986 times in 2019. This year the SDP participants enjoyed a luncheon at the Black Whale restaurant in New Bedford, a luncheon on the Newport Train, a boxed lunch and boat ride on the Blackstone River, a visit from Barn Babies, and a Christmas party at the Century House with their friends from the Fairhaven COA. All of these outings were funded by the Friends of the WCOA. In April, the SDP was audited per contract by Bristol Elder Services, and received 100% compliance with no recommendations for the second time. The Town nurse provided 22 TB tests to staff and volunteers working with the SDP participants. Glenn Nunes provided 2 CPR trainings to re-certify the staff and volunteers and mandatory Allergen training was completed by staff involved with the congregate meal site. As we continue to see an increase in the elder population we also see the increased need for the Supportive Day Program

service. Fifty-eight percent of the Supportive Day clients are private pay from Westport and surrounding towns. The program is self-supporting through the private pay clients and a contract with Bristol Elder Services. The fee is \$41.00 a day per client with additional fees for transportation service. For every person in the Supportive Day program, we are serving at least one additional person, the caregiver. Our trained staff provides six hours of supervised activities to each client, allowing the caregiver respite time to regenerate or to hold down a job. We updated the job description for the Supportive Day Program Aide position, expanding to include Level I and Level II Aides. We also had a resignation, allowing a redesign in the staffing pattern with 3 new staff each working one day per week and acting as relief staff as needed, thus reducing the need for overtime hours.

The Outreach Program continues to identify problems, needs, and provide information and referral assistance to Westport seniors and disabled. This year we expanded our outreach in the Bristol County area, receiving the 2 year MCOA grant, funding the 50 + Job Seekers Networking Program. Sixteen free training sessions will be offered in the fall and spring, led by facilitator Allyn Gardner. Allyn's work as an executive coach and a career management consultant focuses on helping individuals move forward in their career, with 25+ years in corporate talent acquisition, career transition advising and executive coaching. Allyn holds an MPA from the American University in Washington, D.C., and a B.S. in Political Science from the University of Massachusetts. Recent census numbers revealed 44% of Westport's residents are over 55 years of age. As we see the population rise in older adults across the state of Massachusetts, we also see the need for training for the older workers seeking new or second careers.

- c. The WCOA also became an Outreach Partner with SNAP and UMMS. We now have one Outreach Specialist assigned as a SNAP Coordinator. Economic and Food insecurity in the elder population is at an all-time high. Our focus will be to assist seniors, as well as low income residents to take advantage of this benefit. The WCOA will receive 50% federal reimbursement for staff time dedicated to SNAP Outreach application and assistance.

The Outreach Coordinator and I attended a 3 day MCOA Conference in Danvers in October. The information, training, and networking offered in this event is always fresh with the latest in technology and research. In October we participated in a Health & Wellness Fair at Whites of Westport.

Our Outreach Staff meet with elders and family members as needed in the home or at the Senior Center. The Outreach department contacted 352 individuals in 2019. They provided 1975 units of service (12% increase from 2017) including but not limited to, assistance with applications for fuel assistance and food stamps, loaning durable medical equipment, help with medical insurance applications including Medicaid, information and referrals to state and local resources. Our Outreach Coordinator and Specialist completed 208 SHINE appointments, most during the Medicare open enrollment from 10/15-12/7/19.

- d. Transportation Program – In March, MIIA granted us funds to install back up cameras in both our 12 passenger vans. In June, we were able to purchase a gently used, ADA wheelchair accessible Dodge Caravan minivan with the remaining Town capital funds (\$11,636) from 2018 and the Friends donation (\$24,500). The Board and I made the decision to downsize our aging fleet by returning the 16 passenger leased van to SRTA and donating a 14 passenger wheelchair van needing mechanical work to the Westport Fire Department for use with their Explorers Group. Both vehicles were over 8 years old and needed mechanical work. By reducing our fleet to 4, we now have less mechanical costs and overhead and have backup with the fire department van when needed. Due to the town increasing our driver line item from \$33,500 to \$58,799, we have been able to reinstate medical transportation services back to 4 days per week. We hired one new van driver this year in February.



Our four buses and two vans provided 6926 rides (duplicated) this year to 609 individuals for event outings, medical appointments, food shopping, medication and banking needs, as well as bringing clients into the Senior Center for Supportive Day Program. This service meets a critical need for elders in Westport as well as other local towns, as the 160 miles of roadway in Westport provides only 6 miles of public transit available on Route 6 from Fall River to Dartmouth.

- e. Volunteer Program – Our Volunteer Program has 67 volunteers that logged in 8732 hours of service in 2019. Seventeen (17) volunteer instructors donated their time to lead classes in Knitting, Quilting, Poetry Writing, Walking, Computer, Bingo, Pool, Mahjong, and Bridge, that otherwise would not be available with our limited budget. Six (6) volunteers assisted in the Supportive Day Program, nine (9) volunteers assisted in the kitchen, and thirty-five (35) volunteers provided general office support. Sixteen (16) volunteers provided Friendly Visits to elders in the community that are isolated or homebound. Three (3) volunteers from AARP assisted seniors with filing their taxes and two (2) attorneys offered free, 30 minute, legal consultations regarding wills and estate planning. Our gardens flourish from early spring into late summer with the dedicated team of volunteer's attention. Our ability to provide numerous and diverse social, recreational, educational, and health activities is due in great part to the dedicated volunteer corps. We are extremely fortunate to have a devoted Advisory Board and Friends Board that volunteer their time and energy in keeping the senior center an indispensable component of the Westport community. Each volunteer provides vital services necessary to carry out the mission of the WCOA. We are extremely grateful for their service.

The Council on Aging Board, the staff and the volunteers are doing an exceptional job providing services to the elders of Westport. Westport's elder population has grown from 4198 in 2010 to 6689 in 2019, aged 55 and older, with a projection to reach just over 7000 by year 2025. Over the next 15 years, Massachusetts population growth will occur almost entirely in the 60+ age groups per the U.S. Census Bureau. As we continue to see an increase in the elder population we will also see the increased need for Supportive Day Program Services, Outreach Services, and Transportation Services, which are critical needs in helping keep elders independent in their homes and community, and out of institutions. There will also be an increase in demand for affordable senior housing as the population ages.

The Westport Council on Aging is an active department and the Senior Center is a well-used building. We have seen a significant increase in the number of people checking into classes, from 12,088 in 2015 to 15,102 in 2019, an increase of 20%. Mondays and Wednesdays are the busiest days. It is the policy of the Westport Council on Aging to offer classes and programs first to Westport residents 60 years old and older, then to younger people, if room exists, unless restricted by grant-funding guidelines.

The Senior Center building has been maintained by funds from the Town, the Friends of the Westport Council on Aging, the Community Preservation Committee, and generous benefactors.

Socialization is an important part of maintaining a healthy mind and body. Opportunities such as the monthly Soup and Sandwich, Veterans Breakfast held on November 9th and the Holiday Open House provided social interactions for the community. Our Supportive Day Program joined their friends from Fairhaven COA for their Christmas celebration at Century House in Acushnet. Supported by the Friends of the Westport Council on Aging, the Supportive Day Program enjoyed a Blackstone River Cruise, a Fairhaven High School band concert, and a Newport Train ride and luncheon. Rides along the Westport

River and beaches and ice cream are frequent summer trips enjoyed by all.

The final piece of this report is the partnership role that the Friends of the Westport Council on Aging have historically had and continue to have in supporting the COA. The financial and supportive volunteer contributions of the FWCOA are numerous and generous. Their gifts have ranged from basic maintenance items, the My Senior Center computer system, vehicles, the parking lot expansion, to scholarships for Supportive Day Program clients and financial support for SDP outings. This year, the dedication of our new Celebration Gardens bordering our new parking lot and the purchase of our new wheelchair accessible Dodge Caravan were the highlights of the Friends generosity. On behalf of the Westport Council on Aging and the community that access this center, we want to publicly express our gratitude and thanks to the Friends for the continued commitment to our Westport seniors.

Respectfully submitted,

Beverly Bisch  
Director, Council on Aging

Marcia W. Ligin  
Chairman, Council on Aging Board



## **ANNUAL REPORT OF THE FIRE DEPARTMENT**

I hereby submit my report as Fire Chief for the year ending December 31, 2019.

The mission of the Westport Fire Department is to protect life, property and the environment from fire, medical emergencies, hazardous materials, natural disaster and terrorist related incidents. We will do this through emergency mitigation, code enforcement, public education and training.

### Fire Chief

Brian R. Legendre

### Deputy FireChief

Daniel Baldwin

### Administrative Assistant

Theresa A. Vaillancourt

### Captains

Bruce Martin Jr.  
Michael P. Silvia (Retired 8/17/19)

Brian A. Beaulieu

### Lieutenants

Darren Nunes

Mark Brisk

Keith Nickelson

Firefighter/EMT's

Raymond E. Benoit	Ann Marie Peckham
Chris Caswell	Dennis Pelland
Matthew Cowell	Christopher Pritchard (Appointed 7/6/19)
Paul Duhon	Robert Porawski Jr.
Andrew Ferrarini	Andrew Raymond
Robert Greene	Michael Teixeira
Isaiah Manley (Appointed July 1)	Weston Thurston II
Glenn R. Nunes	Anthony Ward

Call Firefighters

Lt. William Baraby (Fire Investigation Only)	Lt. Daniel Ledoux (Fire Prevention Only)
Nolan Burns	Todd Mackay
Richard Busa	Brandon Norcross
Cody Craveiro	Kenneth Reilly (Retired 8/31/19)
Joseph Dupuis	Brian Souza
Kirk Faria	Chad Vaillancourt
Matthew T. Farias	Ronald Vien

Emergency Management Director

Brian R. Legendre

Deputy Emergency Management Director

Brian A. Beaulieu

Emergency Management - Special Services

Christopher Caron	Kendal Nickelson
Kate Galop	Linda Nickelson
Brian Legendre	Kenneth Reilly
Roger Maynard	Cody Smeaton
Susan Maynard	Dylan Soares
Bryan Moniz	

Fire Prevention Officer

Mark Brisk

Fire Investigator

William G. Baraby

Medical Director

Hank Crowley Jr., MD

EMS Coordinator

Glenn R. Nunes

Fire Department Chaplin

Pastor Kate Galop

Hazardous Material Technicians

Brian R. Legendre	Bruce Martin, Jr.
Glenn R. Nunes	Mark Brisk

Child Passenger Safety Technicians

Brian D. Souza	Brian A. Beaulieu
Keith Nickelson	Weston Thurston II



### Grant Writer

Daniel Baldwin

### E-911 Coordinator

Paul Duhon

### Training Division

Daniel Baldwin  
Keith Nickelson  
Glenn Nunes

Bruce Martin Jr.  
Anthony Ward

### Fire & Explosion Investigation Division

Daniel Baldwin  
Mark Brisk

William G. Baraby

### Fire & Life Safety Education Division

Brian A. Beaulieu  
Ann Marie Peckham

Kenneth Reilly

The Westport Fire Department is a combination department that currently consists of twenty-one (21) full-time firefighter/paramedics and fourteen (14) call-firefighters. A full-time firefighter/paramedic works a minimum of forty-two (42) hours per week and provides **BOTH** fire and EMS protection. There is always a minimum of four (4) firefighter/paramedics on duty, two in each station. The on-duty personnel are supplemented by off duty full-time firefighters and the call firefighters. Staffing is a constant issue within the department due to the uncertainty and inconsistency with off duty firefighter and call firefighter responses. There is no guarantee that the on-duty firefighters will get any help or enough help at emergency scenes to operate in a safe and effective manner. Westport is the fourth largest Community in the Commonwealth (land area) and has no public water supply to speak of resulting in firefighters having to find and secure their own water supply, a task that requires additional manpower and equipment.

The Department is striving to meet current NFPA standards for required equipment certification, training, and staffing. We are attempting to do as many things as possible "in house" to reduce cost and still meet the standards to improve safety and reduce liability to the Town.

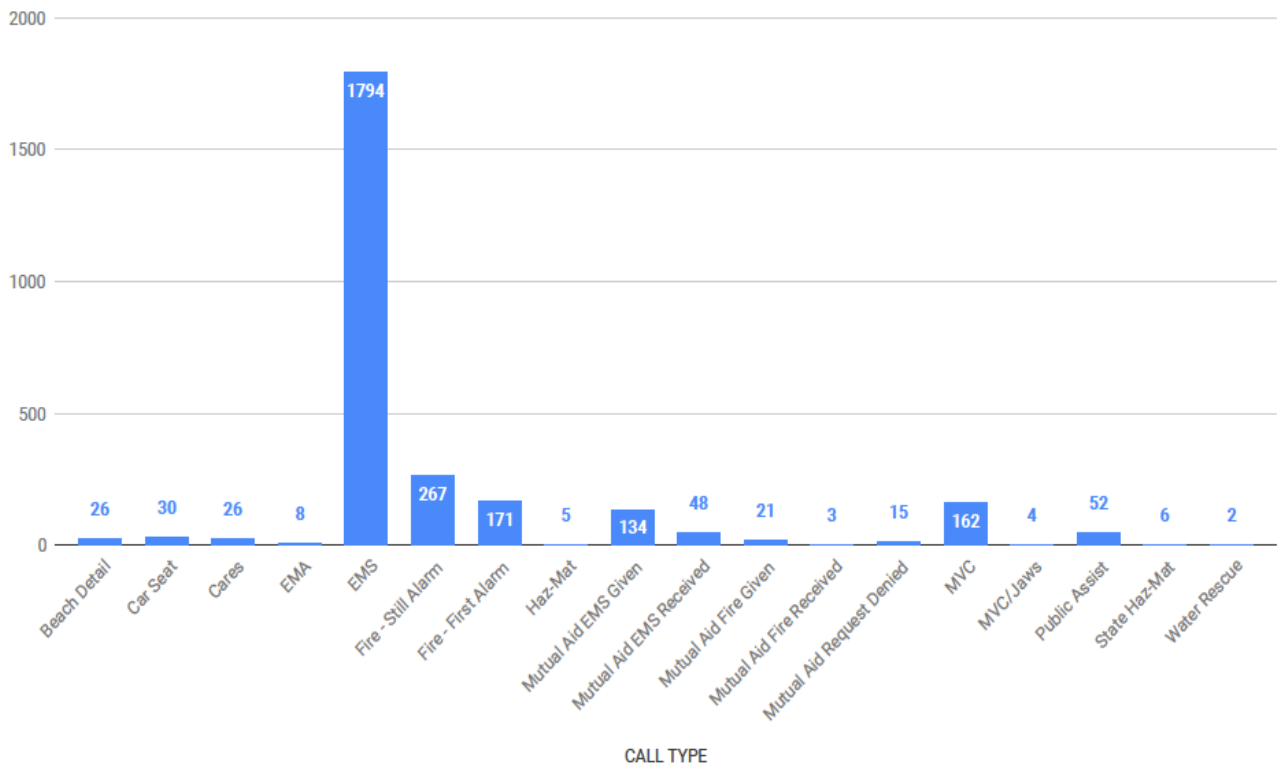
The Department has been battling with fleet maintenance for several years with vehicle repairs to just keep them operational. A long-term capital plan has once again been submitted to the Capital Committee outlining the need and cost to replace not only fire apparatus but other essential firefighting equipment. The Fire Department has been very successful receiving grant funding to replace and upgrade equipment but unfortunately these funds have been severely reduced, and grants cannot and should not be expected to be the only source for equipment funding.

The Town of Westport continues to have some of the most dedicated firefighters in the area constantly striving to improve the Department and its role in the Community. Westport Firefighters donate their time for most Department training and Fire Department sponsored events.

### In Conclusion

The Fire Department answered 2,826 calls for the year 2019. They were broken down as follows:

## 2019 Call Volume



The Fire Prevention Officer conducted 1,451 inspections in 2019 in both residential and commercial properties within Town.

2019 was a very busy year for the Westport Fire Department with 2,826 emergency responses encompassing Fire, EMS and EMA. The Department generated \$920,223.49 in revenue for the Town in Fiscal year 2019.

## 2019 Fiscal Year Revenue Breakdown

Ambulance Revenue:	\$830,856.13
Fire Revenue:	\$ 56,631.65
EMA Revenue:	\$ 22,809.82
Haz-Mat Revolving	\$ 0.00
Gift Acct. / Ambulance Fund Donations	\$ 9,925.89
<b>Total Revenue Generated:</b>	<b>\$920,223.49</b>

I would like to thank all Town Departments and Boards for their support over the past year. I would especially like to thank the Board of Selectmen, Police Department, Highway Department, Building Department, Town Administrator, and Finance Committee for all the projects they assisted us with.

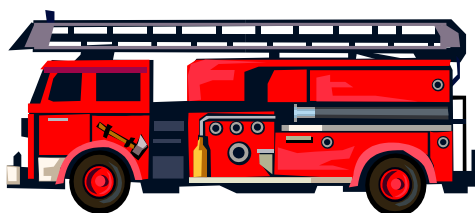


I would like to thank the business community for their continued support with our mission. Together working as a team, we can make a safer community. There are several businesses that have once again gone above and beyond to support the mission of the Fire Department. They include Sylvan Nursery, Distinctive Auto Body, Mid City Steel and Henry's Diesel Performance Plus.

In closing the Fire Department will continue to adapt as the Town changes and will continue to be an active part of the community by participating in and sponsoring family-oriented safety events throughout the year. I would like to thank the Westport Permanent Firefighters Association, Westport Call-Firefighters Association, and EMA Special Services for their continued support to the Department and the Citizens of Westport.

Respectfully submitted,

Brian R. Legendre  
Fire Chief



## **ANNUAL REPORT OF THE FISH COMMISSIONERS**

We respectfully submit to the Town of Westport, the activities of the Fish Commissioners for the year 2019.

The Town Fish Commission in colonial days, also called fish weighers, now only applies to anadromous (fish that are hatched in fresh water and live their lives in the sea), the alewife and the blueback herring. It is the Commission's responsibility to report to the Town the condition of the spawning population in the Town waters and work with the MA Division of Marine Fisheries to keep them viable. Sadly the herring population in our waters is at an all time low.

Herring are the main keystone species in our river system. They spawn in the spring and the fry that spend the summer in the river are a main source of food for the bigger predatory fish that provide us with food and recreation such as the striped bass and bluefish. The adult herring on the spawning run would attract large stripers in May and June into the Westport River and provide for great opportunity to catch trophy stripers. Without them, both of these suffer, as can be witnessed by the diminished amount in the river in the past several years while offshore in ocean waters they have been prevalent.

There are several traditional spawning runs in Westport: The main stem of the river that goes to the Forge Road Dam, Kirby Brook (blueback herring), the herring ditch on River road that goes up into Cockeast pond, Richmond Pond that enters from the beach directly from the ocean. The West Branch that goes up into Adamsville Pond. And a few smaller runs that never had big runs.

The main stem that goes up to Forge Pond is dammed and has blocked fish passage since the 1800's but fortunately has a remnant population that still spawns below the dam. This run has the potential to be a very big one but now the only spawning habitat is from the head of tide just above Old County Road and on up to the dam, a very short distance. The Commission and, the DMF and the city of Fall River that owns the dam at Route 6 are working to gain fish passage up into Forge Pond and ultimately beyond the dam at Route 6. The owner of the dam at Forge Road has signed an MOU that requires fish passage for

that dam and that is in the works. It is estimated that eventually if successful this could result in 100's of thousands of the fish returning to spawn. The spawning habitat would include the Lake Noquochoke and the river all the way up to Flag Swamp in Dartmouth. The ideal situation is dam removal and that is going on with great and almost immediate results in other places but many, for various reasons, are against that. But Fall River does not want the cost and responsibility of the Route 6 dam any longer. That dam is in failure and has to be dealt with at a large cost and they have no use for that water.

Kirby Brook that used to have a short duration but good run of bluebacks is questionable that any are returning in the recent past.

The herring ditch at Cockeast Pond is the run that has seen the most return up until a few years ago. A night vision camera was set up there this spring and so far has recorded no returning fish. Cockeast Pond is in terrible shape from eutrophication (nutrients such as Nitrogen). The water is turbid and grey algae covers everything. When observed last year by the DMF anadromous fish team leader he said he doubted the fish could successfully spawn and grow in the pond. It is very obvious where the problem originates and it has to be addressed for anything further be done to get the fish back.

It is unknown if Richmond Pond has any recruitment of fish recently. The pond was closed off to the ocean last year and had to be opened in case there were any fry in the pond to go back in the fall to the ocean and mature.

The Run at Adamsville Pond is another dismal story. There were several years that had a fish ladder there that was actually a total block to fish getting on up into the pond and the river above. We've watched that run for a couple of years now that DMF has installed a Denil steep pass ladder and have seen no fish. When herring are hatched they go back to the ocean and return in 3-4 years and few survive to do it again. If there is a 3 or 4 year span with no recruitment that strain could be extirpated. Herring are like salmon, they return to their spawning habitat of origin with all the traits through natural selection that accommodate that stream or pond. For example some runs have herring running up day and night and other that are open to the sky, such as through a marsh, only run at night and would be easy picking for gulls and ospreys so the few daytime fish got eaten centuries ago. Seagulls and other birds don't dive into waters that are under trees.

The best way to keep our river productive for the enjoyment and economic rewards is to protect the habitat because once gone it is very difficult to get it back. And then it's forgotten.

Respectfully submitted,

Jack Reynolds  
Everett Mills

George Yeomans Fish Commissioners



## **ANNUAL REPORT OF THE HARBORMASTER**

The 2019 season was busy as usual with many boaters in the Westport River and surrounding ocean. This is the fourth year of the Marine Services Department. Again, this department, is a combination of the Harbormaster Department, Shellfish Department, Wharfinger, the 88 State Boat Ramp, and the Hix Bridge Boat Ramp. The Marine Services Department was able to put more officials in more places on the Westport River for public safety. We run six (6) boats in the Marine Services Department. All of the personnel working in the Marine Services Department are cross deputized as Harbormasters as well as Shellfish Wardens.

The Vessel Pump Out Service or Clean Vessel Act was provided from late April until late November 2019, with 9,063 gallons of boat septage pumped out from over 600 vessels. This number of gallons pumped is

up from 2018. Monies provided by the CVA grant were in the total of \$15,000 to cover the pump-out operations and equipment maintenance.

Water Way User Fee rates were raised to \$4.50 per foot. Private mooring rates were \$15 and \$60 for commercial mooring permits. A season on a Town mooring is \$400.00 and the nightly town mooring fee is \$35.00.

Weekend patrols in the summer and 24/7 year round coverage was provided. The Harbormaster Department launched and hauled floats at Hix Bridge Landing with the help of the Highway Department. The Harbormaster Department takes charge of money collected and parking issues at the 88 State Boat Ramp. There were approximately 2,638 vessels using the 88 State Boat Ramp for the 2019 boating season. The Harbormaster Department responded to 79 emergency calls from the Westport Police Dispatch, the U.S. Coast Guard, Marine VHF calls, and cell phone calls to assist the public boating community. There were many boats towed to safety, capsized vessels with people in the water, environmental related calls, boats aground, distressed sea mammals, and boat collisions. We are on-call 24/7 and we do our very best to bring everyone home safely.

The following are the revenues collected from boaters in 2019:

Slip & Mooring Fees (approximately 1,250)	\$120,994.00
Private Mooring Permits	4,730.00
Town Mooring Seasonal Permits	2,640.00
State Boat Ramp (Seasonal – 175 x \$45)	7,875.00
State Boat Ramp (Daily - \$5 per day)	13,190.00
Hix Bridge Ramp	4,260.00
State Boat Excise Tax (to Municipal Waterways)	20,498.00
State Boat Excise Tax (to General Fund)	20,498.00
Total Enterprise Fund	\$153,689.00
Total Paid by Boaters in 2019	\$194,685.00

As always, I would like to thank publicly the very dedicated Deputy Director of Marine Services Gary Tripp and Assistants Richard Earle, James Perry, Jonathon Paull, Glenn Tripp, Asa Mills, Ransom Morse, Joshua Mosher and volunteer Richard Hart (Sweet Pea) for a job well done and, who, at times when called upon, put their lives at risk for the sake for the boating public and the Town of Westport.

A professional thanks to the Westport Police Department and its Dispatchers, the Westport Fire Department, everyone working in the Town Hall as well as the Town Hall Annex, the Harbor Advisory Committee (John Azevedo, Chairman), and the Highway Department (Chris Gonsalves). All of these people are a great help with their continuing support for the Westport waterfront. Thank you.

Respectfully submitted,

Christopher A. Leonard  
Director of Marine Services

## **ANNUAL REPORT FOR THE HIGHWAY DEPARTMENT**

The Westport Highway Department continues to maintain approximately 133 miles of the 160 miles of roadway in Town. The department currently has a Highway Surveyor, a Clerk/Dispatcher, 6 Special Equipment Operators and 1 Skilled Truck Driver. We have one Special Equipment Operator vacancy. We normally use 2 seasonal/intermittent employees as needed, however, we have been using the funding from the vacancy to use 5 seasonal/intermittent employees as needed until the position is filled.

The Highway Department has regular duties of:

1. General maintenance and resurfacing of roads;

2. Installation and repair of drainage;
3. Cleaning and installation of catch basins;
4. Inventory of catch basins;
5. Tree trimming and brush cutting;
6. Mowing along sides of roads and landings;
7. Processing of loam, sand, gravel and stone on site;
8. Winter season plowing and sanding and pre-treating roads;
9. Maintenance of vehicles and equipment;
10. Sign making;
11. Street sweeping.
12. Maintaining of retention ponds and easements;
13. Maintaining Town fire hydrants;
14. Assisting the Cemetery Department with plot preparation and expansion of cemetery grounds;
15. Water meter reading;
16. Maintenance of Town landings, parks and playgrounds.
17. Emergency response assistance for Police, Fire and Marine Services.

## Chapter 90 Program

Chapter 90 is a 100% reimbursable program for maintaining, repairing, improving and constructing Town ways and bridges, which qualify under the State Aid Highway Guidelines adopted by the Public Works Commission.

Additionally, road building machinery, equipment and tools may be purchased if related to a project.

## FY'19 - FY'20 Chapter 90 Projects

Our roadway improvements this year included reclaiming Prospect Avenue, Remmington Avenue, Hurricane Lane, Pierce Road, Fairway Drive, and Hillside Road. Overlaying sections of Old Harbor Road, Old Adamsville Road, and River Road. In addition to the reclaiming and overlaying, new guardrails were installed on Adamsville Road. The cost for this project: \$687,730.

## Line Striping

Approximately 43 miles of roadway were painted which included: Hixbridge Road, Old Harbor Road, Horseneck Road, Reed Road, Forge Road, Sanford Road, Howland Road, Charlotte White Road, Main Road, Old County Road, Old Pine Hill Road, Pine Hill Road, Old Bedford Road, Gifford Road, River Road, and Atlantic Avenue.

The Highway Department has assisted other Town Departments with their projects and undertakings. We continue to look forward to accommodating the needs of the Town of Westport and will remain efficient in this undertaking.

Respectfully submitted,

Christopher Gonsalves  
Highway Surveyor



## ANNUAL REPORT OF THE LANDING COMMISSION TREASURER

I hereby submit my annual report as Treasurer, Fiscal Year ending June 30, 2019.

### Beginning Cash Value

Balance June 30, 2018	\$31,160.86
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Received from Leases	\$25,247.20
Interest Received on Net Earnings	<u>602.30</u>
TOTAL RECEIVED	\$25,849.50

Personal Services	\$ 930.11
Expenses	<u>13,578.95</u>
TOTAL EXPENDITURES	\$14,509.06

### Ending Cash Value

Balance June 30, 2019	\$42,501.30
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Respectfully submitted,

Brad C. Brightman, C.M.M.T.  
Treasurer



## ANNUAL REPORT OF THE TRUSTEES OF THE WESTPORT FREE PUBLIC LIBRARY

The Board of Trustees of the Westport Free Public Library hereby submits its report for the year ending December 31, 2019.

### Trustees

Pauline B. Dooley, Chair  
Zachary Rioux  
Carol Schene

Joseph Ingoldsby, Vice-Chair  
Craig Dutra  
Carol Gattozzi

### Staff

Susan R. Branco  
Linda R. Cunha

Library Director  
Assistant Library Director/  
Children's & Young Adult Librarian

Bonnie Strebel  
Amy Medeiros  
Robin Winters  
Ethel L. Rodrigues  
Rebecca Priest  
Roland Dumas

Principal Clerk  
Principal Clerk  
Library Aide II  
Library Aide I  
Library Aide I  
Maintenance Specialist

Funding for the Library in the Town's Fiscal Year (FY) 2020 budget is at a level that enables the library to qualify for certification by the Massachusetts (MA) Board of Library Commissioners (MBLC). The Library continues to share resources with forty communities throughout Southeastern MA. The Commonwealth Catalog currently extends searches throughout other regional library networks and MA university libraries including a growing availability of downloadable audio and e-book titles. As a member of the SAILS Library Network, patrons have the convenience to place holds on books and other materials directly from home, work and while travelling. Patrons may visit our Library website ([www.westport-ma.com/westport-free-public-library](http://www.westport-ma.com/westport-free-public-library)) to explore and access these, and other services.

We gratefully thank Robert Gormley for 12 years of service, Paul Cabral for 10 years of service and Lois Spirlet for 3 years of service on our Board of Trustees. Their input in moving the Library forward has been invaluable. In April we welcomed Carol Schene and Craig Dutra to the Board. Carol Gattozzi joined us in July.

We also wish to show our appreciation for 2 dedicated staff members. John Medeiros, Maintenance Specialist, retired from the Library after 21 years of service. Charles Huntington, Library Aide I, provided service on the circulation desk for almost 3 years. Roland Dumas accepted the Maintenance Specialist Position in September and Rebecca Priest joined us on the Circulation Desk as Library Aide I in October.

Our Town Library serves as a gathering place for all ages where friends meet to share ideas and students are tutored regularly after school. Our Library staff maintains a level of service to be highly commended, daily striving to meet the needs of all users. Construction of the new school is underway. Although there will be inconveniences, we will continue to serve our patrons and the community as best we can.

Annual circulation of 82,793 items includes 10,839 items borrowed electronically. 25,330 of these items were borrowed from SAILS and other networks throughout the Commonwealth. The skill-set of Library staff continues to grow as patrons stop by with laptops, iPads and iPhones in-hand seeking advice and answers. Staff continues to use a tablet to search and retrieve materials filling holds in a timely manner. Patrons receive assistance with scanning articles and documents. An amount totaling 5 additional weekly hours for each of our 2 Principal Clerks was presented as part of the FY 2021 budget. Patrons actively ask for assistance with using electronic devices and computer databases. Accurately assessing our community's evolving needs and maintaining a proper, relevant, balance between hard print and electronic technologies continues to be an area of focus as we move forward.

The Library continues to serve as a cultural meeting place for the Town. Libraries bring everyone together with no economic barriers. The Manton Community Room is used by toddlers and preschoolers to enjoy weekly story times; 2 book clubs share their favorite selections; seniors meet and play Bridge; and tutors use this quiet space to meet with their students. The Westport Education Foundation, Westport Historical Society, Knitting for Cancer Group, Westport River Gardeners, Westport Needleworkers, Dharma Voyage and the Second Half Lifelong Learning Institute gather for meetings and classes in this space. Many other special programs are offered and open to the public.

Local artists and photographers are welcome to exhibit their works throughout the year in our Manton Community Room Gallery. Many thanks go to the Greater Fall River Art Association, Greg Stone, Norman Buck, Jim Hester, Susan Medyn, Linda Rogers, Westport Council on Aging Painting Class with instructor, Robert Abele, Westport Historical Society, Carmen Maiocco, Ron Lister, and the Whaling City Camera Club for sharing their talents with the community during 2019.

There is always something on display in the Helen E. Ellis Case. 2019 exhibitors were the Westport Junior High School Art Club, Edmund Toohey, Megan Thomas, Ray Shaw, Carol Vidal, Karen A. Silva, Carol Bonnar, George deVillers, Nancy deVillers, Kathleen McAreavey, George Whitley, and Ed Micale. We always welcome artisans to share their crafts and collections.

The Westport Cultural Council and the Helen E. Ellis Charitable Trust continue to fund educational and

entertaining programming. Family events this year included Creature Teachers presenting Up Close with Live Rainforest Animals and Stories from Outer Space by Sparky's Puppets. Many thanks go to the Philip Snyder Foundation for funding Wingmasters, a presentation with 5 live birds of prey and Native American artifacts. Westporter, Roger Menard shared his time with us by presenting a program celebrating the 50th anniversary of the Apollo 11 Moon Landing.

The Friends of Westport Library (FOWL) continue their fundraising efforts with 2 over the top book sales this year, the summer paperback sale and annual week-long September book sale. Michael's book store and FOWL's annual membership drive support our book budget, museum passes and programs along with the book sales. Friends volunteers and board members spend April – August sorting donations for the book sales. Sue Szekely organizes the book sales and Michael Habib ensures that the very successful book store is weekly updated with titles for all ages. Programs for adults and children were sponsored by FOWL: a one-woman play entitled Challenger: Soaring with Christa McAuliffe performed by Judith Kalaora; Loony Lunar Magic Show with Tom and Debbie O'Carroll; and Once Upon a Halloween with storyteller Diane Edgecomb.

Sue Szekely and her therapy dog, Rosie, continue to listen to children practice reading aloud. FOWL continues to support funding for the Visiting Authors Project at the Westport Elementary School thanks to Ned Daniels. Suze Craig, Maryteresa Hicks, Brianna McAvoy, Denise Micale and Carol Vidal spend numerous hours completing the quarterly newsletter.

Grade 1 and grade 4 classes visited in the spring time to receive Library cards with the assistance of Linda Cunha.

Alice and Bonnie Strebel were joined by families of all ages to design Haunted Gingerbread Houses in October and again in December to make Holiday Gingerbread Houses.

Volunteers continue to assist with a variety of tasks. Our growing Homebound Delivery Service provided by Beverly Rich delivers large print books and other materials to our Seniors. What a treat having a visit from Beverly. Our volunteers, Isaac Andrews, Anita Baron, Denise Donatelli, Elisa Gilroy, Priscilla Keffer, Gladys Kirby, Paul McDonough, Heather Reed, Tanja Ryden and Lee Tripp complete a variety of tasks. The Westport River Gardeners and FOWL continue to enhance the building with seasonal flowers.

I speak for all of the Trustees and staff in expressing our most grateful appreciation for all volunteers including those who share exhibits at the Library. Their time and dedication to the Library connect us to our community in so many ways.

The Library is very grateful for the generous donations that we have received from townspeople. While some of our donors prefer to remain anonymous, we thank all of our donors sincerely and appreciatively.

We look forward to working with and serving the community in the upcoming year.

Respectfully submitted,

Pauline B. Dooley, Chair

## **ANNUAL REPORT OF THE MODERATOR**

I respectfully submit my 2019 Annual Report as Moderator of the Town of Westport.

In 2019, Westport held an Annual Town Meeting on May 7<sup>th</sup> which was attended by 327 registered voters who exercised true democracy with passion and zeal and with respect for the views of their neighbors and for the Town Meeting process.

Respectfully submitted,

Steven Fors, D.C.  
Moderator



## **ANNUAL REPORT OF THE PLANNING BOARD**

The Planning Board hereby submits its annual report for the year 2019.

### **Role**

Under the Massachusetts General Laws, the elected five-member Planning Board is charged with formulating and administering Rules and Regulations Governing the Subdivision of Land in accordance with the Subdivision Control Law; with advising on and reviewing plans for proposed subdivisions; monitoring the installation of subdivision infrastructure and new road construction; conducting public hearings for applications for development; conducting public hearings for the introduction of, and amendments to, Planning Board Rules and Regulations and Town of Westport By-Laws; with reviewing, advising and granting Special Permits and Site Plan Approvals for commercial development; and with developing the Master Plan Update. The Department also implements the guidelines suggested by the Town of Westport Master Plan for sustainable development and redevelopment practices. In addition, the Board advises the Town on land use decisions, projects and policies affecting Westport, and tracks current development trends.

The professional Planning Department staff supports the Planning Board's mission of creating a broad vision for the community of Westport by administering and monitoring subdivisions; reviewing plans for technical compliance; reviewing, amending and writing by-laws, regulations, policies, and grant proposals; conducting research and analysis to advise and assist the Board; preparing staff reports; performing site visits; attending meetings of the Planning Board and other Boards and Committees as requested by the Planning Board.

### **Meetings**

The Board generally meets every other Tuesday evening in the Town Hall Annex. Planning Board regular meetings and public hearing meetings are televised and posted on the internet through VIMEO and can be found through this link: <https://vimeo.com/westportcommunitytv>. Administrative work session meetings are held in the Planning Department on Tuesday evenings once per month or as needed. During 2019 the Board held 22 regular, 5 administrative meetings and 2 public participation meetings to discuss the Integrated Targeted Water Resource Management Plan (ITWRMP). The Zoning Review Committee held 12 meetings as part of the Zoning By-Law Recodification process.



## Membership

Members are elected and serve a 5-year term or if appointed, the balance of the vacating seat until a re-election.

Chairman, James T. Whitin's term will expire in 2022; Vice-Chairman, Robert Daylor in 2024; Members James P. Watterson, William Sheahan and John Bullard appointments will expire in 2020.

## Staff

The Planning Department staff is comprised of: the Town Planner, James K. Hartnett and Assistant Town Planner II, Nadine M. Castro.

## Revenue

The Planning Department collected a total of \$23,545 in filing fees for calendar year 2019 (see Table 1).

Consultant Engineer fees are administered by the Planning Board and paid for by applicants. Consultant Engineering fees expended totaled \$97,612 during calendar year 2019 (see Table 1).

TABLE 1. Department Revenues and Engineering Fees 2013 - 2019

	2019	2018	2017	2016	2015	2014	2013
Revenue	\$23,545	\$10,675	\$11,538	\$7,710	\$11,085	\$8,425	\$15,875
Engineering fees	\$97,612	\$36,894	\$34,252	\$25,523	\$15,657	\$38,495	\$46,883

## Development Activity

TABLE 2. SUBDIVISION PLANS SUBMITTED, ENDORSED, APPROVED IN 2019

Type	Plans Submitted	Plans Approved/ Endorsed	Plans Withdrawn	Plans Denied/ Not Endorsed	New Building Lots Created
ANRs- Approval Not Required Plans	16	16	0	0	32
ANR's submitted in 2018, acted on in 2019	0				
Preliminary Plans	6	0	0	0	14
Definitive Plans	8	3	2	0	27
Definitive Plans submitted in 2018, to be acted on in 2019	1	1	0	0	2
Total plans submitted in 2019	30	0	0	0	0
Total New Lots Created 2019		-	-	-	75

## Site Plan Approvals

The Board addressed 8 Site Plan applications of which none were minor site plans applications and 4 Low Impact Development Site Plan Reviews.

During the 2019 calendar year, more than 20 projects were under construction.

## Special Permits

The Board approved five special permits for large scale ground-mounted solar energy systems. A 6.5 MW system at 536 Old County Road, a 2.0 MW system at 136 Old Pine Hill Road, A 4.5 MW system at the southerly end of Sullivan Drive, an 8.5 MW system just north of Brookwood Drive and a 4.0 MW system at 202 Pine Hill Road. A 4.2 MW system located at 309 Sanford Road was denied by the Board and is currently under appeal. A special permit for a recreational marijuana facility located at 248 State Road was filed in 2019 with a decision expected in early 2020.

## Pre-Application Consultations

There were 3 pre-application consultations in 2019.

## Subdivision Monitoring

In 2019, there were approximately 20 subdivisions either under review or under construction or unfinished that came before the Board. Assistant Planner II, Nadine Castro administers receipts and payments and monitors the escrow accounts for these projects. Board members and staff conducts site visits and monitor the progress for these projects.

## Chapter 91 Notifications

As a requirement of 310 CMR 9.00 Department of Environmental Protection (DEP) Chapter 91 Waterways License Application, the Planning Board received 6 applications and plans for the permitting process. Adopted in 1866, Massachusetts General Law Chapter 91 protects the public's interest in waterways of the Commonwealth. It ensures that public rights to fish, fowl and navigate are not unreasonably restricted and that unsafe or hazardous structures are repaired or removed. Chapter 91 also protects the waterfront property owner's ability to approach his land from the water.

## Geographic Information System – Fees

A fee for each new parcel is collected into a GIS revolving account. The revolving account was enacted under Article 48 at the 2004 Annual Town Meeting for the purpose of maintaining the assessor's parcel GIS database. In 2019, GIS fees collected totaled \$3,900.00.

## Highlights

### Zoning By-Laws:

The Planning Board submitted zoning articles to the 2019 Annual Town Meeting permitting relating to the Large Scale Solar By-Law. The Town voted in favor of the amendments that place additional siting requirements for these facilities. The Town also voted down the articles relating to Craft Marijuana facilities submitted by the Craft Cannabis Co-op Committee and Board of Selectmen.

### Mapping:

From 2014 to the present, the Planning Board continues to provide mapping support through GIS

technology of detailed maps of assessor's records, zoning and agricultural lands and a Town Street Map featuring all street names. This continues to be useful for several departments including School Department, Highway, Fire and Police. The Planning Department also provides support in scanning technology and print, utilizing an in house plotter.

On Call Peer review by Consultant Engineering:

Peer-review consulting engineer services primarily fill the need for outside expertise required in reviewing developer's proposals, permits, applications and construction monitoring. The Planning Board will periodically issue an RFP for competitive engineering firms skilled in the expertise the Town requires. SW Cole Engineering (formerly Tibbetts Engineering) is the primary consultant review engineering firm and Beta Group Inc. and Field Engineering are approved as alternates.

Seaport Economic Council Grant:

The Town was award a grant in the amount of \$249,000 for infrastructure improvements at the Head Town Landing on Old County Road and Drift Road. As of December 2019, this project was considered substantially complete with the grant close out expected in early 2020.

MVP Action Grant:

The Town, with the assistance of Planning Board, applied for and received a Grant in the amount of \$75,000 from the state. This combined with a local match of \$25,000 will be used to prepare a vulnerability study for the East Beach corridor. Woods Hole Group has been hired by the Town to complete this study.

Integrated Water Planning:

The Planning Board initiated an application to the Clean Water State Revolving Fund in August 2017 for a 2% loan of \$150,000 to fund a Targeted Integrated Water Resource Management Plan for the East Branch watershed of the Westport River. The application was approved by State authorities in early 2018 and by Town Meeting in May. The Planning Board established a working group, chaired by the PB Vice-Chair, to guide implementation of the Plan. The Working Group conducted public meetings to solicit input from the community on the critical water issues confronting the Town. Completion of the plan is expected in early 2020.

Department of Environmental Protection Grant:

With the assistance of Senator Michael Rodrigues the Town was awarded a grant in the amount of \$50,000 to prepare a plan/preliminary plan for public sewerage facilities along Route 6 between Fall River from and Route 88.

Geographic Information System (GIS) - Fees

The Westport On-Line GIS (Geographic Information System) Parcel Viewer and Mapping website (<http://host.appgeo.com/westportma/>) has proven a useful tool for looking at over 8,400 Assessor parcels for information such as assessed value, lot size, deed book and page with limited overlays of soils, wetlands, zoning, and aerial photos; mapping additional data to the parcel/map; generating lists of abutters and printing mailing labels. The Planning Board continues to work with Applied Geographic's and Claus Goerges to update the parcel data on an ongoing annual basis.

Work With Other Boards And Commissions

James T. Whitin continued to serve as the Planning Board's representative to the Southeastern Regional Planning and Economic Development District (SRPEDD). Mr. Whitin continues to work with several town committees.

Robert Daylor served as the Planning Board's representative on the Economic Development Committee and Cable Advisory Board.

David Cole served as the Planning Board's representative to the Agricultural Open Space Trust Fund Committee, Housing Rehabilitation Advisory Committee and Tax Incentive Program Committee.

James Watterson served as the Planning Board's representative to the Southeastern Massachusetts

Commuter Rail Task Force Community Preservation Committee and on the Craft Cannabis Committee.

Town Planner, James K. Hartnett continues to collaborate with other departments, boards and committees representing the work of the Planning Board.

Respectfully submitted,

James T. Whitin, Chairman



## ANNUAL REPORT OF THE POLICE DEPARTMENT

**Keith A. Pelletier**  
Police Chief

I herein respectfully submit for your information and review the Annual Report of the Police Department for 2019. At the present time, the Department is made up of 30 permanent Officers.

### **ORGANIZATION**

#### Chief Of Police

Keith A. Pelletier

#### Deputy Chief

T.B.A.

#### Administrative Assistant

Hillary J. Harris

#### Lieutenant(s)

Paul E. Holden  
Thomas R. Plourde

John J. Bell

#### Sergeants

John P. Couto  
Christopher M. Mello  
Scott W. Arrington  
David Simcoe

Christopher A. Dunn  
Gary L. Cambra  
Bryan C. McCarthy

#### Regular Police Officers

David M. Leite  
Todd C. Oliver  
Kyle Fernandes  
Barry F. Beaulieu  
Jarrod Levesque  
Michael Jacques  
Jeremy Dellecese

Jeffrey F. Majewski  
Robert P. Rebello  
Scott N. Davis  
Fernando A. Goncalves  
Nicholas B. Frustaci  
Corey Mack

David B. Arruda  
Ryan S. Nickelson  
Douglas Wenson  
Robert J. Reed  
Luc Sauvé  
Turner Ryan

#### E-911 Dispatchers – Full-Time

Jennifer J. Scott

Keara Enos

**E-911 Dispatchers – Part-Time**  
Katrina Desroches

**Reserve Police Officers**

Keith J. Novo  
Stephen D. Kovar Jr.  
Michael Kelley  
Scott Raudonitis  
Tyler Oliveira  
Ryan Boyd

Brian D. Souza  
Michael R. Roussel  
Antonio J. Cestodio  
Sarah Zielinski  
Michael Silvia

Samuel Teixeira  
Richard J. Rodrigues  
Francois A. Napert III  
Andrew Pelletier  
Cody Silva

We continue to work with and receive support from our neighboring communities and in addition to being a member S.E.M.L.E.C. (Southeastern Mass Law Enforcement Council comprised of 30 cities and towns), we signed mutual aid agreements with the Town of Tiverton, R.I. and Little Compton, R.I.

<b>YEAR</b>	<b>#OFFICERS</b>	<b>CITATIONS</b>	<b>ACCIDENTS</b>	<b>SERVICE CALLS</b>	<b>MILES PATROLLED</b>	<b>POPULATION</b>
<b>2019</b>	<b>30</b>	<b>2170</b>	<b>378</b>	<b>25,536</b>	<b>355,049</b>	<b>15,910</b>

<b>YEAR</b>	<b>INCIDENTS</b>	<b>ARREST/SUMMONS</b>	<b>M.V. CITATIONS</b>	<b>RESTRAINING ORDERS</b>
<b>2019</b>	<b>800</b>	<b>324</b>	<b>2170</b>	<b>73</b>

GROUP (A) CRIMES			GROUP (B) CRIMES	
YEAR	CRIMES AGAINST PERSONS	CRIMES AGAINST PROPERTY	CRIMES AGAINST SOCIETY	Disorderly, family non-violent, trespass, liquor and all other
2019	103	281	20	197

**Department Goals & Objectives**

**Purpose:**

The purpose of the Westport Police Department is to provide the best possible police service to the community, in the most cost effective manner possible, reducing not only crime, but the fear of crime and improving the overall quality of life of the citizens we serve.

In order to accomplish our mission we must:

1. Protect the lives and property of our citizens of the Town.
2. Preserve peace and order in the community.
3. Prevent and detect crime, limiting increases in criminal activity and reduce occurrences of all forms of unlawful activity, as measured by analysis of records.
5. Promote the safe and efficient use of the streets and highways and reduce the number of traffic accidents through selective enforcement, as measured by an analysis of records.
6. Emphasize teamwork within the Department; maintain the highest professional standards possible. Provide the necessary training for our officers to handle all aspects of modern public

safety challenges.

7. Promote collaboration and cooperation with all other departments/agencies involved with public safety.
8. Promote community-policing initiatives within the department and with members of the community interested in taking an active part in assisting with public safety.

### Goals and Objectives:

Goal 1: To promote highway safety.

Objective 1: Increase traffic enforcement initiatives.

Objective 2: Increase traffic enforcement educational opportunities for personnel and outline departmental objectives.

Objective 3: Selective traffic enforcement patrols dedicated to aggressive driving, speed enforcement, seat belt compliance and driving under the influence of alcohol or drugs.

Goal 2: To emphasize teamwork and cooperation with the community, the Department will maintain community-policing efforts despite loss of community policing funds from the state.

Objective 1: Continue basic community policing training to departmental personnel.

Objective 2: Encourage department members to cultivate more positive interactions with the public.

a. Identify the needs for the Police in the community.

b. Create a workable program addressing these needs utilizing available resources.

c. Attend meetings and continue to work with other departments in the Town, which respond to the needs of the community.

d. Continue the School Resource Officer Program in the School and continue to monitor its effectiveness and strive to continually improve it.

Objective 3: Encourage community involvement in the reporting of criminal, suspicious, and illegal activities.

Objective 4: Maintain North End Sub-Station.

Goal 3: To emphasize teamwork within the Department, the Department will increase internal communication and employee involvement in the decision making process.

Objective 1: Conduct quarterly supervisor meetings with Administration.

Objective 2: Conduct an internal employee job satisfaction survey. Promote employee participation in the formulation of departmental goals and objectives and the methods in which they are to be accomplished.

Objective 3: Implement desired achievable goals and objectives.

Objective 4: Conduct quarterly efficiency and productivity sessions between supervisors and their staff.

Objective 5: Continue to work together to find cost saving methods of providing and maintaining quality service and training.

Goal 4: To ensure interagency cooperation and collaboration on local and regional issues.

Objective 1: Narcotics/drug investigation on local, state and federal levels.

Objective 2: Commercial vehicle enforcement.

Objective 3: Strategic community threat assessment regarding all aspects of potential terrorist threats.

Objective 4: Underage drinking enforcement and coordination with UMASS Police with respect to off campus housing.

Objective 5: Addressing domestic violence issues.

Objective 6: Elder abuse awareness and intervention.

Our Goals and Objectives are a living document to grow and change as the community in which we serve grows and changes.

### Departmental Program Fighting the Opioid Crisis

While it is critical to continue to arrest those who sell deadly drugs; it is also critical, to help those that are affected by them. Starting in December every patrol car along with a defibrillator began carrying Narcan. This is just one more way in which the Department is growing to face the never ending challenge. This program would not be possible without the partnership with local businesses like Lafrance Hospitality.

### Medication Disposal Box

In cooperation with CVS Pharmacy, we began providing a safe receptacle for the public to dispose of unwanted medication. The box is located in our lobby and is accessible 24 hours a day. \*For safety reasons we cannot accept needles or liquids.

### Parking Enforcement

In response to feedback from citizens we increased our patrol presence in and around the Beach areas. This increased presence resulted in far fewer complaints of illegally parked cars and a need to issue fewer parking violations.

### The Whistle Defense Program - It's Not a Toy"

The "Whistle Defense Program" is a signal system that enables you to assist police in preventing and even deterring crime. Each whistle is made out of brass to last a lifetime and comes complete with instructions for use and safety advice.

- If you are attacked or confronted in any way that makes you feel uncomfortable on the street, blow the whistle, create distance and call the police as soon as possible.
- If you fear trouble on the street, blow the whistle, keep a safe distance, and call the police.
- If you see trouble on the street, blow the whistle, keep a safe distance, and call the police.
- If you see trouble from your home, call the police, state address and nature of trouble, open window and blow whistle.

Under no circumstances should this whistle take the place of a trained police officer or offer you a false sense of security. This whistle's sole purpose is to startle your attacker into believing you are not worth

the risk. You could easily get hurt if you believe otherwise. Police Officers are highly trained individuals capable of handling such situations. You can do your part of helping them by steering clear of danger.

Inform kids about your whistle and its proper usage. A whistle to your kids could be considered a toy. By allowing your child to treat the whistle as a toy you ultimately are diminishing its' effectiveness in the event of an emergency. The goal of this program is to cut down on crime while reducing the fear of being a victim.

My personal goal as Chief of Police is to ensure that everyone who feels vulnerable to crime can feel safer carrying an alert whistle especially around the holidays. Many of the people who have been given a whistle have reported back to me that they carry it on their key chain and hold it in their hand ready to use whenever they are walking to and from their car in a mall parking lot or a dark street. There is no doubt in my mind that any predator would think twice about attacking someone who summons the piercing sound of the alert whistle. **You can get your whistle at no charge by stopping by the Westport Police Department.**

### Speed Enforcement Evaluator

Vehicles speeding, in neighborhoods, are one of the most frequent complaints we receive. We can now respond more effectively and efficiently to reports of speeding motor vehicles. When a citizen makes a complaint of speeding motorists in a neighborhood, we will deploy our **Speed Enforcement Evaluator (S.E.E)** unit. We will then be able to determine if there is a problem and if so, when the best time to patrol is. We handle most confirmed reports with a two pronged approach; education and enforcement. Step one; we deploy our speed trailer to call motorists attention to the legal speed limit. Step two; increase police presence at key times to ticket violators.

### Field Training & Evaluation Unit – Sergeant Gary L. Cambra

Field Training is universally described as the most important stage in the process of becoming an independent police officer. During this period, Field Training Officers present recruits with two challenges: to learn practical aspects of law enforcement and community service and to assimilate into the professional culture of the police department.

During Field Training the recruit must complete 12 weeks of training that consists of 3 phases. Phase one, consists of 75% training and 25% evaluation. Phase two, consists of 25% training and 75% evaluation and phase 3, the solo phase, consists of 100% evaluation.

During 2019, Officers Luc Sauv , Corey Mack, and Alberio Medina Jr successfully completed the 12-week Field Training program conducted by members of the Westport Police Department. Officers Turner Ryan and Jeremy Dellecese completed an abbreviated Field Training program, since they were transfers from another police department. The Field Training Unit would like to congratulate them and look forward to them having a long and successful career.

Additionally, the Field Training Unit spent a considerable amount of time training three new Reserve Officers as well as continually training our current Reserve Police Officers.

The Field Training & Evaluation Unit consists of the following personnel:

Lt. John Bell, Field Training & Evaluation Coordinator  
Sgt. Gary L. Cambra, Field Training & Evaluation Supervisor  
Officer Barry Beaulieu, Field Training Officer  
Officer Fernando Goncalves, Field Training Officer  
Officer Nicholas Frustaci, Patrolman

There are several other officers trained as Field Training Officers, however, they are not currently assigned to the Field Training Unit.



## Police Training Report - Sergeant Gary L. Cambra

Officer Goncalves OIC Training

Sergeant McCarthy and Detective Nickelson: Case Cracker Training – 4 days

Sergeant Mello, Officer Beaulieu and Detective Rebello: In- Service – 4 days

Sergeant Arrington: BTO Training

Sergeant Cambra, Sergeant Arrington, Detective Nickelson, and SRO Fernandes: In- Service – 4 days

Detective Majewski, Officer Oliver, and Officer Jacques: In- Service – 4 days

Detective Sergeant Dunn, Sergeant McCarthy, and Officer Frustaci: In- Service – 4 days

Officers Reed and Davis: In- Service – 4 days

Lieutenant Plourde, Sergeant Couto, Officer Goncalves, and Detective Levesque: In- Service – 4 days

Sergeant McCarthy, Sergeant Mello, Officers Beaulieu, Wenson, and Ryan: Driving Simulator

Detective Rebello, SRO Fernandes, Officers Frustaci and Davis: Driving Simulator

Detective Nickelson, Officer Jacques, Sergeant Simcoe, and Officer Reed: Driving Simulator

Sergeant Simcoe, Officers Leite and Wenson: In- Service – 4 days

Officer Arruda: In- Service – 4 days

Sgt. McCarthy: Supervisor School – 10 days

SRO Fernandes: SRO School – 5 days

Detective Majewski, Officers Reed, Goncalves, Wenson, Frustaci, Jacques, Ryan, Sauv , and Mack: ARIDE Training – 2 days

Lieutenant Holden, Sergeant Mello, Sergeant McCarthy, Detective Majewski, Officers Jacques, Frustaci, Arruda, Levesque, and Davis: Domestic Violence Seminar

Lieutenant Bell, Officers Beaulieu, Mack, Goncalves, Leite, and Oliver: Domestic Violence Seminar

Lieutenant Plourde: Internal Affairs Investigations Seminar – 13 hours

Sergeant Cambra, Sergeant Mello, Sergeant Arrington, Sergeant McCarthy, Officers Beaulieu and Goncalves: ICS- 200 Training

Sergeant McCarthy and Detective Levesque: Managing Narcotics Informants – 27 hours

Sergeant Mello and Dispatcher Carvalho: Autism Awareness Seminar

Dispatcher Smiddy: OD Response & Active Suicide Calls

Officers Arruda and Dellecese: EVOC Training

Sergeant Cambra, Officers Leite, Oliver, Mack, and Medina: Bio- Hazard & Fentanyl Scene Safety

Detective Nickelson, Detective Rebello, Sergeant Simcoe, Lieutenant Plourde, Sergeant Arrington, Sergeant Dunn, Sergeant Cambra, Officers Ryan, Mack, Oliver, Leite, and Arruda Zoll: Vest Training

Lieutenant Holden, Sergeant Simcoe, Detective Majewski, Detective Rebello, and Officer Arruda: Bio-Hazard & Fentanyl Scene Safety

Dispatcher Smiddy and Dispatcher Enos: Spanish for Dispatchers

Lieutenant Holden, Lieutenant Bell, SRO Fernandes, Sergeant Couto, Officers Frustaci, Davis, Beaulieu, Sauv , Goncalves, Reed, and Wenson: Zoll Life Vest Training

Officer Mack and Officer Medina: Report Writing Class

### Strategic Traffic Enforcement Program (S.T.E.P.) - Sergeant Bryan C. McCarthy

The purpose of this Strategic Traffic Enforcement Plan (S.T.E.P.) is to document a specific plan of action, as well as to identify the resources necessary to reduce the number and severity of traffic accidents, and to increase the public's satisfaction with the traffic conditions in the Town of Westport. The key objective is to make the roadways of Westport safer for our residents, thus increasing the quality of life in our community.

In 2019 the Westport Police Department set out to reduce the number of crashes from the previous year. Many of those crashes were the result of minor motor vehicle infractions and excessive speed. This year, 2158 citations were issued to motorists who were in violation of motor vehicle laws, an increase of 771 citations. A citation analysis indicates violators are traveling an average of 17 MPH over the speed limit. The Police Department will continue to utilize the speed trailer in these areas where residents voiced concern regarding excessive speed. This speed trailer is designed to inform operators of the actual speed they are traveling.

While the Department aggressively set out to reduce the number crashes, the number increased by 8, raising the number to 372. This slight increase is due to the number of vehicles on the road during the summer months and the increase in population. The majority of these crashes were single vehicle in clear weather conditions. The enforcement effort indicated motorists and passengers are wearing the combination of a shoulder and lab belt 71.4 % of the time. We will continue with this effort working to increase seatbelt compliance.

Along with the Federally Funded Traffic Enforcement Grants that direct patrols to be on the lookout for impaired operators, the Police Department has sent 12 officers to Advanced Roadside Impaired Driving Enforcement (ARIDE) training. This training was designed to bridge the gap between Standardized Field Sobriety Testing, which indicates alcohol impaired operators, and the Drug Evaluation and Classification Program, which indicates drug impaired operators. In addition to this training two additional officers were sent to an additional 160 hours of training to be Drug Recognition Experts.

### Detective Report – Detective Sergeant Christopher Dunn

In 2019, the Westport Police Detective Division was comprised of Detective Sergeant Christopher Dunn, Detectives Jeff Majewski, Ryan Nickelson, Robert Rebello and Kyle Fernandes.

The detective division is responsible for investigating serious crimes and long complex investigations. Detectives conducted over 20 search warrants during the year, and as a result, seized a large amount of evidence. Detectives are responsible for working with other agencies which include other local departments as well as State and Federal Agencies such as the DEA.

Drugs have hit the Southcoast of Massachusetts with a fury. Detectives responded to overdose deaths and seized numerous bags of heroin. Fentanyl is not only being added to heroin but cocaine and some areas of the Cape have even seen the addition of Fentanyl to marijuana. Other drugs such as Xanax and Suboxone have also been seen repeatedly in our investigations.

Detectives also handled several SVU cases (special victims involved include children, disabled persons and the elderly). Those types of cases require patience and care to ensure victims are not re-victimized during the investigative process.

This year Detectives were an integral part of investigating and charging a male with leaving the scene of a crash which resulted in the death of a pedestrian.

Detectives are also responsible for managing the court liaison assignment. In this capacity, a police officer coordinates with the court on a daily basis to ensure the police are represented in both criminal cases and civil citation hearings. The court liaison handled approximately 300 hearings on various matters at the Fall River Justice Center. The court liaison is also responsible for submitting court discovery requests which include digital and hard copies of evidence the District Attorney's Office relies on for prosecution purposes.

Detectives have been busy all year submitting digital forensic evidence seized at crime scenes. Often those cases involve smart technology which requires separate search warrants. Their efforts produced valuable incriminating evidence against suspects. Investigators also regularly obtain search warrants for hospital results after people involved in either drug or alcohol crashes are transported to out of state trauma hospitals by our Fire Department.

Detectives conducted two successful national drug take back initiatives sponsored by the Drug Enforcement Administration where several boxes of pharmaceutical medication were collected and submitted for destruction.

### Firearms Licensing – Sergeant Thomas R. Plourde

The following is a report from the Westport Police Department firearms licensing division for the year of 2019:

<u>License Type</u>	<u>Number of Licenses</u>
Resident Class A Large Capacity License to Carry Firearms	454
Law Enforcement Officer (\$25.00) – Resident Class A Large Capacity License to Carry Firearms	6
Renewal License for Law Enforcement Officer Employed By This Agency (No Fee) – Resident Class A Large Capacity License to Carry Firearms	7
Over 70 Years of Age, Renewal of FID, LTC or Machine Gun License (No Fee) - Resident Class A Large Capacity License to Carry Firearms	113
Retired Law Enforcement Officer (\$25.00) – Resident Class A Large Capacity License to Carry Firearms	7
License to Sell/Rent/Lease Firearms, Rifles, Shotguns or Machine Guns	1
Resident License to Possess a Machine Gun	2
Firearms Identification Card	8
Over 70 Years of Age Renewal (No Fee) Firearms Identification Card	1
Under Age 18 (\$25) Firearms Identification Card	1
License to Sell Ammunition	1
License to Perform Services as a Gunsmith	1
Total Licenses Issued	602
Commonwealth General Fund	\$ 35,212.50

Town of Westport  
Total Collected

\$ 11,862.50  
\$ 47,075.00

### Child Passenger Safety – Detective Robert Rebello

The Westport Police Department once again hosted a National Child Passenger Safety Certification course in the training room of our station. During the training, several members of local public service organizations either renewed their training credentials or became certified for the first time. As part of the course, a free car seat check event was held at the Westport Police Station where members of the community had their child safety seats checked or installed.

This year, trained officers with the Westport Police Department installed or checked over thirty child safety seats. Individuals not only from Westport but also surrounding communities took advantage of this free service provided by the officers to ensure their children were properly and securely fastened in their child safety seats.

Child Passenger Safety Seat Programs, with the support of the National Highway Traffic Safety Administration (NHTSA) and the National Safety Council (NSC), will be implementing a digital platform for recording child safety seat installations next year. This data collection platform will be known as the National Digital Car Seat Check Form (NDCF). By utilizing the NDCF, car seat manufacturers can analyze data collected to minimize errors in car seat installations conducted by laypersons, adapt products to consumer needs and refine manufacturing based on real world analytics.

We would like to remind everyone that requests for seat installations can be made through the Westport Police Department's business line. Trained officers are available to install child safety seats throughout the year as well as answer any questions about the next steps regarding your child's safety.

The Westport Police Department would like to congratulate all new parents this year. We would also like to applaud their efforts, along with caregivers, to ensure the safety of children riding in motor vehicles.

### Speed Evaluator - Lieutenant John Bell

The Police Department purchased the Jamar Radar Recorder which is utilized by the Department to evaluate traffic issues. The Radar Recorder allows the police department to gather hard evidence of whether or not a problem really exists. The data produced can be used to find where stepped up enforcement is really needed, or to end arguments over speeding traffic. The Speed Enforcement Evaluator is a simple, one-page report that concisely displays whether or not a speeding problem exists, based on the percentage of enforceable violations.

During the 2019 calendar year, the Speed Evaluator was placed at the following locations in town to address speeding complaints.

- Area of 39 Tickle Road
- Area of 596 Main Road
- Area of Bridge Street
- Area of 100 River Road
- Area of Main Road @ Point

### Traffic Enforcement Grant - Lieutenant John Bell

The Westport Police Department applied for and was awarded the 2019 Traffic Enforcement/Equipment Grant totaling \$10,000 (\$5,000 for Enforcement and \$5,000 for Equipment). The purpose of the grant was to deploy High-Visibility Enforcement patrols designed to deter and change unlawful traffic behaviors. High-Visibility Enforcement combines highly visible and proactive law enforcement targeting a specific safety issue. Law enforcement efforts are combined with public awareness strategy designed to educate the public about and promote compliance with the law.

The Westport Police Department participated the following High-Visibility Enforcement patrols:

- Winter Impaired Driving Focus
- Distracted Driving
- Click it or Ticket
- Summer Impaired Driving Focus

During the High-Visibility Enforcement patrols officers from the Westport Police Department achieved the following results:

- Traffic Stops 140
- Citations 9
- Written Warnings 114
- Seat Belt Violations 2
- Arrests/Summons 4

### Westport Public Schools School Resource Officer - Officer Kyle Fernandes

I was assigned as the School Resource Officer in February 2019, during that time I have created many relationships with both staff and students. I have produced this partnership by attending after school events, participating in physical education classes, sitting in on meetings with guidance counselors and classes. I have made myself accessible to students by having an open door policy and continue to teach students about anti-bullying and how to stand up to it.

Shortly after my arrival it became apparent that Westport is not immune to the vaping epidemic that has struck our nation. Along with school administration, I was determined to investigate and educate the students in the dangers of vaping. Along with vaping I began to notice issues with dab pens, which is a pen-style vaporizer for cannabis concentrates.

During the spring of 2019 I was able to coordinate, with the support of Westport School Administration a canine "sniff" of the Junior/Senior High School, which was a successful occurrence as several vaping and dab pens were confiscated.

Shortly after the canine sniff, I received information that a tobacco business in town was illegally selling nicotine products not only to Westport students, but to minors throughout the area. An investigation was initiated into this business, which eventually led to the suspension of their license for 60 days. Since this time I have witnessed a dramatic decline in the usage and seizure of nicotine products within the high school.

As a School Resource Officer I have been tasked with conducting numerous residency checks throughout the school year as well as the liaison to the Fall River Juvenile Court system. As a representative to the court system I work alongside Juvenile Probation Officers dealing with youthful offenders making sure they comply with the conditions of their probation.

I look forward to maintaining and building the relationships I have created as well as making connections with new students, staff and parents.

### 2019 Fees, Fines and Reimbursements Received – Administrative Assistant Hillary J. Harris

The following fees, fines, and reimbursements were received by the Westport Police Department and turned over to the Town Treasurer, Brad Brightman, during the fiscal year of 2019.

For Grants- 911/Traffic/Child Safety/Bullet Proof Vests	\$ 45,581.54
For Court Default/Subpoena/Witness fees	\$ 0.00

For Firearms Licenses/Permits Issues	\$ 10,492.50
For Firearms Safety Class Fee	\$ 675.00
For Photostatic Copies of Police Reports	\$ 0.00
For Administrative Service Fees (Off-Duty Details)	\$ 43,879.65
For Police Cruiser Fees (Off Duty Details)	\$ 38,985.00
For Fines and Restitution (Fall River District Court)	\$ 2,712.00
For Motor Vehicle Citations (Registry of Motor Vehicles)	\$ 63,249.17
For Parking Violations	\$ 27,410.00
For Police Career Incentive Program (Quinn Bill – C. 41, Sec. 108L)	\$ 0.00
For Fingerprint Cards	\$ 0.00
For Federal Drug Forfeiture Account	\$ 86,845.44
For Police Department Gift Account	\$ 5,915.00
For Police Explorer Gift Account	\$ 315.00
For Reimbursements to Budget Line Items	\$ 0.00
For Vehicle Insurance Account	\$ 0.00
For Small Claims Court Fees/Interest Reimbursed	\$ 0.00
For By-Laws	\$ 225.00

**TOTAL MONIES**

**\$326,285.30**

**Police Fleet**

Unit No.	Year	Make	Model	Mileage 1/1/2019	Mileage 12/31/2019	Total Miles
Car # 1	2017	Dodge	Durango SS	14,030	19,451	5,421
Car # 111	2011	Ford	Crown Vic	145,077	152,451	7,374
Car # 116	2016	Ford	Explorer	36,534	42,346	5,812
Car # 117	2007	Ford	Crown Vic	145,520	150,833	5,313
Car # 118	2018	Chevrolet	Pick-Up	7,544	21,338	13,794
Car # 211	2011	Ford	Crown Vic	33,122	38,447	5,325
Car # 216	2016	Ford	AWD Utility	46,352	61,317	14,965
Car # 217	2017	Ford	AWD Utility	16,188	29,728	13,540
Car # 218	2018	Ford	AWD Utility	2,404	19,072	16,668
Car # 219	2019	Ford	AWD Utility	10	2,470	2,460
Car # 268	2008	Ford	Crown Vic	204,543	206,915	2,372
Car # 278	2008	Ford	Crown Vic	171,925	173,826	1,901
Car # 299	2009	Ford	Crown Vic	83,192	94,192	11,000
Car # 310	2010	Ford	Crown Vic	79,381	81,495	2,114
Car # 311	2011	Ford	Crown Vic	85,851	91,630	5,779
Car # 313	2013	Ford	AWD Utility	76,130	96,585	20,455
Car # 314	2014	Ford	AWD Utility	79,422	91,094	11,672
Car # 316	2016	Ford	AWD Utility	49,035	61,898	12,863
Car # 317	2017	Ford	AWD Utility	16,644	34,448	17,804
Car # 318	2018	Ford	AWD Utility	2,190	22,143	19,953
Car # 319	2019	Ford	AWD Utility	10	2,285	2,275
Car # 410	2010	Ford	Crown Vic	135,875	142,675	6,800
Car # 411	2011	Ford	Crown Vic	73,061	92,593	19,532
Car # 413	2013	Ford	Explorer	34,661	40,536	5,875
Car # 416	2016	Ford	Explorer	53,883	66,675	12,792

Car # 419	2019	Ford	AWD Utility	10	6,848	6,838
Car # 511	2011	Ford	Crown Vic	95,785	108,196	12,411
Car # 517	2017	Ford	Explorer	16,266	30,948	14,682
Car # 611	2011	Ford	Crown Vic	60,080	67,099	7,019
Car # 617	2017	Ford	AWD Utility	11,761	23,378	11,617
Car # 710	2010	Ford	Explorer	83,836	96,953	13,117
Car # 711	2011	Ford	Crown Vic	103,395	111,666	8,271
Car # 714	2014	Ford	Explorer	44,203	51,498	7,295
Car # 718	2018	Dodge	Durango SS	3,459	17,286	13,827
Car # 811	2011	Ford	Crown Vic	44,949	50,531	5,582
Car # 817	2017	Dodge	Durango SS	36,264	44,068	7,804
Car # 1011	2011	Ford	Crown Vic	95,510	98,237	2,727

***Thank you, for helping us serve you better.***

Keith A. Pelletier  
Chief of Police

## ANNUAL REPORT OF THE RECREATION DEPARTMENT

### ACCOMPLISHMENTS

#### Recreation Programs:

Total number of programs offered in one year: <b>108</b> <ul style="list-style-type: none"> <li>Spring 2019: <b>22</b></li> <li>Summer 2019: <b>22</b></li> <li>Fall 2019: <b>32</b></li> <li>Winter 2020: <b>32</b></li> </ul>	Total number of registrations/participants in one year: <b>1,198</b> <ul style="list-style-type: none"> <li>Spring 2019: 161 + 150 (Open House Event) + 300 (Easter Egg Hunt) = <b>611</b></li> <li>Summer 2019: <b>113</b></li> <li>Fall 2019: <b>224</b></li> <li>Winter 2020: <b>250 (so far)</b></li> </ul>
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#### Annex Gym Rentals:

- Total number of gym rentals: **26 renters (with some renters having multiple dates)**

#### Partnerships/Collaborations:

- Have created many partnerships such as:
  - Working with the Westport schools and Superintendent to offer after school programs and a new Open Gym concept at the Westport Jr/Sr High School on Sundays to happen in winter 2020.
  - Working with Westport Land Conservation Trust to talk about future plans to renovate the gym on the Westport Woods property and offer recreation programs there as well.
  - Working with Diane B. Snyder Tennis Complex to run tennis lessons for the community under the Westport Recreation Department, relocated to Tiverton High School tennis courts while the Westport school is being built.
  - Working with Bike/Walking Path Committee to possibly run a "Bike Rodeo" event in spring 2020.
  - Working with Commission on Disability to bring more awareness to the inclusive nature of our recreation programs and to brainstorm ideas for better wheelchair accessibility for the Town Hall Annex Gym.

- Working with Stacycakes & SC Events to have them offer cooking and baking programs for us.
- Working with Ali Mauck Photography to have them offer photography workshops for us.
- Working with Healthy Results Systems, Inc. to have them offer health workshops for us.
- Working with Cutie Curls business in Tiverton to have them offer art workshops for us.
- Working with Outside the Lines to offer a week long art program for kids during Winter School Break.
- Working with Fall River Public Schools Coordinated Family and Community Engagement Program to have them offer a free early childhood program at the gym annex.

#### **Contracted Staff/Volunteers:**

- Had a student complete his internship with the Recreation Department in fall 2019 to help with administrative duties, public relations and recreation programs. He did this for free for a total of 120 hours.
- Have contracted **35 staff and/or volunteers** to help run or assist in recreation programs.

### **CHALLENGES**

#### **Limited Work Hours:**

- Currently the Recreation Director is hired at 19 hours a week and is the only staff for this department. In order to start and run a successful department in the first year, the Recreation Director volunteered over 235 hours.

#### **Registration Process:**

- Working with a registration process that relies solely on drop off and mail in registrations has been challenging. The community wants on-line registrations/payments for programs. We are looking into this for the future and have investigated options for purchasing recreation software that would greatly help with this and may increase participation up to 15-20%.

### **CONTINUOUS IMPROVEMENT**

#### **New Professional Memberships/Training:**

- Became member of Massachusetts Recreation & Park Association (MRPA)
- Became a member of the Coastal Business Connections Networking Group that meets twice a month.
- Attending the MRPA State Conference in March 2020 to continue to build relationships and identify new program ideas.
- On the Westport Campground Use Committee.

#### **Public Relations:**

- Create, publish and distribute a Westport Recreation Program Brochure every season.
- Regularly advertising our programs on Facebook and Instagram which has helped us greatly.
- Run Westport Recreation booths out in the community:
  - University of Massachusetts Dartmouth Family Fun Event
  - Westport Woods Grand Opening
  - The Great Pumpkin Festival at Macomber School
  - Holiday Fun Fair at Westport Jr/Sr High School

#### **Parks/Facilities:**

- Work with Maintenance and the Highway Department to make improvements to our parks such as:
  - Putting in new woodchips to the Annex Playground
  - Putting in new sand to the Annex Playground
  - Putting up a new Rules sign at the Annex Playground
  - Buying new basketball rims/nets to install at the Gifford Playground in spring 2020.

### **GRANTS/FUNDING/DONATIONS**



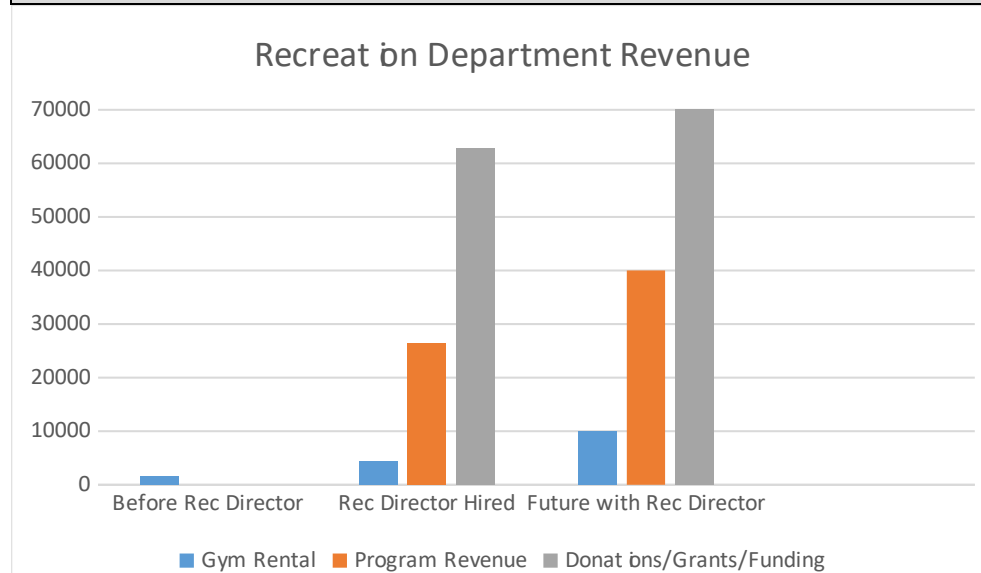
### Grants/Funding

- Awarded Westport Cultural Art Grant: **\$2,274**
- Approved to receive funding from Westport Community Preservation Committee to improve the back, outside area of the Annex (basketball courts, wooden stage, fencing, etc.): **Originally requested \$57,000 but was recently adjusted to \$44,000 based on estimated costs; exact amount still TBD.**

### Donations:

- Received many in-kind donations of recreation supplies from community members with an estimated total amount of: **\$2,450**
- Received two monetary donations: **\$100** from an anonymous donor and **\$1,000** from the Diane B. Snyder Tennis Complex

### REVENUE SUMMARY



## ANNUAL REPORT OF THE SEALER OF WEIGHTS & MEASURES

The following is my report for the Department of Weights and Measures for the year ending December 31, 2019.

Scales over 10,000 lbs.	5
5,000 to 10,000 lbs.	7
1,000 to 5,000 lbs.	3
100 to 1,000 lbs.	6
10 to 100 lbs.	38
0 to 10 lbs.	2
Vending	5
Gas & Diesel Pumps Sealed	105
Not Sealed	0

Total Fees Paid To Town Treasurer.....\$ 4,420.00

Respectfully submitted,

Ray White  
Sealer of Weights and Measures

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
DEPARTMENT OF WEIGHTS AND MEASURES**

Be it known to all concerned that in accordance with General Laws of Massachusetts, Chapter 98, Section 41, Public Notice is hereby given to all persons having usual places of business and using a weighing and/or measuring devices (for the purpose of buying and selling goods, wares of merchandise) that between January 1 and December 31, 2019 such devices must be checked and sealed at least once. Such inspection and sealing is controlled by the Board of Selectmen and done at the expense of the person owning or using the weighing or measuring device.

Ray White  
Sealer of Weights and Measures

## **ANNUAL REPORT OF THE SHELLFISH DEPARTMENT**

The following is the Shellfish Department's annual report of projects and events throughout the calendar year 2019.

This is the fourth year of the Marine Services Department. This Department is a combination of the Shellfish Department, Harbormaster Department, Wharfinger, 88 Boat Ramp, and the Hix Bridge Boat Ramp.

All of the personnel working in the Marine Services Department are cross deputized as a Shellfish Wardens as well as Harbormasters. We run six (6) boats in the Marine Service Department. Having dual deputized coverage we are able to put more officials on the water for public safety.

The Shellfish Gift Fund had another excellent year. This was the third year for "Shellstock" a fund raiser for the Shellfish Propagation Gift Fund. I would like to extend a special thank you to everyone that helped with making the event such a great success. We have received several nice donations from many foundations, along with many individuals, and local businesses. Another special thank you to all that have donated. All of the shellfish put into the Westport River filter the water, put people to work, and give people many days of enjoyment shellfishing. In Westport shellfishing is a family tradition. Shellfishing also helps the local economy through the purchase of gas, boats, and gear used. This year we were able to plant 444 bushels of adult quahogs in Half-Moon Flat relay. We were also able to plant 500,000 field plantable quahog seed in and around Speaking Rock Channel. We also planted thousands of oyster seed from the Cockeast Pond Oyster Project as well as 87,234 3" adult oysters around Cadman's Neck and Hix Bridge oyster reefs. We also planted 200,000 yearling bay scallops in the Federal Channel from the Fontaine Bridge to Tripp's Marina. I would like to thank all of the volunteers who helped plant shellfish. If you are interested in volunteering please contact the Marine Service Department. We have 81 acres of aquaculture in Westport waters, 6 acres in the river as well as 75 acres East of Gooseberry Island.

A thank you also to the very dedicated Deputy Director of Marine Services Gary Tripp and assistants Richard Earle, James Perry, Jonathon Paull, Glenn Tripp, Asa Mills, Ransom Morse, Joshua Mosher, and volunteer Richard Hart (Sweet Pea). Thank you to the Shellfish Advisory Committee (Chairman John

Borden). A professional thank you to the Police Department, Fire Department, Highway Department, everyone working in Town Hall, and Town Hall Annex. Thank you also to everyone that turned in Lees Supermarket receipts. These receipts in turn create money to buy shellfish for the Westport River. All donations to the Shellfish Gift Fund are tax deductible.

Remember, when going shellfishing always call the Shellfish Status Hotline at 508-636-1104. This gives updated opening and closure areas in the Westport River.



### LICENSES AND PERMITS ISSUED

The following is the Shellfish Departments Catch Report and statistics of revenue.

#### LICENSES AND PERMITS ISSUED

TYPE FEES COLLECTED	NUMBER ISSUED	FEES COLLECTED
Commercial Scallop	0	\$ 0.00
Commercial Shellfish	48	\$ 9,600.00
Student Commercial	0	\$ 0.00
Duplicate Shellfish	2	\$ 20.00
Family Scallop	5	\$ 250.00
Family Shellfish	309	\$10,815.00
Non-Resident Shellfish	25	\$ 5,000.00
Non-Resident Scallop	0	\$ 0.00
14 Day Shellfish Permit	7	\$ 700.00
Senior Citizen Shellfish	216	\$ 2,160.00
Senior Citizen Scallop	1	\$ 10.00
<b>TOTAL</b>	<b>613</b>	<b>\$28,555.00</b>

#### ESTIMATED COMMERCIAL SHELLFISH CATCH

SPECIES	HARVEST IN TOWN BASKETS	VALUE
Oysters	21	\$ 1,218.00
Mussels (Ribbed & Blue)	0	\$ 0.00
Quahogs (Chowders)	803	\$ 20,075.00
(Little Necks & Cherrystones)	1876	\$ 187,600.00
Scallops	2	\$ 180.00
Soft-Shelled Clams	3	\$ 411.00
Surf Clams	0	\$ 0.00
Other (Conch-Winkles-Decker's)	200	\$ 15,800.00
<b>SUBTOTAL</b>	<b>2,905</b>	<b>\$ 225,284.00</b>

#### ESTIMATED RECREATIONAL SHELLFISH CATCH

SPECIES	HARVEST IN TOWN BASKETS	VALUE
Oysters	7	\$ 406.00
Mussels (Blue & Ribbed)	0	\$ 0.00
Quahogs (Chowder)	79	\$ 1,975.00
Littlenecks & Cherrystones)	123	\$12,300.00
Scallops	5	\$ 450.00
Soft-Shelled Clams	5	\$ 685.00
Surf Clams	0	\$ 0.00
Other (Conch-Winkle-Decker's)	1	\$ 79.00
Other (Green crabs)		

SUBTOTAL	220	\$15,895.00
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Shellfish Gift Account Donations	\$127,958.00
Shellfish Equipment Gift Fund Account Donations	\$ 0.00
Grant Projects and Lease Sites	\$ 2,025.00

SUBTOTALS	\$ 129,983.00
GRANDTOTAL	\$ 399,717.00

Anyone interested in donating to our tax deductible SHELLFISH GIFT FUND or SHELLFISH EQUIPMENT FUND can do so through the Selectman's Office. Also, visit the Shellfish Department webpage on the Town's web page. When shellfishing, always remember to always call the SHELLFISH HOTLINE (508-636-1104), it's there to help you.

Respectfully submitted,  
Christopher A. Leonard  
Director of Marine Services

## ANNUAL REPORT OF THE TOWN ACCOUNTANT

I hereby submit my annual report for the year ending June 30, 2018. Our records are available for review.

Respectfully submitted,

Theresa M. Provencal

### TOWN OF WESTPORT BALANCE SHEET JUNE 30, 2019

<b>Assets:</b>		
Cash	5,796,803.06	
Petty Cash		150.00
Warrants Payable		735,776.99
Due from the Commonwealth	316,161.00	
Personal Property 2007	168.53	

Personal Property 2008	27.80	
Personal Property 2009	7.97	
Personal Property 2010	9.03	
Personal Property 2016	257.68	
Personal Property 2017	457.88	
Personal Property 2018	1,531.05	
Personal Property 2019	47,855.18	
Real Estate 2015	19.56	
Real Estate 2016	96.79	
Real Estate 2018	(88.01)	
Real Estate 2019	893,260.44	
Allowance for Abatements/Exemptions		538,062.30
Tax Title Liens Rec.	514,910.59	
Taxes in Litigation	3,718.17	
Motor Vehicle 1998	26.56	
Motor Vehicle 1999	110.84	
Motor Vehicle 2000	1,572.64	
Motor Vehicle 2001	3,805.66	
Motor Vehicle 2002	3,226.50	
Motor Vehicle 2003	2,743.54	
Motor Vehicle 2004	4,975.21	
Motor Vehicle 2005	4,122.62	
Motor Vehicle 2006	4,148.38	
Motor Vehicle 2007	3,799.53	
Motor Vehicle 2008	3,105.26	
Motor Vehicle 2009	3,036.68	
Motor Vehicle 2010	3,390.16	
Motor Vehicle 2011	3,795.22	
Motor Vehicle 2012	3,308.66	
Motor Vehicle 2013	2,859.37	
Motor Vehicle 2014	4,066.98	
Motor Vehicle 2015	5,580.24	
Motor Vehicle 2016	10,130.13	
Motor Vehicle 2017	17,460.37	
Motor Vehicle 2018	41,264.35	
Motor Vehicle 2019	245,019.21	
Boat Excise 2005	20.00	
Boat Excise 2006	140.00	
Boat Excise 2007	464.00	
Boat Excise 2008	521.26	
Boat Excise 2009	720.00	
Boat Excise 2010	892.00	
Boat Excise 2011	790.00	
Boat Excise 2012	940.00	
Boat Excise 2013	1,061.89	
Boat Excise 2014	544.00	
Boat Excise 2015	474.00	
Boat Excise 2016	752.67	
Boat Excise 2017	1,290.92	
Boat Excise 2018	1,671.00	
Boat Excise 2019	6,476.58	

Ambulance Rec.	51,740.66	
Tax Foreclosures	20,975.64	
Town Owned Possessions	49,247.74	
Conservation Owned Possessions	39,582.84	
<b><u>Liabilities &amp; Fund Equity:</u></b>		
Tailings and Unclaimed Items		18,745.77
Payroll Tailings		0.00
Deferred Real Estate & Personal Property Tax		405,541.60
Deferred Taxes (41A)		0.00
Deferred Tax Liens		514,910.59
Deferred Tax Foreclosures		20,975.64
Deferred Town Owned Possessions		49,247.74
Deferred Conservation Owned Possessions		39,582.84
Deferred Taxes in Litigation		3,718.17
Deferred Motor Vehicle Excise		371,548.11
Deferred Boat Excise		16,798.32
Deferred Departmental		51,740.66
Fund Balance Reserved-Encumbrances		2,089,066.39
Fund Balance Reserved-Cont. Appropriations		669,184.76
Fund Balance Released Overlay Reser for Exp		0.00
Fund Balance Reserved Expenditures		1,320,000.00
Undesignated Fund Balance		1,280,040.15
<b>Fund Totals</b>	<b>8,125,090.03</b>	<b>8,125,090.03</b>
<b><u>School Lunch:</u></b>		
Cash	3,874.50	
Undesignated Fund Balance		3,874.50
<b>Fund Totals</b>	<b>3,874.50</b>	<b>3,874.50</b>
<b><u>Highway:</u></b>		
Due from the Commonwealth	44,436.54	
Cash		44,436.44
<b>Fund Totals</b>	<b>44,436.44</b>	<b>44,436.44</b>
<b><u>School Grants:</u></b>		
Cash	271,677.39	
Warrants Payable		30,715.83
Title IIA - FY18		9.39
Title I - FY18		8.27
Title IV - FY18		4.00
SPED Entitlement FY19		(25,729.83)
Title I - FY19		(6,605.42)
Title IIA - FY19		(1,843.80)
Title IV - FY19		(3,310.20)
GFRS Fitness Challenge		4.73
Mac Living Classroom		15.00
CFSEMA – Mac Drama		6.61
GFRDC FY16		3,275.20

PLTW		25,263.00
CFSEMA – WJr/Sr H S Arts FY19		121.46
CFSEMA – MAC Robotics		1,190.00
CFSEMA – Adult Ed		580.00
CFSEMA – Dest Imag		2,102.94
Energy & Environment Award FY11		200.00
Big Yellow School Bus		250.00
NE Dairy Council		342.18
CFSEMA – MAC AS Makerspace FY18		16.53
SPED Circuit Breaker FY19		239,496.00
CFSEMA – Drama Club		4,000.00
CFSEMA – Afterschool Makers		37.50
CFSEMA WES Drama Club		1,272.00
MAC Crazy 8 Math Club		256.00
<b>Fund Totals</b>	<b>271,677.39</b>	<b>271,677.39</b>
<b><u>Town Grants:</u></b>		
Cash	113,312.16	
Warrants Payable		4,366.53
Westport River Watershed Alliance Gift		586.64
Westport Head Stormwater Project		1,255.72
Integrated Water Plan		0.50
Library/Incentive		24,732.00
MA Cultural Council		3,503.27
Library Municipal Equalization		15,446.43
Library-Nonresident Circulation		3,123.95
Police Traffic Enforcement		834.79
2012 CPS Equipment Grant – Car S		1,545.00
Police Bulletproof Vests		(5,396.22)
Recycling/Compost Bins		279.05
Watch Your Car/Police		397.48
Fire-Public Safety Equipment		28.36
Haz Mat Emergency Response Team		(24.61)
50K Head Town Landing Improvement		50,000.00
Clean Vessel Act		855.29
MVP Planning FY17 - 16K		5,384.00
Westport Town Landing Imp Project - 24		(5,602.31)
911 Support Incentive		(38,570.09)
S.A.F.E - Fire		2,511.86
SETB 911 Police Training Grant		(4,898.60)
Recycling Dividends Program		4,661.63
Fire Department – EMPG Grant		(4,175.00)
CDBG Re-captured Funds		11,174.16
Fire Department-Community Impact Grant		78.60
COA - ARAW		32,849.30
BOH-MAHB Phone Award		8,217.61
Walmart Foundation 2K		135.82
<b>Fund Totals</b>	<b>113,312.16</b>	<b>113,312.16</b>
<b><u>Reserved For Appropriations:</u></b>		

Cash	320,556.07	
Warrants Payable		20.00
Fund Balance Reserved - Expenditures		240,888.00
Municipal Waterway Improvement		19,008.16
Sale of Cemetery Lots		46,230.00
DP Utilities TNC Surcharge (Uber/Lyft)		595.30
Weights & Measures Fines		112.50
Landfill Closure		13,702.11
<b>Fund Totals</b>	<b>320,556.07</b>	<b>320,556.07</b>
<b><u>School Revolving:</u></b>		
Cash	200,688.27	
Warrants Payable		2,096.84
School Day Care		2,986.57
School Choice Tuition		22,924.60
Lost Supplies/Materials		395.86
Student Athletic Activities		17,341.09
Adult/Continuing Education		103,675.07
School Scholarship		14,174.43
Transportation/Reimbursement		37,093.80
School Insurance Reimbursement		0.01
<b>Fund Totals</b>	<b>200,688.27</b>	<b>200,688.27</b>
<b><u>Town Revolving</u></b>		
Cash	1,852,118.93	
Warrants Payable		29,003.55
Fund Balance Reserved for Expenditures		25,000.00
Massachusetts Cultural Council		738.47
Board of Health Beach Testing		2,016.77
Septic vs Well Test/Board of Health		56,310.00
Fire Explorer Post 774		287.12
Economic Development Farmer's Market		2,841.43
Head Town Landing Improvement		1,216.66
Board of Health Vaccination Fees		8,399.55
Wetland Filing Fees		88,978.07
Council on Aging Activities		6,818.85
Council on Aging Transportation Revolving		30,410.11
Library Gift		176,379.17
Ambulance Revolving		4,448.46
Shellfish Equipment Gift		1,833.27
Fire Works Gifts		7,038.67
GIS Mapping Revolving		10,406.77
Shellfish Propagation Gift		284,188.03
Water & Sewer Project Gift		18.00
Police Explorer Post 305		4,274.04
Police Gift Account		6,412.21
Library Expansion Gift		97,204.38
Fire Department Gift Account		5,147.81
Town Wharf Improvements		2,716.08
Westport Agricultural Gift		60.28



Town Waterways Improvement Fund		6,141.64
Haz Mat Revolving – Fire Department		906.80
Council on Aging Gift/Donations		39,633.87
Police Cruiser Revolving		64,168.15
Cable TV Revolving		767,448.82
Commission on Disability Gift Account		3,391.71
Handicapped Parking Program		7,679.78
Senior Day Care Revolving		21,582.41
Recreation/Community Center Revolving		13,082.45
Library Fines/Lost Books		2,378.43
Animal Gift Fund		5,044.57
Playground Gift Account		3,500.00
Animal Shelter/Vehicle Gift Account		885.60
Powder House Gift Account		39.23
Fire Insurance Reimbursement		24,087.72
Building - Gas - Plumbing - Electrical		40,000.00
<b>Fund Totals</b>	<b>1,852,118.93</b>	<b>1,852,118.93</b>
<b><u>Betterments:</u></b>		
Cash	139,693.87	
Undesignated Fund Balance		139,693.87
<b>Fund Totals</b>	<b>139,693.87</b>	<b>139,693.87</b>
<b><u>Betterments II:</u></b>		
Cash	219,652.66	
Septic System Repair Rec	281,207.48	
Interest Added to Septic	86,602.19	
Septic Assessment Deferred Rev		281,207.48
Septic Interest Assessment Deferred		86,602.19
Fund Balance Reserved for Expenditures		92,178.55
Fund Balance Reserved for Debt Service		78,436.71
Fund Balance Reserved for Interest		49,037.40
<b>Fund Totals</b>	<b>587,462.33</b>	<b>587,462.33</b>
<b><u>Community Preservation:</u></b>		
Cash	1,143,382.31	
Levy Year 2019	17,266.49	
Tax Liens Rec	8,891.81	
Taxes in Litigation	74.36	
Tax Foreclosures	259.79	
Warrants Payable		134.64
Deferred CPA Real Estate Tax		17,266.49
Deferred CPA Tax Liens		8,891.81
Deferred CPA Taxes Foreclosures		259.79

Deferred CPA Tax in Litigation		74.36
CPC/Open Space		196,000.30
CPC/Community Housing		0.65
CPC/Historic Preservation		21,339.61
Fund Balance Reserved for FY09 Projects		21,604.60
Fund Balance Reserved for FY10 Projects		11,220.00
Fund Balance Reserved for FY14 Projects		15,929.95
Fund Balance Reserved for FY15 Projects		23,353.00
Fund Balance Reserved for FY17 Projects		26,892.52
Fund Balance Reserved for FY18 Projects		65,016.00
Fund Balance Reserved for FY19 Projects		165,646.60
Fund Balance Reserved for FY20 Projects		404,358.00
Budgeted Reserves		170,000.00
Undesignated Fund Balance		21,886.44
<b>Fund Totals</b>	<b>1,169,874.76</b>	<b>1,169,874.76</b>
<b><u>Agricultural Open Space:</u></b>		
Cash	3,005.99	
Bond Anticipation Notes payable		441,500.00
Reserved for Expenditures		(438,494.01)
<b>Fund Totals</b>	<b>3,005.99</b>	<b>3,005.99</b>
<b><u>Capital Projects</u></b>		
<b><u>Town Police Station</u></b>		
Cash	125,369.97	
Reserved for Expenditures		46,440.75
Undesignated Fund Balance		78,929.22
<b>Fund Totals</b>	<b>125,369.97</b>	<b>125,369.97</b>
<b><u>School PCB Clean Up</u></b>		
Cash	93,497.85	
Reserved for Expenditures		93,497.85
<b>Fund Totals</b>	<b>93,497.85</b>	<b>93,497.85</b>
<b><u>School Green Project</u></b>		
Cash	12,140.67	
Fund Balance Reserved for Debt Payments		12,140.67
<b>Fund Totals</b>	<b>12,140.67</b>	<b>12,140.67</b>
<b><u>Town</u></b>		
Cash	16,129.51	
Warrants Payable		200.00
Bond Anticipation Notes Payable (BANS)		310,000.00
Reserved for Expenditures		(294,070.49)
<b>Fund Totals</b>	<b>16,129.51</b>	<b>16,129.51</b>
<b><u>New School Construction</u></b>		

Cash	3,597,544.75	
Warrants Payable		500.00
Bond Anticipation Notes Payable (BANS)		9,000,000.00
Reserved for Expenditures		158,084.50
Undesignated Fund Balance		(5,561,039.75)
<b>Fund Totals</b>	<b>3,597,544.75</b>	<b>3,597,544.75</b>
<b><u>Water Enterprise:</u></b>		
Cash	461,638.39	
User Charges Receivable	12,693.51	
Service Charges Receivable	2,233.92	
Warrants Payable		15,975.86
Deferred User Charges		12,693.51
Deferred Service Charges		2,233.92
Fund Balance Reserved - Encumbrances		10,000.00
Fund Balance Reserved - Expenditures		140,000.00
Undesignated Fund Balance		295,662.53
<b>Fund Totals</b>	<b>476,565.82</b>	<b>476,565.82</b>
<b><u>Harbor Enterprise:</u></b>		
Cash	54,847.93	
Wharfage Receivable	(48.00)	
Deferred Revenue - Wharfage		(48.00)
Warrants Payable		5,325.75
Fund Balance Reserved - Encumbrances		8,000.00
Undesignated Fund Balance		41,522.18
<b>Fund Totals</b>	<b>54,799.93</b>	<b>54,799.93</b>
<b><u>Beach Enterprise:</u></b>		
Cash	176,767.50	
Warrants Payable		6,065.09
Fund Balance Reserved - Encumbrances		1,500.00
Undesignated Fund Balance		169,202.41
<b>Fund Totals</b>	<b>176,767.50</b>	<b>176,767.50</b>
<b><u>Non-Expendable Trust:</u></b>		
Restricted Cash	1,352,610.26	
Salisbury Memorial		52,966.53
W.B. Hicks Library		500.00
I. Weeks Library		1,000.00
Perpetual Care		955,798.66
Nancy Fenn Music Scholarship		33,342.00
R.W. Mullaney Library Trust		26,000.00
Library Trusts		14,791.00
Ronald Desrosiers Memorial Trust		20,355.02
Mary Brown Library		5,000.00
Pelletier Public Library		2,500.00
E.W. Brightman Scholarship		10,000.00
H. Hoyt Library		10,000.00
Hazel Tripp Library Trust		200,000.00
Tripp High School Library Trust		5,000.00

Dr. & Mrs. Kirkaldy Library Trust		2,255.00
Lisa Chase Tripp Library Trust		13,102.05
<b>Fund Totals</b>	<b>1,352,610.26</b>	<b>1,352,610.26</b>
<b><u>Expendable Trust:</u></b>		
Cash	2,656,253.33	
Warrants Payable		549.13
Fund Balance Reserved for Expenditures		125,000.00
Law Enforcement		81,328.11
The Educational Fund (School Improvement)		13,270.71
Grimshaw/Gudewicz Scholarship		10,432.02
Salisbury Memorial Trust		2,982.22
Ambulance Trust		1,718.61
Wm B Hicks Library Trust		101.78
I. Weeks Library		445.03
Town Farm Trust		8,577.18
Landing Commissioners		45,531.37
Bicentennial Playground		434.62
Conservation Trust		16,729.54
Veterans Memorial		1,845.33
Perpetual Care		887,438.86
Open Space		266.95
Westport Betterment/Fuel		365.96
Nancy Fenn Music Scholarship		5,579.07
L.B. Bowman Library Trust		5,359.49
R.W. Mullaney Library Trust		990.43
Chadwick Impaired Vision Library Trust		66,591.66
Library Trust		1,434.72
Ronald Desrosiers Memorial		1,197.78
Mary Brown Library		406.17
Westport Betterment/Community Center		1,436.40
Pelletier/Public Library		210.52
E.W. Brightman Scholarship		3,824.65
Westport Betterment		3,532.01
Westport Historical		17,369.75
Helen Ellis Trust		38,819.81
H. Hoyt Library Trust		640.39
Tripp Senior		24,677.56
Hazel Tripp Library		19,787.17
Tripp High School Library		11,346.36
Appeals Board Comprehensive Permits		8,964.79
Dr. & Mrs. Kirkaldy Library Trust		132.89
Lisa Chase Tripp Library Trust		621.93
Wolf Pit School Trust		7,480.87
Amanda Tripp Memorial Scholarship		2,272.32
Westport Betterment – Town Hall Maintenance		783.49
Westport Betterment – Kowalczyk Renew Energy		895.00
Virginia E. Lash Library Trust		10,893.23
Affordable Housing Trust Fund		1,221,086.77
Calvin Hopkinson Memorial Scholarship		4,900.66
<b>Fund Totals</b>	<b>2,656,253.33</b>	<b>2,656,253.33</b>
<b><u>Other Trust:</u></b>		

Cash	3,787,631.24	
Stabilization Fund		1,099,284.78
OPEB Liability Trust Fund		2,644,716.14
Capital Improvement Stabilization		43,630.32
<b>Fund Totals</b>	<b>3,787,631.24</b>	<b>3,787,631.24</b>
<b>Agency:</b>		
Cash	1,750,487.99	
Warrants Payable		91,889.85
SPED/Medicaid		15,395.57
Special Police/Firearm Detail		3,031.57
Police Extra Detail		(93,681.20)
School Extra Detail		(25.28)
Fire Special Detail		(8,896.55)
Conservation Commission Ad Fees		3,790.45
Conservation Commission Consulting Fees		679.50
Employee Retirement Contributions		190,397.71
Firearm Licenses		31,688.75
Deputy Collector Fees		3,771.00
Planning Board Review Fees		83,537.77
Meal Tax		85.87
Collector Over/Overage		101.77
Performance Bonds/Passbooks		1,395,031.60
High School Student Activity		33,459.75
Elementary School Student Activity		76.24
Macomber School Student Activity		153.62
<b>Fund Totals</b>	<b>1,750,487.99</b>	<b>1,750,487.99</b>
<b>Outstanding Debt:</b>		
	15,435,000.00	
School Buildings – Construct. & Repairs Bond		2,840
Fire Station Bond		
Police Station Bond		
MWPAT		
	15,435,000.00	15,435,000.00

### STATEMENT OF EXPENDITURES FISCAL YEAR 2019

	<u>Available</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Returned</u>
<u>Accountant</u>				
Salaries	113,026.00	109,809.65		3,216.35
Expenses	62,334.00	54,264.46	2,100.00	5,969.54
Encumbered	16.35	16.35		0.00
<u>Animal Control Officer</u>				
Salaries	40,656.00	40,318.02		337.98
Expenses	15,393.00	10,190.81	2,400.00	2,802.19
Encumbered	1,000.00	771.88		228.12
<u>Appeals</u>				

Salaries	5,169.00	2,485.00		2,683.40
Expenses	2,400.00	1,953.00	200.00	246.70
<b><u>Assessors</u></b>				
Salaries	135,204.00	133,517.05		1,686.95
Expenses	44,189.00	42,470.40	64.00	1,654.60
04 Appellate Hearings	1,433.47	0.00	1433.47	0.00
13 Revaluation Program	29,806.96	29,806.96		0.00
17 Revaluation Program	20,000.00	20,000.00		0.00
18 Revaluation Program	20,000.00	10,316.54	9,683.46	0.00
19 Revaluation Program	40,000.00		40,000.00	0.00
<b><u>Board Of Health</u></b>				
Salaries	297,574.00	297,573.85		0.15
Expenses	18,033.00	17,968.71	54.00	10.29
Encumbered	5,500.00	4,884.75		615.25
<b><u>Building Inspectors</u></b>				
Salaries	114,907.00	114,725.12		181.88
Expenses	6,320.00	4,860.46	150.00	1,309.54
<b><u>Cemetery</u></b>				
Salaries	156,855.00	154,670.25		2,184.75
Expenses	15,400.00	14,546.82	400.00	453.18
19 Beech Grove Cemetery Expansion	250,000.00	230,320.00	19,680.00	0.00
Encumbered	575.00	536.91		38.09
<b><u>Collector</u></b>				
Salaries	153,337.00	134,240.82		19,096.18
Expenses	44,725.00	42,646.26	900.00	1,178.74
Encumbered	139.71	139.71		0.00
<b><u>Commission on Disability</u></b>				
Salaries	700.00	369.35		330.65
Expenses	300.00	0.00		300.00
<b><u>Conservation</u></b>				
Salaries	106,351.00	106,351.00		0.00
Expenses	8,270.00	5,466.64	300.00	2,503.36
<b><u>Council on Aging</u></b>				
Salaries	144,370.00	144,370.00		0.00
Expenses	44,040.00	43,659.49	220.00	160.51
17 Resurface & Construction	3,340.00	3,340.00		0.00
18 New Cars/Trucks	11,646.00	11,646.00		0.00
<b><u>Election &amp; Registration</u></b>				
Salaries	71,687.00	70,122.62		1,564.38
Expenses	18,146.00	18,096.33		49.67
<b><u>Employee Benefits</u></b>				
Health Insurance	3,043,750.00	2,946,648.46		97,101.54
Life Insurance	5,000.00	4,182.84		817.16
Medicare	300,000.00	332,979.75		-32,979.75
Unemployment	120,000.00	79,339.22	20,000.00	20,660.78
Workers Compensation	175,000.00	116,112.82		9,887.18
OPEB Contribution Expense	200,000.00	200,000.00		0.00

Retiree Indemnification	1,000.00	0.00		1,000.00
14 IOD Medical Expenses	3,972.38	647.69	3,324.69	0.00
20 Prior Year Bills	500.00	500.00		0.00
Encumbered	4,274.00	4,274.00		0.00
<b><u>Finance Committee</u></b>				
Salaries	3,050.00	2,617.07		432.93
Expenses	450.00	450.00		0.00
Reserve Fund Transfers	50,000.00	0.00		50,000.00
<b><u>Fire Department</u></b>				
Salaries	1,941,092.05	1,941,092.05		0.00
Expenses	202,475.95	195,095.30	7,380.00	0.65
19 STM Article General Expenses	60,000.00	40,400.00		19,600.00
Encumbered	22,000.00	21,767.90		232.10
<b><u>Highway</u></b>				
Salaries	575,489.00	553,595.82		21,893.18
Expenses	242,950.00	232,238.01	2,000.00	8,711.99
18 Article – New Truck	19,507.06	589.50	18,917.56	0.00
18 Article – Replace Equipment	50,000.00	50,000.00		0.00
19 Article – New Truck	37,150.00	37,150.00		0.00
19 Highway Bucket Truck Replace	158,000.00	156,859.00	1,141.00	0.00
Encumbered	17,000.00	16,730.42		269.58
<b><u>Highway/Snow &amp; Ice</u></b>				
Salaries	30,000.00	32,644.00		-2,644.20
Expenses	120,000.0	84,492.68		35,507.32
<b><u>Historical Commission</u></b>				
Expenses	1,225.00	944.31		280.69
Encumbered	31.50	31.50		0.00
<b><u>Information Technology</u></b>				
Salaries	31,075.00	31,075.00		0.00
Expenses	208,200.00	172,095.55	36,104.45	0.00
17 Art.– Computer Soft/Hardware	122,015.04	0.00	122,015.04	0.00
Encumbered	40,919.37	33,703.40		7,215.97
<b><u>Legal</u></b>				
Legal Expense	80,000.00	70,102.52	1,100.00	8,797.48
20 Article – Prior Year Bills	13,929.15	13,929.15		0.00
Encumbered	4,423.39	4,423.39		0.00
<b><u>Library</u></b>				
Salaries	230,726.00	230,702.64		23.36
Expenses	27,322.00	26,745.42	130.00	446.58
Encumbered	0.00	0.00		0.00
<b><u>Middle School Building</u></b>				
Expenses	2,700.00	2,352.82		347.18
Encumbered	2,700.00	1,970.67		29.33
<b><u>Moderator</u></b>				
Salaries	830.00	830.00		0.00
Expenses	58.00	0.00		58.00

<b><u>Parking Tickets</u></b>				
Expenses	2,850.00	2,309.65	500.00	40.35
Encumbered	40.00	39.48		58.00
<b><u>Personnel Board</u></b>				
Expenses	290.00	250.00		40.00
<b><u>Planning Board</u></b>				
Salaries	126,561.00	118,370.76		8,190.24
Expenses	49,990.00	7,446.38	40,100.00	2,443.62
14 Master Plan	5,049.83	0.00	5,049.83	0.00
<b><u>Police Department</u></b>				
Salaries	3,031,428.00	2,996,187.00		35,240.47
Expenses	308,200.00	294,969.30	13,000.00	230.70
18 Article – New Cars	224.33	0.00	224.33	0.00
16 Article – Feasibility Study	140,663.83	0.00	140,663.83	0.00
19 Article – New Cars	145,000.00	144,273.43	726.57	0.00
16 Prior Year Bills	3,518.91	3,518.91		0.00
Encumbered	15,013.87	10,062.79		4,951.08
<b><u>Property Insurance</u></b>				
Expenses	225,000.00	220,724.00	4,276.00	0.00
<b><u>Recreation</u></b>				
Salaries	38,000.00	21,923.10		16,076.90
Expenses	20,000.00	2,316.67	12,000.00	4,683.33
Encumbered	2,000.00	1,718.55		281.45
<b><u>Regional Schools</u></b>				
Diman Regional	1,848,061.00	1,839,321.00		8,740.00
Bristol Agricultural	75,000.00	67,193.00		7,807.00
<b><u>Retirement</u></b>				
Expenses	2,407,969.00	2,407,959.00		10.00
<b><u>School Department</u></b>				
Gen Ed Salaries	10,975,754.58	9,793,136.13	1,182,618.45	0.00
Gen Ed Expenses	1,568,549.33	1,339,938.93	228,610.40	0.00
Gen Ed Salaries Encumbered	1,173,412.30	1,172,512.44		899.86
Gen Ed Encumbered	42,904.07	43,063.59		-159.52
Gen Ed Transportation Salaries	54,219.95	52,187.85		2,032.10
Gen Ed Transportation Expenses	917,846.98	917,846.98	2,032.10	-2,032.10
Gen Ed Transportation Encumbered	89,802.25	89,752.25		50.00
19 Computer Software/Hardware	100,000.00	99,839.50	160.50	0.00
16 School Feasibility Study	7,674.85	0.00		7,674.85
18 WES Main Entrance Door Repla	15,000.00	1,250.00	13,750.00	0.00
18 Mac School Fire Rated Doors	45,000.00	2,826.50	42,173.50	0.00
18 Site & Building Improvement	51,594.00	7,785.43	43,808.57	0.00
Spec Ed Salaries	3,779,364.64	3,460,525.88	318,582.06	256.70
Spec Ed Expenses	366,223.63	197,721.65	168,501.98	0.00
Sped Ed Salaries Encumbered	290,577.63	288,052.94		2,524.69
Sped Ed Expenses Encumbered	150,737.36	150,529.34		208.02
Sped Ed Transportation Expenses	470,684.89	443,661.94	27,022.95	0.00
Spec Ed Trans Exp Encumbered	32,967.00	32,407.00		560.00



<b><u>Sealer Weights &amp; Measures</u></b>				
Salaries	3,300.00	3,300.00		0.00
Expenses	600.00	0.00		600.00
Encumbered	300.00	185.14		114.56
<b><u>Selectmen</u></b>				
Salaries	308,513.00	306,092.98		2,4020.02
Expenses	22,855.00	21,760.32	300.00	794.68
16 Economic Plan & Co-ord	4,683.71	477.00	4,206.71	0.00
19 Sick Leave/Vacation Buyout	75,000.00	40,901.20	34,098.80	0.00
19 Grant Matching Funds	20,000.00	0.00	20,000.00	0.00
19 Insurance Liability	30,000.00	30,000.00		0.00
19 STM Article #4 Stormwater	9,000.00	0.00	9,000.00	0.00
Encumbered	3,000.00	2,634.15		365.85
<b><u>Shellfish</u></b>	52,063.00	50,272.60		1,790.40
Salaries	10,925.00	6,245.87	1,000.00	3,679.13
Expenses	35.00	34.91		0.09
Encumbered				
<b><u>Street Lighting</u></b>				
Expenses	18,000.00	14,791.28	1,100.00	2,108.72
19 Streetlight LED Replacement	57,180.00	42,303.10	14,876.90	0.00
Encumbered	2,000.00	1,991.66		8.34
<b><u>Town Clerk</u></b>				
Salaries	111,695.00	111,554.50		140.50
Expenses	1,950.00	1,093.56	70.00	786.44
<b><u>Town Farm</u></b>				
Expenses	1,500.00	1,499.75		0.25
<b><u>Town Hall &amp; Annex</u></b>				
Salaries	40,911.00	40,703.34		207.66
Expenses	92,400.00	81,019.32	1,800.00	9,580.68
15 Environmental Maintenance	3,909.93	3,909.93		0.00
19 Assessment of Town Buildings	10,000.00	0.00	10,000.00	0.00
19 Town Hall Elevator Machine Rep	100,000.00	0.00	100,000.00	0.00
20 Prior Year Bills	499.20	499.20		0.00
Encumbered	923.97	923.97		0.00
<b><u>Town Reports</u></b>				
Expenses	100.00	100.00		0.00
<b><u>Transfer Station</u></b>				
Salaries	145,639.00	145,026.72		612.28
Expenses	120,750.00	111,507.91	8,550.00	692.09
15 Build Retaining Wall	11,000.00	0.00	11,000.00	0.00
19 New Cars/Truck	140,757.00	140,757.00		0.00
Encumbered	7,300.00	5,743.88		1,556.12
<b><u>Treasurer</u></b>				
Salaries	153,429.00	150,543.52		2,885.48
Expenses	34,350.00	29,204.65	2,500.00	2,645.35
19 General Expense	65,000.00	61,750.00	3,250.00	0.00
Encumbered	1,000.00	859.03		140.97

<b><u>Veterans Graves</u></b>				
Expenses	1,588.00	1,430.00		158.00
<b><u>Veterans Services</u></b>				
Salaries	36,555.00	36,352.15		202.85
Expenses	7,826.00	7,226.52		599.48
Veteran Benefits	381,000.00	366,799.73	3,000.00	11,200.27
Veteran Services	4,550.00	3,616.94		933.06
Encumbered	1,075.00	850.68		224.32
<b><u>Long Term Debt</u></b>				
Fire Station	325,000.00	325,000.00		0.00
Agricultural Open Space	80,000.00	0.00		80,000.00
School Green Project	100,000.00	100,000.00		0.00
School PCB Project	150,000.00	150,000.00		0.00
Police Station Non-Excluded	4,000.00	4,000.00		0.00
Capital Bond Principal Payment	200,000.00	200,000.00		0.00
MWPAT Principal	12,500.00	12,500.00		0.00
Police Station Excluded	400,000.00	400,000.00		0.00
<b><u>Long Term Interest</u></b>				
Fire Station	112,525.00	112,525.00		0.00
Agricultural Open Space	8,000.00	0.00		8,000.00
School Green Project	17,000.00	17,000.00		0.00
School PCB Project	64,839.00	64,838.75		0.25
Capital Bond Principal Payment	6,612.00	6,611.59		0.41
MWPAT Principal	3,646.00	3,705.92		-59.92
Police Station Non-Excluded	61,489.00	61,488.90		0.10
Police Station Excluded	372,503.00	372,502.79		0.21
<b><u>Short Term Interest</u></b>				
Temporary Borrowing	190,000.00	270,000.00		-80,000.00
<b><u>State Assessments</u></b>				
Charter Tuition Assessment	0.00	495,469.00		-495,469.00
School Choice Assessment	0.00	345,172.00		-345,172.00
Special Ed Chapter 71B	0.00	512.00		-512.00
Mosquito Control Project	0.00	110,794.00		-110,794.00
Air Pollution Control	0.00	5,945.00		-5,945.00
Trans Auth Gatra	0.00	44,198.00		-44,198.00
RMV/Non-Renewal Surcharge	0.00	15,660.00		-15,660.00
SRPEDD	2,839.00	2,838.47		0.53
<b><u>County Assessment</u></b>				
County Tax	0.00	354,808.74		-354,808.74
				-
				922,927.81

**STATEMENT OF REVENUE**  
**BUDGET VS. ACTUAL FISCAL YEAR 2019**

	<b><u>Budget</u></b>	<b><u>Actual</u></b>	
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<b><u>Taxes &amp; Local Receipts:</u></b>			
Personal Property	482,316.00	485,556.98	3,240.98
Real Estate	26,097,339.00	26,995,970.32	898,631.32
Conveyance Taxes	0.00	0.00	0.00
Roll Back Taxes	0.00	1,450.29	1,450.29
Elderly Deferred Taxes	0.00	0.00	0.00
PILOT Taxes	0.00	159,587.01	159,587.01
One Time PILOT Payment	0.00	5,000.00	5,000.00
Tax Liens Redeemed	0.00	81,858.09	81,858.09
Litigated Taxes	0.00	0.00	0.00
Motor Vehicle Taxes	2,635,960.00	2,737,331.02	101,371.02
Boat Excise Taxes	20,000.00	20,497.92	497.92
Rental/Codimonk	5,600.00	6,000.00	400.00
Rental/Town Farm	10,000.00	10,020.00	20.00
Rentals/Land/Annex School Gym	9,400.00	0.00	-9,400.00
Public Hearings	0.00	2,000.00	2,000.00
Liquor Licenses	28,650.00	32,150.00	3,500.00
Other Licenses	0.00	890.00	890.00
Entertainment Licenses	0.00	1,950.00	1,950.00
Auto Repair Licenses	8,600.00	8,200.00	-400.00
Common Victualler Licenses	6,975.00	5,250.00	-780.00
Auto Licenses	11,000.00	11,800.00	800.00
Trailer Permits	6,000.00	5,220.00	-780.00
Yard Sales/Flea Market	0.00	545.00	545.00
Selectmen Miscellaneous	0.00	113.34	113.34
Sale of Surplus Equipment	0.00	4,271.50	4,271.50
Assessors Miscellaneous	0.00	45.05	45.05
Tax Title Release	0.00	7.05	7.05
Treasurer Miscellaneous	0.00	67.97	67.97
Investment Interest	78,035.93	130,615.12	52,579.19
Collector Interest - Taxes	74,531.54	70,023.06	-4,508.48
Collector Interest - Excise	16,409.28	14,402.79	-2,006.49
Collector Demands - Taxes	27,932.70	7,560.00	-20,372.70
Collector Demands - Excise	112,975.20	108,415.00	-4,560.20
Collector Interest - Liens	24,709.86	29,404.01	4,694.15
In Lieu of Taxes	0.00	0.00	0.00
Municipal Liens	29,478.00	24,250.00	-5,228.00
Release Fees	12,9123.20	13,140.00	226.80
Collector Miscellaneous	0.00	855.64	855.64
Collector Interest Earned	0.00	3,245.11	3,245.11
Town Clerk Miscellaneous	0.00	10.20	10.20
Zoning By-Laws	0.00	0.00	0.00
Town Clerk Charges	15.30	23,781.50	23,766.20
Raffle, Junk, Hawkers	663.00	1,665.00	1,002.00
Voting List	0.00	70.00	70.00
Elections Miscellaneous	0.00	0.00	0.00
Conservation Commission Miscellaneous	0.00	0.00	0.00
Conservation Commission Filing Fees	0.00	4,075.00	4,075.00
Conservation Commission Soil Permits	3,723.00	2,050.00	-1,673.00
Planning Board Fees	10,088.95	19,726.36	8,837.41
Board of Appeals Fees	3,978.00	4,800.00	822.00
Other Government Miscellaneous	0.00	19,605.89	19,605.89

Police Miscellaneous	0.00	0.00	0.00
Police Reports	0.00	180.00	180.00
Administrative Fees	26,729.46	43,969.66	17,240.20
Fire Arms/ID Cards	8,599.88	10,492.50	1,892.63
Non-Criminal Fines	0.00	0.00	0.00
Court Fines	1,420.35	2,712.00	1,291.65
Registrar Fines	60,482.47	63,249.17	2,766.70
Parking Fines	34,482.12	27,410.00	-7,072.12
By-Law Fines	0.00	0.00	0.00
Marijuana Fines	2,040.00	150.00	-1,890.00
False Alarm Fines	0.00	0.00	0.00
Fire Department Fees	27,185.04	47,125.82	19,940.78
Ambulance Charges	448,324.17	536,952.28	88,628.11
Building Permits	328,355.34	207,845.00	-120,510.34
Gas Permits	11,815.55	0.00	-11,815.55
Plumbing Permits	17,942.13	0.00	-17,942.13
Sealer of Weight & Measure Permits	4,093.26	4,147.00	53.74
Electrical Permits	57,764.88	5,204.09	-52,560.79
Dog Reclamation	0.00	1,440.00	1,440.00
Dog Licenses	12,143.10	9,120.00	-3,023.10
Dog Fines	0.00	200.00	200.00
Aquaculture Licenses	2,264.40	340.00	-1,924.40
Shellfish Licenses	40,346.10	30,495.00	-9,851.10
Shellfish Fines	0.00	0.00	0.00
Education Miscellaneous	0.00	4,204.27	4,204.27
Highway Miscellaneous	0.00	827.82	827.82
Scrap Iron/Tin	13,877.11	4,469.48	-9,407.63
Tires	413.56	385.05	-28.51
Paper/Magazines	2,347.43	460.78	-1,886.65
Cardboard	6,958.53	774.59	-6,183.94
Plastics	0.00	0.00	0.00
Televisions	4,486.62	3,493.50	-993.12
Miscellaneous	2,094.12	2,986.90	892.78
Bulk Trash Permits	15,537.51	23,412.15	7,874.64
Punch Cards	124,456.98	136,224.25	11,767.27
Landfill Day Passes	984.05	837.25	-146.80
Landfill Stickers	52,548.87	37,440.65	-15,108.22
Cemetery Interment	48,960.00	44,950.00	-4,010.00
Cemetery Foundations	7,794.84	9,070.00	1,275.16
Cemetery Saturday/Sunday Burial	4,029.00	8,700.00	4,671.00
Veterans Miscellaneous	0.00	0.00	0.00
Board of Health Permits	120,540.35	167,936.19	47,395.
Board of Health Anti Smoking	0.00	0.00	0.00
Board of Health Miscellaneous Fees	2,254.20	3,105.00	850.80
Nursing/Shots	0.00	35.00	35.00
Nursing/Medicare Shots	0.00	0.00	0.00
Nursing Charges	0.00	0.00	0.00
Council on Aging Miscellaneous	0.00	112.91	112.91
Library Fees	0.00	0.00	0.00
Beach Stickers	0.00	0.00	0.00
Historical Commission/Hearings	0.00	300.00	300.00
Miscellaneous Town Revenue	0.00	7,504.23	7,504.23

Total Local Receipts	31,209,365.36	32,501,738.76	1,292,373.40
<u>State Aid:</u>			
Hotel/Motel Taxes	155,000.00	163,342.65	8,342.65
Abatements to Veterans	0.00	0.00	0.00
Abatements to Blind	68,713.00	87,139.00	18,426.00
Abatements to Elderly	30,000.00	27,718.00	-2,282.00
School Aid Chapter 70	4,514,672.00	4,517,586.00	2,914.00
Charter School Reimbursement	57,959.00	251,909.00	193,950.00
School Homeless Transportation	0.00	0.00	0.00
Local Option Meals Tax	175,000.00	205,525.00	30,525.00
Veterans Benefits	257,790.00	261,679.00	3,889.00
Unrestricted General Government Aid	1,257,954.00	1,258,314.00	360.00
State Owned Land	838,058.00	838,058.00	0.00
Medical Reimbursement	150,000.00	138,983.40	-11,016.60
Miscellaneous State Revenue	0.00	2,968.00	2,968.00
Total State Aid & Revenue	7,505,146.00	7,753,222.05	248,076.05
Miscellaneous Bond	0.00	419,549.93	419,549.93
	38,714,511.36	40,674,510.74	1,959,999.38



**MARINE ENTERPRISE**  
**STATEMENT OF EXPENDITURES**  
**FY2019**

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>	
<u>Marine</u>				
Salaries	90,464.00	89,469.94	994.06	

Expenses	62,088.00	33,670.19	28,417.81	
Capital	2,000.00	0.00	2,000.00	
Encumbered	2,000.00	1,100.60	899.40	
Articles	8,484.90	8,484.90	0.00	
Indirect Costs	0.00	53,813.79	-53,813.79	
Totals	165,036.90	186,539.42	-21,502.52	

**MARINE ENTERPRISE**  
**STATEMENT OF REVENUES**  
**BUDGET VS ACTUAL**  
**FY2019**

	<u>Budget</u>	<u>Actual</u>	
<u><b>Marine</b></u>			
Penalties	0.00	100.00	100.00
State Ramp	0.00	19,004.00	19,004.00
Dock & Slip Fees	154,552.00	118,692.87	-35,859.13
Permits	0.00	4,370.00	4,370.00
Wharfage	0.00	23,832.00	23,832.00
Service Charges	0.00	4,739.00	4,739.00
<b>Totals</b>	<b>154,552.00</b>	<b>170,737.87</b>	<b>16,185.87</b>

**WATER ENTERPRISE**  
**STATEMENT OF EXPENDITURES**  
**FY2019**

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>
Salaries	2,015.00	2,011.88	3.12
Miscellaneous Expenses	45,785.00	14,835.18	30,949.82
Water Purchases	100,000.00	115,610.80	-15,610.80
Capital Outlay	60,000.00	0.00	60,000.00
Encumbered	1,500.00	1,000.00	500.00
<b>Totals</b>	<b>209,300.00</b>	<b>133,457.86</b>	<b>75,842.14</b>

**WATER ENTERPRISE**  
**STATEMENT OF REVENUES**  
**BUDGET VS ACTUAL**  
**FY2019**

	<u>Budget</u>	<u>Actual</u>	
Water Usage	193,254.00	177,545.20	-15,708.80
Service Charges	14,546.00	18,266.08	3,720.08
Meters	0.00	4,419.28	4,419.28
Interest	0.00	5,780.36	5,780.36
<b>Totals</b>	<b>207,800.00</b>	<b>206,010.92</b>	<b>-1,789.08</b>

**BEACH ENTERPRISE**  
**STATEMENT OF EXPENDITURES**  
**FY2019**

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>
Salaries	38,500.00	35,490.78	3,009.22
Miscellaneous Expenses	17,150.00	15,583.48	1,566.52
Articles	25,000.00	25,000.00	0.00
Encumbered	1,500.00	891.64	608.36
Indirect Costs		9,533.59	-9,533.59
Totals	66,900.00	86,499.49	-4,349.49

**BEACH ENTERPRISE**  
**STATEMENT OF REVENUES**  
**BUDGET VS ACTUAL**  
**FY2019**

	<u>Budget</u>	<u>Actual</u>	
Beach Passes	55,650.00	83,170.00	27,520.00
Totals	55,650.00	83,170.00	27,520.00

**REVOLVING ACCOUNTS AUTHORIZED**  
**FY2019**

	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Ending Balance</u>
COA - Activities	8,152.72	37,650.25	38,984.12	6,818.85
COA - Transportation	21,348.64	34,406.50	25,345.03	30,410.11
COA - Senior Day Care	28,534.70	125,132.00	132,084.29	21,582.41
Ambulance	59,764.85	153,549.72	208,866.11	4,448.46
Cable Advisory	579,120.28	306,933.38	118,604.84	767,448.82
Planning Board - GIS	13,506.77	3,900.00	7,000.00	10,406.77
Fire Dept Haz Mat Fees	1,803.00	907.20	1,803.40	906.80
Bldg-Elec-Plumb-Gas	40,000.00	119,572.00	119,572.00	40,000.00
Police Cruiser Fees	24,983.15	39,185.00	0.00	64,168.15
BOH Vaccine Fees	12,703.41	3,838.64	8,142.50	8,399.55
Totals	789,917.52	825,074.69	660,402.29	954,589.92



## ANNUAL REPORT OF THE TOWN FARM

The following is a report of the Westport Town Farm for the year ending December 31, 2019.

The Town Farm's annual budget of \$1,500 is spent on maintenance and repairs to the north ell of the house, three north outbuildings, and mechanical systems associated with the ell apartment. The Town Farm brought in \$10,020 in rents for 2019, all of which went into the Town's general fund.

The restored main house and outbuildings are now used as Conservation Partnership offices for the Trustees of Reservations (TTOR) and the Westport Land Conservation Trust (WLCT).

Over thirty acres of Town Farm land is open to the public attracting walkers (and their dogs), birders, skiers, gardeners, stargazers, owl prowlers, photographers, school groups, painters, and more. This past year thousands of visitors enjoyed the open paths and broad river vistas.

The Westport Town Farm continues to be a self-sufficient project that is open to the public, provides housing and open space with ongoing agricultural, recreational and educational use, and preserves a very unique 18th century farmstead.

Respectfully submitted,

Geraldine Millham  
Westport Historical Commission

## ANNUAL REPORT OF THE TOWN TREASURER

I hereby submit my annual report as Treasurer, Fiscal Year ending June 30, 2019.

### Year End Cash Report – Fiscal Year 2019

A.	Cash & Checks in Office	0.00
B.	Non-Interest Bearing Checking Account	0.00
C.	Interest Bearing Checking Account	11,064,645.32
D.	Liquid Investments	5,220,811.18
E.	Term Investments	13,231.84
F.	Trust Funds	7,806,409.72
<b>Total Cash and Investments</b>		<b>24,105,098.06</b>

### TOWN OF WESTPORT DEBTS ACCOUNT

June 30, 2019

Amount to be provided for the retirement of general  
long-term debt

\$16,426,500

Fire Station	3,525,000
School – Green Project	600,000
School – PCB Remediation	2,490,000
MCWT – Septic Betterment No. 1	212,500
Police Station (Excluded Debt)	8,000,000
Police Station (Non Excluded Debt)	1,349,000

\$16,426,500

\$16,426,500

**SCHEDULE OF DEBT & INTEREST OUTSTANDING****June 30, 2019**

#1)	Date of Issue	Purpose	Rate	Due Date	Interest	Principal
	8/1/10	Fire Station		08/01/18	58,700.00	325,000
	3.06%			02/01/19	53,825.00	
				08/01/19 through		
				08/01/29	605,475.00	3,200,000
					\$ 718,000.00	\$3,525,000
#2)	1/15/13	School – Green Project		07/15/18	8,500	
	2.21%			01/15/19	8,500	100,000
				07/15/19 through		
				01/15/24	41,000	500,000
					\$ 58,000	\$ 600,000
#3)	1/15/13	School - PCB Remediation		07/15/18	34,419.38	
	2.22%			01/15/19	32,419.37	150,000
				07/15/19 through		
				01/15/32	446,912.50	2,490,000
					\$ 511,751.25	\$2,490,000
#4)	1/7/15	MA Clean Water (Septic) No. 1		01/15/19		12,500
	0.00%			07/15/20 through		
				01/15/35		200,000
						\$212,500
#5)	11/08/17	Police Station (Excluded Debt)		11/01/18	252,002.78	400,000
	NIC 2.721687%			05/01/19	120,500.00	
				11/01/19 through		
				11/01/37	446,912.50	2,490,000
					\$2,564,002.78	\$8,000,000
#6)	11/08/17	Police Station (Excluded Debt)		11/01/18	40,776.40	4,000
	NIC 2.721687%			05/01/19	20,712.50	
				11/01/19 through		
				11/01/37	406,262.50	1,345,000
					\$ 467,751.40	\$1,349,000
#7)	9/12/18	MA Clean Water (Septic) No. 2		01/15/19	1,378.13	1,708.33
	2.00%			07/15/19 through		
				07/15/38	4,017.25	53,563.40
						250,000

**TOWN OF WESTPORT BALANCE SHEET**  
**TRUST & INVESTED ACCOUNTS**  
June 30, 2019

Cash & Securities in Custody of Treasurer \$7,486,624.22

**FUND BALANCES:**

**Non-expendable:**

Elton W. "Mickey" Brightman Trust	\$10,000.00
Mary Brown Library	5,000.00
Ronald Desrosiers Memorial Fund	19,875.02
Nancy Ring Fenn Music Scholarship	33,342.00
Hicks Library	500.00
Harry Hoyt Library	10,000.00
Kirkaldy Trust	2,255.00
Library Trusts:	
(R & R Tripp, Arline Gifford, Rhoda Sheehan, Alice Dennett Tripp, Lockwood Towne, and Isabelle Bowen)	14,791.00
Edythe M. Pelletier Library	2,500.00
Rosemary Woodman Mullaney Trust	26,000.00
Salisbury Scholarship	52,966.53
Hazel Tripp High School Library	5,000.00
Hazel Tripp Public Library	200,000.00
Lisa Chase Tripp Trust	13,102.05
Imogene Weeks Library	1,000.00

**Cemeteries:**

Point Cemetery	8,232.00
Hicks Lot	2,000.00
Private Cemetery	6,907.00
Peleg Peckham	6,430.00
Irene Poole	2,190.00
Linden Grove	16,715.00
Beech Grove	812,052.00
Maple Grove	96,972.66

**Total Non-expendable \$1,347,830.26**

**Expendable:**

Affordable Housing Trust	\$1,222,083.02
Agriculture/Open Space Preservation Trust	2,373.48
Amanda Tripp	2,218.55
Ambulance	1,658.42
Appeals Board	8,752.66
Bicentennial Playground	424.34
Bowman Library Trust	5,859.97
Brightman Trust	3,497.52
Mary Brown Library	278.25
Calvin Hopkinson Memorial Trust	4,784.70
Capital Improvement Stabilization Fund	42,597.91
Chadwick Impaired Vision Trust	64,885.70
Community Center	1,436.40
Conservation Trust	16,333.67
Conservation Open Space	260.63
Educational Fund	12,881.87

Helen Ellis Trust (Arts Lottery)	38,682.30
Fenn Music Scholarship	4,658.09
Grimhaw-Gudewicz Trust	10,185.18
Hicks Library	87.54
Historical Commission	16,968.51
Hoyt Library	388.61
Kirkaldy Trust	76.39
Landing Commission	42,501.30
Law Enforcement	13,975.71
Library Trusts	982.36
Mullaney Trust	351.76
Pelletier Public Library	146.36
Perpetual Care	898,169.36
Planning Board Engineering	84,823.47
R. Kowalczyk Betterment	895.00
Retirement/Pension Trust Fund	2,476,155.97
Ronald Desrosiers Trust	1,121.45
Salisbury Trust	1,658.32
Stabilization Fund	1,073,272.66
Town Farm	8,441.44
Town Hall Maintenance	764.95
Hazel Tripp High School Library	10,959.56
Hazel Tripp Public Library	14,786.93
Hazel Tripp Senior Center	24,093.62
Lisa Chase Tripp Trust	297.18
Veterans Memorial	1,747.98
Virginia Lash Library Trust	10,635.47
Imogene Weeks Library	410.84
Westport Citizens' Betterment-Fuel Assistance	413.41
Westport Citizens' Betterment	3,532.01
Wolf Pit School	7,283.12
<b>Total Expendable</b>	<b>\$6,138,793.96</b>

Respectfully submitted,

Brad C. Brightman, C.M.M.T.  
Treasurer

## **ANNUAL REPORT OF THE VETERANS' AGENT**

The mission of the Westport Veterans' Service Officer (VSO) is to provide eligible veterans and their families, who are residents of Westport, with financial and medical assistance in accordance with Massachusetts General Law Chapter 115 and 108 CMR, and to be an advocate for Westport's veterans and their dependents.

For more than 100 years a VSO has been available in every Massachusetts city and town to provide an array of services to America's veterans and their dependents. VSOs help veterans navigate the many federal, state, and local resources and benefits available to them. Whether it is a specific question or the need to identify programs and benefits for which a veteran may be eligible, Veteran Service Officers stand by to help. They are liaisons for all veteran issues. VSOs are trained and accredited by the Massachusetts Department of Veterans' Services (DVS) and the U.S. Department of Veterans Affairs (VA) to provide assistance to veterans, their dependents, and survivors. The VSO is a town employee and must be a veteran.

The current VSO for Westport began in the position on April 1, 2019. She attended two Massachusetts Veterans' Service Officer Association trainings – one in June and one in October, in which she passed the mandatory state certification exam. She also attended two Southeastern Massachusetts Veterans' Service Officer Association meetings. She attended, either in person or via webinar, trainings on SNAP benefits for veterans, VA's Mission Act, VA's Aid and Attendance, burials at state veterans' cemeteries, website editing, and accessing the state's military records database.

The VSO attended community events to introduce herself to the residents of Westport and do outreach to veterans and their dependents to inform them of benefits they may be entitled to. These events included the Westport Lions Club dinner, Westport Council on Aging luncheon, Veterans Association of Bristol County coffee hour, Celebration of Seniors at White's, American Legion 100<sup>th</sup> anniversary dinner, Greater New Bedford Veterans Expo, Governor's Advisory Council on Women Veterans luncheon, Vietnam Wall fundraiser dinner, and Westport Council on Aging Open House. In addition, the VSO was interviewed on WBSM radio and on the Westport cable station. The VSO worked with Perfect Smiles to hold a veterans dental day, which provided free dental services to approximately 50 veterans and first responders.

The VSO was actively involved in planning ceremonies for Memorial Day, Flag Day, and Veterans Day, and participated in the Fourth of July parade. By all accounts, each of these events was very successful and many people remarked that they had the highest attendance in years. The Memorial Day and Veterans Day events were publicized in several local media outlets, which likely contributed to the high attendance. Following both the Memorial Day and Veterans Day ceremonies, attendees were invited back to the Annex for refreshments and approximately 30-40 people attended each day. During the Memorial Day ceremony the names of all Westport veterans who had passed away in the previous 12 months were read at the VSO's suggestion, and the hope is to continue this going forward. The Flag Day ceremony was a success, and had about 40 people in attendance, including spectators, Scout Troops, and members of the Westport veterans' organizations. The new fire pit that was built by Eagle Scout Quinn Sullivan was used to properly dispose of American flags. There were several Veterans Day events that the VSO participated in, including attending ceremonies at both the Elementary and Jr. High School and the Westport Council on Aging Veterans Breakfast.

One of the primary responsibilities of the VSO is to administer the Chapter 115 program. This is a needs-based, financial assistance program, separate from public welfare, which provides veterans with necessary support to live with the dignity to which he/she is entitled in view of the sacrifices made in service to this country. Eligible dependents of deceased veterans are provided with the same benefits to which the veteran would be entitled if still alive.

The VSO interviews the applicant and determines his/her eligibility. If the applicant qualifies, the VSO will provide them with financial assistance through the Town for food, shelter, and medical care in accordance with financial limits set by DVS, which takes into account the number of dependents and their income from all sources.

The VSO received training from her predecessor on Chapter 115 policies and procedures and passed the initial certification less than 2 weeks after she began in the position. She co-presented with a local law firm to provide a seminar on Chapter 115 and Federal veterans' benefits.

There was a net gain of 1 client on the Chapter 115 rolls during 2019, from 46 to 47. Eleven clients were added to Chapter 115 rolls throughout 2019. Ten clients were removed from rolls. The breakdown is:

Reason	Client	Client	V		W		MC		DC	
	Gain	Loss	G	L	G	L	G	L	G	L
Death	0	4	-	4	-	0	-	0	-	0
Transfer To/From	3	1	1	0	1	1	0	0	1	0
Nursing Home	0	3	-	1	-	2	-	0	-	0
Not Eligible*	0	2	-	1	-	1	-	0	-	0
New	8	0	4	-	3	-	1	-	0	-
*Over Income/Assets Limit	0	0	5	6	4	4	1	0	1	0

V - veteran; W - widow(er); MC - married couple;  
DC - dependent child

Below is a monthly breakdown of the amounts expended, authorized, not allowed, and reimbursed by DVS (authorized expenditures are reimbursed to the Town at 75%) in Chapter 115 benefits:

<u>Month</u>	<u>Expended</u>	<u>Authorized</u>	<u>Not Allowed</u>	<u>Reimbursed</u>
Jan	\$29,393.83	\$29,380.23	\$13.60	\$22,035.17
Feb	27,468.20	27,454.60	13.60	20,590.95
Mar	30,134.35	30,120.75	13.60	22,590.56
Apr	31,974.27	30,498.67	1,475.00	22,874.00
May	28,294.04	28,294.04	0.00	21,220.53
Jun	30,735.66	30,735.66	0.00	23,051.75
Jul	26,335.02	26,335.02	0.00	19,751.27
Aug	31,198.14	31,198.14	0.00	23,398.61
Sep	33,068.30	33,068.30	0.00	24,801.23
Oct	35,990.48	35,990.48	0.00	26,992.86
Nov	34,345.85	34,345.85	0.00	25,759.39
Dec	<u>36,715.52</u>	<u>36,715.52</u>	<u>*0.00</u>	<u>*27,536.64</u>
<b>Total \$</b>	<b>\$375,653.66</b>	<b>\$374,137.26</b>	<b>\$1,516.00</b>	<b>\$280,602.96</b>

\*Estimate as December has not been closed out by DVS; however, all expenditures were approved by DVS.

Several Chapter 115 recipients were assisted with completing applications for financial benefits, including Mass Health Buy-In, SSI, and SSP. Having recipients receive these additional benefits results in a savings to the Town as their Chapter 115 benefits decrease due to having additional income or having their Medicare Part B premium paid for by Mass Health.

The VSO assisted the families of several Westport veterans who passed away through both financial (Chapter 115) and logistical support. The Town lost 51 veterans in 2019.

Since April, the VSO has met with over 40 veterans or their family members to discuss VA benefits. Since the end of August, the software VetraSpec has been used to submit Federal VA claims. The use of this software saves time for both the VSO and veteran and significantly reduces the chance for error as demographic information only needs to be entered one time and it carries over to all forms as opposed to having to type all this information onto each individual form. The forms are then stored electronically, eliminating the need to print out claims. Twelve VA claims were filed and an additional 15 intent to file a claims forms were submitted to the VA through DVS. DVS has offices at the VA's Regional Offices in Providence and Boston, and DVS staff provide assistance through the VSO to veterans and their dependents in applying for VA educational benefits, service-connected compensation, veterans' and survivors' pensions, home loans, and health care.

The Veterans Services section of the Town's website (<https://www.westport-ma.com/veterans-services>) was completely overhauled. Twelve pages were added as well as a Frequently Asked Questions section, and the information was greatly expanded. The Resources section was categorized to make it easier for users to find information on their topic of interest. In addition, a Guide to Veterans' Benefits booklet, which contains much of the information that is available on the website, was created. A Westport VSO Facebook page was created and is managed by the VSO and currently has 49 followers.

A Westport Veterans' Advisory Council was established at the request of the VSO. Members include the VSO and the Commander/President of the three veterans' organizations in Westport. The Council plans to meet on a quarterly basis to discuss issues relevant to veterans and how all involved can collaborate to improve the lives of Westport veterans and their families as well as to plan events.

The Town now has two designated veterans' only parking spaces, one at the Town Hall and one at the Town Hall Annex, as a result of a proposal from the VSO to the Selectmen in accordance with the BRAVE Act. The Highway Department was instrumental in making and installing these signs in time for their unveiling on Veterans Day.

The VSO researched solar lighting and worked with the Highway Department to install a solar light at both the Annex and the Council on Aging to ensure that the American flags were properly lit during evening hours in accordance with proper flag etiquette. Since April, the flags were ordered to half-staff 16 times, and the VSO ensured that the flags at the Town Hall, Town Hall Annex, and Council on Aging were

lowered . In addition, she ensured that all 3 veterans' organizations as well as the Selectmen and the Cemetery Department were aware of the half-staff orders.

The VSO worked with the Westport Republican Town Committee to organize and hold a food drive. There is now a small food pantry in the VSO's office for veterans and their families who are in need of food.

Respectfully submitted

Carol Freitas  
Veterans' Service Officer

## **ANNUAL REPORT OF THE VETERANS' GRAVE REGISTRATION OFFICER**

The Veterans' Graves Registration Officer position is held concurrently with the Veterans' Service Officer (VSO), and is responsible for the upkeep of Veterans' graves as well as ensuring that each of these graves is marked with an American flag from Memorial Day to Veterans Day. There are presently 1,166 veterans' graves throughout 17 cemeteries in Westport.

To that extent, the VSO ensured that 15 of these cemeteries were flagged. Two cemeteries were unable to be located as they are in wooded areas. Many of these cemeteries are on private property and require permission from the owner(s) to access the property. Due to the age and condition of some of the grave sites, it was not possible to flag each individual grave site, so a flag was placed at the entrance to the cemetery to indicate that a veteran is buried there.

The VSO would like to thank several Boy Scout and Girl Scout Troops in Westport for their assistance in the flagging of Beech Grove, Maple Grove, and Linden Grove cemeteries. Combined, these three cemeteries contain the grave sites of 1,112 veterans.

The VSO created a detailed binder of each of the cemeteries to be flagged, including a map showing the location in relation to cross streets, a picture of the entrance, a listing of veterans buried there for non-active cemeteries, and in some cases a picture of the actual headstone as several of these headstones are difficult to locate and are illegible due to wear and tear.

The Veterans' Graves Registration Office has a modest budget in which to purchase cemetery flags, flags for the flag poles, grave markers, and other miscellaneous supplies. The salary is rolled into the base pay for the VSO. Below is a breakdown of the expenditures for 2019:

Expended Amounts:		
Cemetery Flags	\$1,004.40	
Flag Holders	333.37	
Professional Services & Flowers	\$0.00	
Supplies	\$75.16	(Solar lights for flag poles)
<b>TOTAL EXPENDITURE</b>	<b>\$1,412.93</b>	

Respectfully submitted,

Carol Freitas  
Veterans' Graves Registration Officer

## **ANNUAL REPORT OF THE VETERANS ORGANIZATIONS**

There are presently three veterans' organization in Westport:

- American Legion James Morris Post #145
- Veterans of Foreign Wars (VFW) Post W.A. & R Ouellette #8502
- Vietnam Veterans of America (V.V.A.) Chapter 207

The Westport Veterans' Service Officer (VSO) works closely with these veterans' organizations and attends their monthly meetings. During these meetings, the VSO provides an update on the activities of the VSO office as well as inform members about upcoming veteran-related events and new or updated benefits they may be entitled to. The VSO also communicates this information with the three organizations via email and keeps an open line of communication between meetings.

The VSO would like to thank the three veterans' organizations for their continued support, especially in getting veterans parking spaces at the Town Hall and Town Hall Annex; their participation in Memorial Day, Flag Day, Fourth of July, and Veterans Day events; the veterans' food drive; and forming the Westport Veterans' Advisory Council. Through the Advisory Council, a schedule was produced for future Memorial Day and Veterans Day events with the specific involvement of each of the three organizations. Each organization hosts these two events for the year on a rotating basis and the other two organizations have a smaller role in their non-host years.

In February, the 7<sup>th</sup> Annual Bowling for Veterans Tournament was held and each of the three veterans' organizations were presented with their share of the proceeds from this fundraiser. The 8<sup>th</sup> Annual tournament is scheduled for February 8, 2020.

The reports from each of the three organizations follow.

Respectfully Submitted,

Carol Freitas  
Veterans' Service Officer

### American Legion Post # 145 Annual Report

#### Elected Officers

Richard Spirlet, Commande  
Albert Cote, Junior Vice Commander  
Edward J. O'Hara, Finance Officer  
Wilfred Marois, Sergeant-at-Arms

Antone C. Vieira Jr., Senior Vice Commander  
Thomas R. Flynn, Adjutant  
Richard Benevides, Chaplain  
Maurice Brousseau, Judge Advocate

The Legion meets on the 1<sup>st</sup> Thursday of the month at 10:00 a.m. at the post Headquarters, 489 Sanford Road. The first Thursday of every month is designated for the post's monthly meeting. Every other meeting is considered a Chat Session.

American Legion James Morris Post #145 celebrated their Centennial in July 2019. Even after 100 years of service, the post is still very active in Town. Although having a number of veterans pass this year, a number of additional veterans also joined the post with a net gain in membership. Going into 2020 the post has 97 members. It is and has been the largest veterans organization serving Westport.

The post is sponsoring Westport students in their participation with Boys State and Girls State, as well as a number of other scholarship opportunities including two \$10,000 scholarships, two \$5,000 scholarships and over 10 \$1,000 scholarships.

Under VSO Carol Freitas, the Post continues to participate with the other Westport veterans groups to help support the needs of over 900 Westport veterans and their families.

### VFW Post W.A.&R. Ouellette #8502 Annual Report



VFW post W.A.&R. Ouellette was incorporated in 1946 and named after the three Ouellette family members who died in WWII. Our post meets the third Sunday of each month at 9:00 a.m. at 843 State Road (excluding July & August).

#### Elected Officers

Don Davidson, Commander  
Howard Paine, Junior Vice Commander  
Ron Costa, Adjutant

Joe Aquilia, Senior Vice Commander  
George Santos, Quartermaster

Solar panels were installed on the Post Building and Pavilion in May and turned on in December. The system was installed by Team Solar and financed by SunWealth. The VFW receives 20% credit for total electricity produced. We are also working on a recycling program and reducing waste.

The Post received a local grant to correct some water issues at the Post.

The Post continues to support local Westport Organizations: Police Department, Fire Department, Council on Aging and the Town Library.

In 2019, three scholarships were awarded from our Relief Fund to grandchildren of veteran families. The funds for these scholarships was collected through the sale of poppies.

The Post continues to hold an annual Christmas Party for children and grandchildren of VFW members. The children have pizza and ice cream. Then Santa arrives and passes out presents. The Fall River Bowling Green Fishing Club donated 6 bicycles that were given to lucky children.

The VFW supports and donates the use of the Hall for the Lion's Club Blood Drive twice a year. We also support the Veterans Association of Bristol County and the Fall River War Council.

Other programs the post supports are: VFW National Home, Veteran Appreciation Day, food donations for Thanksgiving and Christmas and Toys for Tots collected for the marine Corps league.

The Post Participated in local Westport events: Flag Retirement Day (conducted by the American legion and the Boy Scouts), Memorial Day, Veterans Day and the July 4<sup>th</sup> Parade.

The Post conducts VFW Memorial Services for comrades who have passed in the previous year.

The Post is part of the new Quarterly Veterans Meeting. This meeting consists of the American Legion, the Vietnam Veterans of America and the VFW. It was established by our new VSO as a way for the three Veteran's Groups in Town to become aware of what is happening within each group and the Town.

#### Vietnam Veterans of America Chapter # 207, P.O. Box 1214, Westport, MA Annual Report

##### Elected Officers

Justin Lantini, President  
Harold Tripp, Treasurer  
Richard Benevides, Chaplain

George Tavares, Vice President  
Ron Costa, Secretary

##### Board of Directors

Robert Ouellette  
William Grinvasky

Frank Boback  
Maurice Brousseau

Walter Wisz  
Wilfrid Marois

Our Chapter meets on the second Wednesday evening of each month (excluding July & August) at 6:00 pm. Our meetings are held in the James Morris Post #145 hall on Sanford Road, in Westport.

During 2019, V.V.A. #207 held several major events in Westport and throughout the Bristol County area. VVA Honor Guard provided Military Honors Funerals for those veterans who have passed in the Bristol County area, including burials at the National Cemetery in Bourne. Chapter #207 provided 34 military funerals this year.

During 2019, V.V.A. #207 participated in several Memorial Day events held throughout Westport. Our members also attended local parades on Memorial Day, July 4th and Veterans Day. During the year, our Honor Guard participated in local events honoring Vietnam Veterans and other veterans at monuments including Kennedy Park and at the Fall River City Hall.

Other veteran events included MIA Day, Vietnam Remembrance Day on March 22nd and a Vietnam Veterans ceremony at the State House. Our Chapter also assisted in the Flag Retirement Ceremony event held at the James Morris Post #145.

In 2019, #207 expanded its membership by 7 new V.V.A. members and 3 new Associate members.

#207 continues to fund raise to ensure veterans in need receive the help they earned and our goal for 2020 is to purchase a newer bus to continue our Honor Guard and members the ability to serve our community.



## **ANNUAL REPORT OF THE WESTPORT AFFORDABLE HOUSING TRUST FUND**

The following is a report of the Westport affordable Housing Trust Fund and the Housing Partnership Committee for the year ending December 31, 2019.

### Members

Liz Collins, Chair  
Ann Boxler, Selectman  
Warren Messier  
James Sabra  
Henry Lanier  
Betty Ann Mullins  
David C. West

The Westport Affordable Housing Trust Fund's (the Trust) continuous efforts to create and preserve affordable housing have been made possible due in large part to the funds appropriated from the Community Preservation Act (CPA) in 2012, 2014, 2017 and 2018. The ending balance of funds in the Trust's care at the end of 2018 was approximately \$1,200,000, including 2018 appropriations. The Trust's initiatives are designed to respond to the Town's housing needs, as outlined in the 2017 Housing Production Plan, while preserving and enriching the community's unique character.

### Noquochoke Village

A host of state and local officials turned out to the new Noquochoke Village apartment complex on American Legion Highway on August 6 to join the Westport Affordable Housing Trust for the grand

opening of this 50-rental housing development. Noquochoke Village has been fully occupied since July 2019.

### New and Potential Developments

The Trust acquired a 5-acre parcel on Sodom Road and issued a Request For Proposals for the development of two for sale affordable housing units. Buzzards Bay Ares Habitat for Humanity has shown great interest on this project. The Trust continues to investigate potential sites for new affordable housing developments and mechanisms to offer incentives to builders to plan and execute such developments.

### Housing Assistance Office (HAO)

The office is open to the public on Wednesday from 10:00 AM to 4:00 PM. Located on the 2<sup>nd</sup> floor of the Town Hall, the office is a place for the public to get information about affordable housing programs and learn more about the Trust's initiatives to promote new housing and preserve existing homes for low and moderate income residents. The office is staffed by a part-time Housing Specialist and Clerk/Outreach Specialist. The Housing Specialist provides professional services for the implementation and creation of the Trust's affordable housing programs.

### Housing Opportunity Purchase Program (HOPP)

Another round of the HOPP grant was advertised during 2019. A grant for \$175,000 was awarded to an eligible low-income family for the purpose of "buying down" the selling price of an existing market rate home in Westport. The home will be included in the Town's Subsidized Housing Inventory (SHI), and a recorded deed rider will permanently restrict the resale price of the home.

### Housing Rehabilitation Program (CRE-HAB)

A 2016 agreement between the Trust and the Board of Selectmen allows the Trust to use \$189,700 in loan repayments from a previous housing rehabilitation program to fund a similar program. The Trust developed the CRE-HAB grant program, which offers up to \$40,000 to income and asset qualified households for the purpose of making improvements or repairing safety issues in existing homes in Westport assessed at \$300,000 or less. While there were a number of inquiries from qualified applicants, one project was determined eligible and feasible in 2019. Roof replacement, well water pump replacement among other repairs were performed at the home of a senior resident. In exchange for the grant, an Affordable Housing Restriction and Deferred Payment Mortgage are recorded.

Respectfully submitted,

Elizabeth Collins, Chair  
Westport Affordable Housing Trust Fund  
[collinsliz@charter.net](mailto:collinsliz@charter.net)  
508-961-8871/508961-8871

Leonardi Aray, AIA  
Housing Specialist  
[leonardi@larayarchitects.com](mailto:leonardi@larayarchitects.com)  
774-264-5126/617-270-3912

## **ANNUAL REPORT OF THE WESTPORT COMMUNITY TELEVISION**

The following is a report of the Westport Community Television for the year ending December 31, 2019.

The vision of Westport Community Television is that the Town residents will view the local channels for information about Town issues, entertainment and knowledge about Westport's past, present and future. We hope that these channels will be a valuable resource. The mission of Westport Community Television is to provide programs that are interesting and informative. We provide a full schedule of a wide range of programming. We also offer training to Town residents on how to use the cameras and the production facilities and assist them in getting their shows to the viewers.

### Public Access Channel (192)

Channel 192 is the Town of Westport's Public Access Channel. It is offered free of charge for residents to air programs that they have produced. Any Town resident can take advantage of the cameras and editing facilities available for use regardless of cable television subscription. Producers using their own equipment and making programs at home or at surrounding area access centers can turn in their programs for airing on the local channel.

Programs produced by Westport Community Television included specific specials that were locally produced and aired on Channel 192 included Fourth of July Parade, Affordable Housing Trust HOPP Presentation, Business to Business Candidates Forum, Candidates interviews, COA Open House, Fall River Christmas Parade, Farmers Market, Flag Retirement Ceremony, Interview with Rep. Paul Schmid, Interview with Author John Cummings, Land Surveying, Ellis Brightman and Stone Walls presented by Sean Leach, Love, Loss and New Life, Memorial Day Ceremonies, Noquochoke Village Ribbon Cutting, James Morris Post 145 100<sup>th</sup> Anniversary, Recreation Open House, Solar Farm Dedication, Spotlight Theater Summer Show, Veterans Day ceremonies, Westport Woods Opening, Westport Woods Tree Lighting, What is the Grange?, Middle School Demo, School Boat Launch, Creative Conversations and New School Groundbreaking.

Programs that were submitted by local residents and area organizations included The Breakfast Club: John Cummings; Historical Society: Giffords of Westport, Preservation of Gravestones, Old Horseneck Beach; The Cutting Board, Southcoast Matters and Just in Time.

Organizations represented in 2019 included the Family Services Association, Bristol County Sheriff's Department, Diocese of Fall River and others.

Our bulletin board features community notices from area non-profit organizations, and other messages of interest to the community. Area organizations, churches, as well as, Town Departments use the Bulletin Board extensively to inform the public about events and notices. Messages to be posted to the Community Bulletin Board can be e-mailed to [cable@westport-ma.gov](mailto:cable@westport-ma.gov).

### Town Government Access Channel (190)

Channel 190 is the Town's Government Access Channel. We presented gavel-to-gavel coverage of the Agricultural Commission, Board of Selectmen, Cable Advisory, Craft Cannabis Committee, Capital Improvement Planning Committee, Conservation Commission, Community Preservation Committee, Disability Commission, Economic Development Task Force, Energy Committee, Finance Committee, Board of Health, Landing Commission, Long Range Building Use, Planning Board, Water Resources Committee, Westport Historical Commission and Zoning Board meetings on a regular basis and many of the meetings were aired live. We continued the recording and airing of committee meetings which included the Beach Committee, Harbor Advisory Committee, Open Space, Personnel Board, Recreation Commission and Shellfish Advisory Committee.

Other meetings and specials aired during 2019 were Affordable Housing Trust HOPP Presentation, Candidate interviews, election results, Zoning Recodification Forum, Targeted-Integration Water Resource Plan workshop and meeting, Animal Regulation Discussions, Special Town Meeting. We keep archives of the meetings and meetings can be viewed on our Vimeo site – <https://vimeo.com/westportcommunitytv>.

Camera operators producing these meetings and programs included Edwin Horky, Logan Deree, Dustin Gagne, Brendon Borges and Valerie Bain.

Messages to be posted to the Community Bulletin Board can be e-mailed to [cable@westport-MA.gov](mailto:cable@westport-MA.gov). To find out more, contact us by any of the following ways, Phone (508) 636-1038, e-mail: [cable@westport-MA.gov](mailto:cable@westport-MA.gov), Address: Town Hall Annex, 856 Main Road, Westport, MA, 02790. Hours: 10:00 am – 4:00 pm Monday – Friday. These hours may vary and other times are available by appointment.

Messages to be posted can be sent to Community Bulletin Board, Town Hall Annex, 856 Main Road or to the Board of Selectmen's office. To find out more, contact us by any of the following ways. Phone/Fax (508) 636-1038 E-Mail: [Cable@Westport-MA.gov](mailto:Cable@Westport-MA.gov), Address: Town Hall Annex, 856 Main Road, Westport, MA, 02790. Hours: 10:00 am – 4:00 pm Monday – Friday. These hours may vary and other times are available by appointment.

Respectfully submitted,

Valerie Bain  
Westport Public Access Coordinator

### Educational Access Channel (191)

The Westport Educational Channel – Spectrum 191 showcases the happenings in the school district to the community.

All School Committee meetings are aired and replayed multiple times. The new School Building Committee meetings are also aired.

Featured shows include Wildcat Productions. This is a high school student run broadcast news program. The show features news happening around the high school and community along with student and staff features and opinions on various topics.

The Junior High students produced their own programming, including work from their TV production class and trivia shows.

The Educational channel also has shown events such as Chorus and Band concerts at both the Elementary, Jr. and Sr. High levels, the Jr./Sr. High talent show, sports, including softball, soccer and basketball games.

The students in the Westport School District now have *their* own channel. Programming will continue to grow as more students become involved.

Respectfully submitted,

John Rezendes  
Director, Westport Community Television  
[jrezendes@westportschools.org](mailto:jrezendes@westportschools.org)



## **ANNUAL REPORT OF THE WESTPORT CULTURAL COUNCIL**

The Westport Cultural Council (WCC) hereby submits a report of its work for the year ending December 31, 2019.

WCC Members

Gay Gillespie  
 Ned Daniels  
 Laurie Bullard  
 Lisa Arnold  
 Laura Bennett  
 Ruth Bourns  
 Ruddick C. Lawrence, Jr.  
 Rosemary Melli  
 Alexandra Whitney

Chair  
 Treasurer  
 Secretary  
 Member  
 Member  
 Member  
 Member  
 Member  
 Member

Term Expires

06/30/2021 (First Term)  
 06/30/2022 (Second Term)  
 06/30/2021 (First Term)  
 06/30/2020 (Second Term)  
 06/30/2021 (First Term)  
 06/30/2022 (Second Term)  
 06/30/2020 (Second Term)  
 06/30/2022 (First Term)  
 06/30/2022 (First Term)

WCC thanks Carolyn Duby, Robin Smith and Meg Christ for their contributions to our mission, and their service on the committee. We also thank the members of the Film Festival Committee led by Ned Daniels, Lucy Tabit, Carol Vidal, Trintje Jansen for their work throughout the year.

During 2019, the Westport Cultural Council shared information about grant applications and awards using email, social media, local press, and posters to reach the community. The Council offered outreach information at the Summer Farmers Market to discuss grant programs from members of the community and network with other community organizations. In addition, members sought to identify needs that the art community has and share what the grant funds accomplish in the lives of Westport residents, students and artists. A reception was held for all grantees in May 2019. The group valued this time to meet others and share information on their programs. The 7<sup>th</sup> Annual Film Series presented three free summer documentary films at The Dedee Shattuck Gallery: "Jean Michel Basquiat: The Radiant Child", "Love Gilda", and "Meow Wolf: Origin Story". The theme was "A Potpourri of Characters". Each film was introduced by an engaging speaker who was familiar with the film's topic. The WCC also provided information at the Westport Free Public Library's annual Book Sale in September.

Local Cultural Council Grants 2019 – 2020 (Total Granted \$6,560.00)

The following grants were awarded with funding from the MA Cultural Council to our local Council.

<u>Applicant</u>	<u>Project</u>	<u>Award</u>
Allens Pond Sanctuary	Coastal Luncheons at Stone Barn	\$ 410.00
Westport River Watershed Alliance	Winter Art Show at Dedee Shattuck Gallery	\$ 250.00
Seaglas Theatre Company	Whaling Wives	\$ 200.00
Joseph E. Ingoldsby, ASLA	Butterfly Effigy Mounds	\$ 300.00
Westport Elementary School	"Frozen"	\$1,000.00
Westport Elementary School	Zeiterion Theatre Trip	\$ 200.00
New Bedford Whaling Museum	Youth Museum Access	\$ 600.00
New Bedford Symphony Orchestra	Learning in Concert NB Symphony	\$ 250.00
Buzzards Bay Coalition	Westport Exploration Program	\$ 500.00
Tri-County Symphonic Band	Complimentary Senior Tickets	\$ 100.00
South Coast Artists	Open Studios	\$ 500.00
Zeiterion Theatre	New Bedford Folk Festival	\$ 200.00
New Bedford Symphony Orchestra	Learning in Concert	\$ 250.00
New Bedford Festival Theatre	"Annie"	\$ 250.00
New Bedford Jazz Festival	2020 Jazz festival	\$ 100.00
Spinner Publications	Paul Cuffee Discussion Program	\$ 500.00
Westport Friends of the COA	Access to the Arts for Seniors	\$ 500.00
Friends of the Westport Library	Building with LEGO Master	\$ 100.00
Friends of the Westport Library	Traveling Tidal Pool Program	\$ 100.00
Westport Historical Society	Lecture on Hurricanes	\$ 500.00

Helen E. Ellis Charitable Trust Grant Awards 2019 - 2020 (Total Granted \$33,296.00)

<u>Applicant</u>	<u>Project</u>	<u>Award</u>
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Westport Elementary School	Children's Authors Program	\$3,000.00
Westport Cultural Council	2019 Summer Film Series	\$2,600.00
Westport Art Group	Summer Camp Scholarships	\$ 825.00
Concerts at the Point, Inc.	The Frisson Ensemble	\$2,000.00
Westport Free Public Library	Magic Show by Scott Jameson	\$ 550.00
Westport Community Schools	Trinity Repertory Theatre Project Discovery	\$2,272.00
Greater Tiverton Community Chorus	"From Classical to Modern" Spring Concert	\$1,925.00
Westport Historical Society	Handy House Artisan Fair	\$1,500.00
The Art Drive	12 <sup>th</sup> Annual Art Drive	\$2,000.00
Westport Community Schools	"No Strings" Marionette Residence	\$4,000.00
Westport Community Schools	Drama Costumes	\$4,000.00
Westport Elementary School	Trip to Rhode Island Philharmonic	\$1,000.00
Westport Recreation Department	Jewelry Making Workshops	\$2,274.00
Westport River Watershed Alliance	River Center Open House	\$1,650.00
Westport Land Conservation Trust	Richard Shindell Concert	\$3,700.00

Respectfully Submitted,

Gay Gillespie, Chairperson

## ANNUAL REPORT OF THE WHARFINGER

The following is the Wharfinger's report for the year ending December 31, 2019.

Revenue generated into the Harbor Enterprise Fund from the 31 commercial fishing vessels that tie up at the Town Dock was approximately \$23,832.00. The 993 feet of commercial vessels are charged \$24 a foot. Our Commercial Fishing Fleet is made up of boats ranging in size from 16' to 60'. The wharfage collected pays dock expenses, and is also put away for future repairs to the Town Dock in the form of the Enterprise Fund's Retained Earnings. This year we have replaced several planks, fixed a broken piling, reattached rub rails, filled pot holes with asphalt cold-patch, and added 4 new ladders at the ends of the two docks. I would like to publically thank the Westport Highway Department and Chris Gonsalves for all their help. The last total refurbish this dock was 20 years ago and it needs constant repair. We also have a 2 year old 24 hour camera surveillance system. These cameras are in excellent working condition. Theft targeted at commercial fishing boats are a major set back for everyone. These cameras protect all of the hard working people and their property that tie up at the Town Dock. Thank you.

Respectfully Submitted,

Christopher A. Leonard  
Director of Marine Services



# WESTPORT COMMUNITY SCHOOLS



**2019**

## TOWN REPORT





**Annual Report**  
**of the**  
**WESTPORT COMMUNITY SCHOOLS**

**All Schools & Departments**

**2018 - 2019**

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**Westport School Committee**

<b><u>Member</u></b>	<b><u>Residence</u></b>	<b><u>Term Expires</u></b>
Mark Carney	10 Spinnaker Way	2019
Margot desJardins	27 Kelly Avenue	2019
Nancy Tavares	170 Davis Road	2020
Antonio Viveiros	20 Sandpiper Drive	2021
Nancy Stanton-Cross	15 Stonewall Court	2021
Melissa Pacheco	18 Dias Avenue	2022
Michelle Orlando	120 Christopher Circle	2022

**Regular School Committee meetings are usually held on the second and fourth Wednesday of every month and are open to the public. The School Administration Offices are open from 7:30 a.m. to 4:00 p.m. Monday through Friday throughout the school year and 7:30 a.m. to 3:30 p.m. during school vacations.**

Admission into school involves consideration of both chronological age and readiness to approach the challenge of a school program. The School Committee has established the following chronological minimum age requirements for entry into school:

- Children who will be three years of age on or before September 1 of the school year during which they wish to enroll will be eligible to enter the pre-school program;
- Children who will be five years of age on or before September 1 of the school year during which they wish to enroll will be eligible to enter kindergarten in September;
- Children who will be six years of age before January 1 of the school year will be considered for entry into grade one in September.

Transfer students from private and/or public kindergarten programs who have completed less than three months in a kindergarten setting will be required to follow the same entrance criteria.



# Report of the Westport Community Schools Superintendent of Schools Introduction Dr. Gary S. Reese 2018 - 2019

The Superintendent of Schools implements the programs, policies and budget developed by the School Committee and is responsible for the leadership and management of the School Department. The Annual Report provides an opportunity to highlight the major district and school accomplishments and events of the year. It has been a year filled with much transition and great successes. I am very pleased to share the following information about the Westport Community Schools.

## Our Vision

Westport Community Schools is an exemplary 21st Century learning community whose graduates are empowered through an engaging, inspiring and personalized curriculum to meet the challenges of a global, complex, and changing world.

## Our Mission

Westport Community Schools' mission is to ensure that our children achieve academic and personal excellence, become lifelong learners and responsible, productive and engaged citizens of the world.

## Organizational Values

The Westport Community Schools lives by the following values:

**Pride** – We will be passionate champions for the Westport Community Schools.

**Integrity** – We will be sincere in our adherence to ethical principles and do what is in the best interest of all we serve.

**Respect** – We will demonstrate an appreciation for the value of all. We will foster an environment that is safe and nurturing for students and staff.

**Responsibility** – We will take ownership for following through with our mission. We will expect staff, parents, students and community members to be accountable for their contribution to the educational process.

**Achievement** – We will continually improve.

**Communication** – We will seek the input of all our stakeholders; sharing information openly and honestly and expect the same of all stakeholders.

There were many new faces in administrative roles in the school system this year. Dr. Gary Reese joined the district in July 2018 as the new Superintendent of Schools, replacing Dr. Ann Marie Dargon. Also new in the central office was Mr. Darren Elwell, who was hired as the Director of Curriculum, Instruction and Assessment. This was a new position for our district. The curriculum responsibilities had previously been coordinated by multiple staff members, including two part-time staff members. Each of our schools also welcomed new building-based administrators. At the Westport Junior Senior High School, Mr. Mitchel Aho was hired as the building principal. Mr. Aho is supported by two new assistant principals - Ms. Karen Archambault and Mr. Bryan Oliveira. While not new to Westport, Ms. Stacey Duquette was new to the

role of principal of Westport Elementary. Ms. Duquette was appointed as the interim Principal following the retirement of Mr. Thomas Gastall. The Macomber Elementary School also welcomed Dr. Cheryl Greeson as their new principal.

The Macomber School continued to host students in grades Pre-kindergarten to grade two, with grade two students being educated in the Modular Classrooms located on the Macomber School property. The Westport Elementary School housed students in grades three to six and the Westport Junior/Senior High (grade seven through twelve). This grade-level structure will continue through the opening of the new Westport Middle-High School (projected for September 2021) when there will be a reconfiguration of grades in all buildings.

The Town of Westport and the School Department continued to work with the Massachusetts School Building Authority (MSBA) on a project to build a new school building that will house students in grades 5-12 on the site of the former Westport Middle School grounds. During this year, the community continued to work with our Owner Project Managers (OPMs) and Designers to complete the detailed design phase of the project. During this phase, the Designer develops very specific plans that are used for bidding the project out to contractors in order to move into the construction phase.

Mr. Antonio Viveiros and Ms. Nancy Tavares were re-appointed as the Chair and Vice Chair of the School Committee respectively. Additionally, in April 2019, Ms. Michelle Orlando and Ms. Pacheco were elected to the School Committee.

This year, our curriculum efforts focused in two areas: the development of vertically/horizontally aligned curriculum units of study and improving literacy instruction across the content areas. The district worked with a consultant from McTighe and Associates to develop our curriculum units utilizing their Understanding by Design approach to curriculum. In this approach, educators are asked to consider their end result expectations for student learning in order to plan meaningful learning experiences that help students achieve the unit goals. In the area of literacy, the district continued to work with Landmark Outreach to refine our language-based program for students in grades five through eight. This exceptional program is unique to Westport in that it provides regular education supports for students with language-based learning challenges. This helps minimize the need for referral to special education, as the students are receiving the accommodations and specialized instruction within the regular education program. Additionally, the district also provided training to staff through an organization called Keys to Literacy. This professional development focused on ways to support students in writing and reading across the content areas.

The district also continued to review its school safety practices this year. In addition to regular fire and bus evacuation drills, the district began implementing school safety drills to practice steps that might need to be taken in the unlikely event of an active threat in the building. Working collaboratively with the Westport Police and Fire Departments, the district developed a specific protocol for training of students and staff, conducted practice drills and refined our practices through monthly meetings. The staff also received training through Mr. Glenn Nunes of the Westport Fire Department in a medical response protocol entitled Stop the Bleed. Through this training, staff learned strategies to provide initial support to an injured individual while waiting for medical professionals to arrive on site. The district also secured a Safer Schools grant through the Massachusetts Executive Office of Public Safety and Security to support the purchase of security cameras for our buildings, to upgrade our door locks in the classrooms, and to secure additional medical devices that might be used in case of an emergency.

The goal of the Westport Community Schools is to provide students, staff and families with a safe learning environment where students can receive the best possible educational experience and develop both the academic and social emotional learning skills necessary for success in college, career and life.

Our district website is updated frequently to provide valuable information about our schools and is the primary means of communication for the district. We encourage you to visit our website at [www.westportschools.org](http://www.westportschools.org).

As our district name indicates, community is so critical to the success of our students... we value and appreciate the continued support of all of our local community partners, including organizations such as the Westport Education Foundation, the Dharma Voyage, our various parent groups, local businesses, and local town/public safety officials and departments. Thank you for the opportunity to provide quality

learning experiences to the students of Westport.

The pages that follow provide worthwhile information on our schools, school committees, and staff.

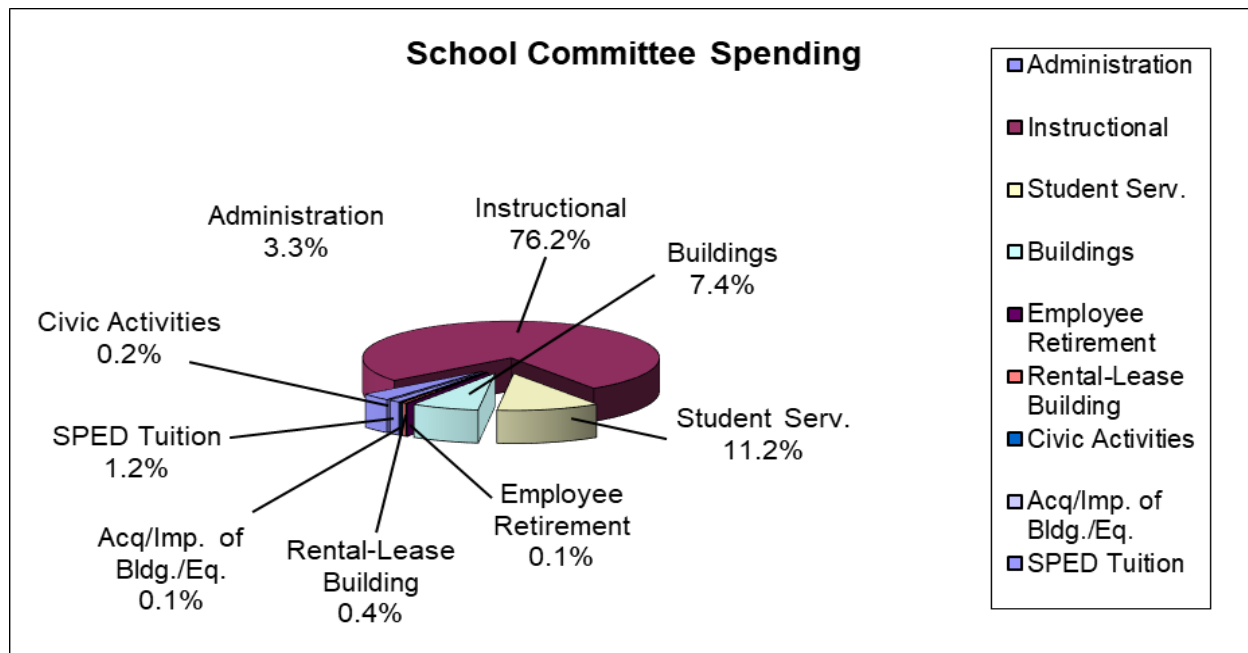
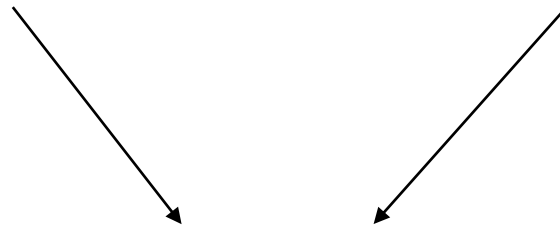


### School Attending Children as of January 1, 2019

Grade Level	Westport Comm. Schools	Academic Regional Schools	Vocational Technical Regional Schools	Collaboratives	Charter Schools	Out-of-District Public Schools	Home Schooled	In State Private and Parochial Schools	Out-of-State Private and Parochial Schools	Total
ndergarte	102	0	0	0	2	2	1	15	1	123
Grade 1	107	0	0	0	1	2	2	19	2	133
Grade 2	108	0	0	0	2	3	1	18	1	133
Grade 3	121	0	0	0	1	3	2	20	2	149
Grade 4	125	0	0	0	3	3	3	28	2	164
Grade 5	114	0	0	0	3	6	3	14	6	146
Grade 6	119	0	0	0	1	8	7	21	4	160
Grade 7	152	0	0	0	5	1	3	29	5	195
Grade 8	119	0	0	0	2	4	3	19	3	150
Grade 9	90	0	34	0	1	11	4	26	2	168
Grade 10	89	0	41	0	3	11	2	21	3	170
Grade 11	53	0	44	1	1	18	1	40	2	160
Grade 12	96	0	37	1	3	9	3	31	5	185
Total	1395	0	156	2	28	81	35	301	38	2036

## FISCAL 2019 ACTUAL EXPENDITURES

<u>Expenses by School Committee</u>	FY19
1000 Administration	595,242.00
2000 Instructional	13,818,515.00
3000 Student Services	2,029,678.00
4000 Buildings	1,333,508.00
5100 Employee Retirement	21,275.00
5300 Rental-Lease Building	70,884.00
6000 Civic Activities	32,802.00
7000 Acquisition/Improvement of Buildings/Equip.	16,820.00
9000 Special Needs Tuition	<u>213,663.00</u>
<b>Total School Committee Appropriation</b>	<b>18,132,387.00</b>

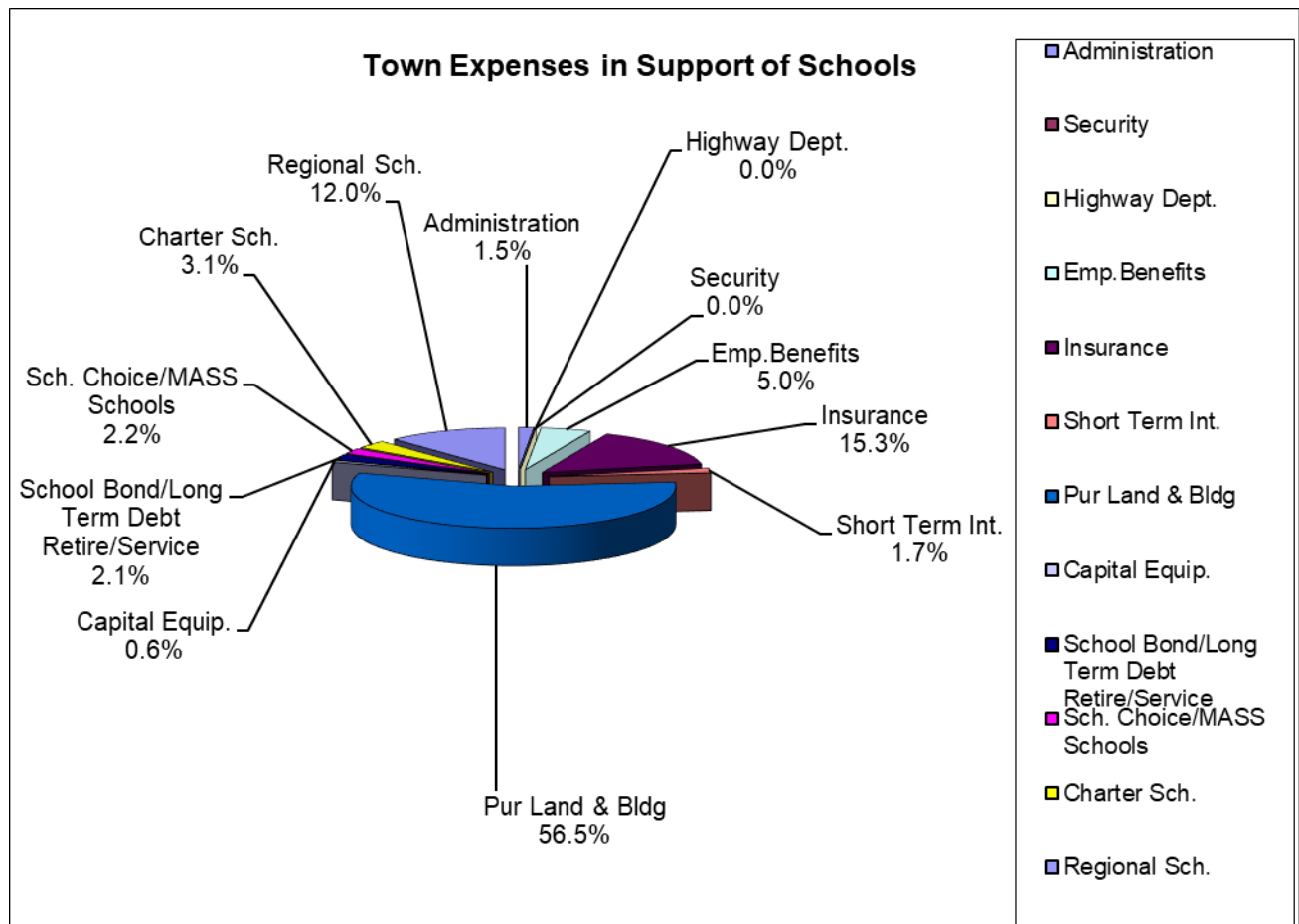


### Expenses by Town Hall

1000 Administration	239,292.00
3600 Security	0.00
4000 Highway Department	7,500.00
5100 Employee Retirement Benefits	794,626.00
5200 Insurance	2,432,925.00
5450 Short Term Interest	270,000.00
7200 Purchase Land & Buildings	9,001,536.00
7350 Capital Technology	99,840.00
8000 School Bond/Long Term Debt Retire/Service	331,839.00
9100 Tuition – School Choice/MASS Schools	345,684.00
9120 Tuition – Charter Schools	493,832.00
9500 Regional Schools	1,906,514.00

**Total Expenses by Town Hall** **\$15,923,588.00**

**Total Town/School Expenses** **\$34,055,975.00**



**Federal & State Revenues  
2018-2019**

<b>Federal Grants</b>	<b>Revenue Awarded</b>
SPED 94-142 Evaluation & Therapy	363,976
Title I	189,325
Title IIA – Teacher Quality	42,106
Title IV	14,751
<b>Total Federal Grants</b>	<b>610,158</b>
<hr/>	
<b>State Grants</b>	<b>Revenue Awarded</b>
SPED Early Childhood	16,849
<b>Total State Grants</b>	<b>16,849</b>
<hr/>	
<b>Private Grants</b>	
Community Foundation of Southeastern Massachusetts	
MAC After School Maker Club	3,350
MAC Crazy 8's Math Club	1,024
MAC Theater Works	2,000
MAC Drama	1,874
MAC Robotics	1,190
WES Drama	2,520
WES Reading Literacy Challenge	500
WJRHS Destination Imagination	3,195
WJR/SRHS Drama/Arts	4,136
WJRHS Westport River/Herreshoff Musuem	800
WJR/SRHS Boat Building/Dharma	3,000
WJR/SRHS DECA State Conference	3,036
WSRHS Arts	500
Adult Education	1,500
PLTW	24,000
Greater Fall River Fitness/NE Dairy	900
Mass Cultural Big Yellow Bus	500
<b>Total Private Grants</b>	<b>54,025</b>
<hr/>	
<b>Total Federal &amp; State &amp; Private Grants</b>	<b>681,032</b>



### **Revolving Account Balances**

**As of June 30, 2019**

School Day Care Revolving	3,137.00
Use of School Property Revolving	0.00
Reimbursement Lost Supplies/Materials Revolving	396.00
Student Athletic & Activities Revolving	17,341.00
Adult & Continuing Ed./Community School Revolving/Extended Day	103,671.00
Insurance Claims Revolving	0.00
School Choice Revolving	22,954.00
Scholarship Revolving	14,174.00
Transportation Reimbursement Revolving	<u>37,094.00</u>

**Total Revolving Accounts**

**198,767.00**

### **ALICE A. MACOMBER PRIMARY SCHOOL** **Dr. Cheryl Greeson, Principal** **2018 - 2019**

#### General Statement

We all share in the ongoing investment to ensure that our children successfully meet educational standards in the early grades. Essential in a good plan is providing, facilitating, and initiating meaningful and authentic opportunities and experiences to help children understand the world in which they live and grow. Young children learn best through active participation and experience. High-quality early childhood education is not just an ideal; it's an essential investment. Missed opportunities can put children behind and create barriers to achievement that can last through high school.

Giving children the right start greatly enhances their opportunities to succeed. Strong early learning leads to less remediation throughout the education system, which benefits students and families during the children's school years and beyond. Well-designed, high quality programs can support the development of higher level thinking skills that help children learn how to learn.

#### School Programs

In the 2018-19 school year, preschool, pre-kindergarten, kindergarten, first grade, and second grade classes were located at the Alice A. Macomber Primary School, 154 Gifford Road. The second grade is housed in the modular units due to space issues. The Macomber School housed five sessions of Preschool/PreK, five Full-Day Kindergarten classrooms, five First Grade classrooms, five Second Grade classrooms, a Multi-age Transition classroom, and a Multi-age Special Education classroom. Children at the Macomber School were allowed to be successful with classroom experiences geared to their natural level of development. The Macomber School uses a developmentally appropriate curriculum, as well as learning materials specifically geared to this age group, allowing children to reach their greatest potential. This approach is consistent with the fundamentals of child development and emphasizes the belief that all children can learn.



In the 2018-19 school year, parents enrolled their children in either the PreK program for three full-day sessions or in the Preschool program for two full-day sessions per week. The Preschool/PreK program had 48 students enrolled. Children identified with special needs were entitled to attend the program free of charge, and programs were developed to meet the individual needs of each child. The school budget, Early Childhood Special Education Grant #262, Early Childhood Special Education Improvement Grant #298, and tuition fees supported the preschool program.

Full-day kindergarten has been in place since FY 2000 and continues to be a positive and welcoming environment for our young students. The school budget and Title I funds collectively supported expenses for full-day kindergarten. Kindergarten classrooms are each supported with a full-time teacher's assistant. Two classes were also supported with additional teacher's assistants to support students' needs, as well as a special educator. There were 102 students enrolled in kindergarten.

Grade one classes at the Alice A. Macomber School had 107 students enrolled in the 2018-19 year. There were two inclusion classrooms in grade 1 which was supported by a special educator and a teacher's assistant. The school budget supported expenses for the first grade program.

Grade two classes had their fourth year at the Alice A. Macomber School. The second grade program had 108 students enrolled. As with grade 1, there were two classes identified as inclusion classrooms and were supported in a mostly co-taught model by the special educator. The school budget supported expenses for the second grade program.

Daily lessons and school-wide activities for the preschool, prek, kindergarten, first grade, and second grade programs were developed to meet the criteria and benchmarks set forth by the Massachusetts Curriculum Frameworks standards. The ELA and Mathematics standards were revised in 2017 and the Science standards were updated in 2016. The content of the curriculum reflected a balance of all areas of learning offered in an integrated manner and reflected the holistic nature of how young children learn and develop.

There was a team of interventionists that provided tiered instruction for grades K-2. The interventionists' caseload fluctuated based upon needs as determined through regular benchmarking assessments. Approximately 9 kindergartners, 43 first graders, and 41 second graders received mathematics support. Around the same number received reading support. The interventionists are partially paid for by Title I grant and by the school budget. During the 2018/ 19 school year, the interventionists made the shift from mostly pull-out services to mostly push-in services. This allowed for a better transference of skills as students were supported in their learning.

There are two sub-separate specialized learning programs to service students who have cognitive delays or are medically fragile. Each of the classrooms has one full-time special education teacher. The number of teacher's assistants in the programs vary as necessary by the needs of the students.

Students who are identified as English Language Learners (EL) are provided direct instruction and instructional support within their classroom setting. This allows the students to learn English language skills while still being exposed to grade level curriculum.

Students in all grade levels were able to participate in rich specialists program: Physical Education, STEM, Music, and Art. The specialists teachers create developmentally appropriate, engaging activities that engage the young learners.

## Parents and Community

Connections with local partners provided our community schools with a rich and continuous source of service and support. The Alice A. Macomber Primary School promoted partnerships and increase parent participation in many ways, which included: encouraging parents to volunteer time at school; supporting an active PTO; and participating as an active member of the School Council. Our outreach efforts continued to explore the expansion of our partnerships with community based organizations that included Fall River Public Schools' Early Childhood Services, the Fall River Head Start and Early Intervention Programs, Westport High School's internship program, Lees Supermarket, Westport Police and Fire Departments,

Westport River Watershed Alliance, Westport Education Foundation, and Westport Historical Society. In the 2018-19 school year, the Westport Historical Society continued doing educational classes regarding the history of Westport to individual classrooms geared to their grade level. Through the Westport Education Foundation as well as the WES/MAC PTO, students were able to participate in many engaging after school activities including Makerspace, sports, and gymnastics.

## Curriculum and Instruction

High-quality programs, such as the one provided at the Macomber School, provided learning experiences that keep instruction grounded in children's interests and are developed around themes that unite learning in several disciplines. Teaching strategies at the Macomber School reflected the knowledge that young children are active learners, drawing on direct physical and social experiences to construct their understanding of the world around them.

Children approach learning with their curiosity, motivation to learn, and pride in accomplishments. The goal of the Early Childhood Team had been to develop instructional and non-instructional activities that provided a nurturing and supportive school experience for the young learners in our care. An emphasis on purposeful play as a developmentally instructional practice was explored and implemented. In 2018-19, students used the "Journeys" program, published by the Houghton Mifflin Harcourt Company as a resource to literacy instruction. Teachers also created rich literacy centers that incorporated teacher led differentiated instruction, reading to self, reading to others, writing, and word work. They also used "Foundations" as the program for teaching phonological/phonemic awareness as well as for phonics and spelling published by Wilson Language in our kindergarten, first grade, and second grade classrooms. The "Go Math" program published by the Houghton Mifflin Harcourt Company also remained in the 2018-19 school year as a mathematical resource to support the Massachusetts state standards. Teachers also used other best practices for teaching math including mathematical games and math centers. A Lexia Core05 reading computerized reading program continues to be used to work individually with students at their own levels. The Preschool/PreK used the "Letter People", "Writing Without Tears", and "Read it Once Again" programs which provided a comprehensive curriculum that promoted and established an early literacy based foundation for the development of basic skills which included cognitive, fine motor, gross motor, speech/language, daily living, and social skills.

During the 2018-19 school year, Macomber received a grant for a computer program ST Math. ST Math is a visual instructional program that helps to build a deep conceptual understanding of math through rigorous learning and creative problem solving that engages, motivates, and challenges the student from grades K-2. Students work through ST Math puzzles during their mathematics centers.

## Success Indicators

Professional development opportunities for staff at both the school level and at the system level were successfully planned and implemented. As a result, grade-level teams as well as cross-grade-level teams developed lessons that meet the Massachusetts Curriculum Frameworks objectives. These lessons have provided students with access to high-quality instruction and have been instrumental in improving students' success rates. Several members of the Macomber School participated in the district Curriculum group to help support vertical alignment of the curriculum throughout all of the grades. There was a focus from the district to revise the existing curriculum maps with a focus on Understanding By Design and all teachers participated in that training. Teachers also had training in the successful implementation of Lexia and ST Math. Data from both programs demonstrate that students used the programs sufficiently and indicated that many students made gains in the programs. Staff were also encouraged to go to outside professional development opportunities that would enhance their teaching repertoire. Mr. Elwell, the Director of Curriculum, was able to send every staff member seeking quality professional development to the workshops.

During the 2018-19 school year, there was a focus on PAWS (Practice Kindness, Accept Responsibility, Work Hard, Stay Safe) as a part of the PBIS initiative which had started the prior year.

## Extracurricular Programs

The WES-MAC PTO sponsored events, and various evening special events were offered throughout the year. Lees Supermarket sponsored our Beach Party in the Winter. The Westport Education Foundation's 1000 Books Before First Grade remained in place. WESMAC PTO sponsored a Puppet Workshop and corresponding Marionette Performance, field trip transportation, and several assemblies during the year.

## Closing Statement

Although each of the three schools is different, we share a number of program features that support Massachusetts Curriculum Frameworks objectives. We have worked at developing clear benchmarks that indicate where we are on the road to success for each and every student. At the Alice A. Macomber School, goals were to improve student outcomes in literacy and math by developing curricular map and units of study which align with the Mass State Standards in all curriculum areas and by developing instructional strategies within the classroom to differentiate instruction. Another goal was to maintain and foster a safe, healthy, and structured environment to encourage student learning. The staff at the Macomber School is looking forward to providing even more high-quality early childhood programs that will meet a wide range of student and family needs. Curriculum activities will continue to be soundly based in the Massachusetts State Frameworks. Staff will continue to strive to develop curriculum and lessons based on the following nine key areas that align with the National Board Teacher Certification standards:

- Understanding young children
- Equity, fairness, and diversity
- Assessment
- Promoting child development and learning
- Knowledge of integrated curriculum
- Multiple teaching strategies for meaningful learning
- Family and community partnerships
- Professional practice

We believe that children want to learn. We believe in inclusive practices to ensure that all students learn in an environment where they are exposed to high learning expectations. We believe that each and every child is capable of learning and that they learn best through play-based and project-based learning. We know that growing and learning and aspiring require support and encouragement in the early years. The challenges now facing the early childhood community are immense, yet we cannot allow these obstacles to deter us in our advocacy on behalf of young children and families. Making our vision a reality requires commitment through partnerships among all stakeholders. We are at an amazing time in education in which research is squarely on the side of learning through play and inclusion.

**WESTPORT ELEMENTARY SCHOOL**  
**Stacey Duquette, Principal**  
**2018 - 2019**

## General Statement

Westport Elementary School consists of grades 3-6. There are 6 classrooms in grade three, 6 classrooms in grade four, 6 classrooms in grade five, and 6 classrooms in grade six. WES places student achievement and success as the basis for every initiative. Again this year, we have reviewed the data of our state testing results.

Students participated in the computer based MCAS (Massachusetts Comprehensive Assessment System) in the Spring of 2019. The results were analyzed to assess instruction and student achievement. We administer school-wide benchmark assessments to assess reading and math levels and growth three

times during the course of the year. As a result, Westport Elementary School has developed an action plan for improved student success on a class by class basis. We remain committed to the philosophy that all children can achieve success.

## Student Achievement Assessments

### I. MCap and MComp Benchmark

All students are assessed in Fall, Winter, and Spring in MCap which addresses math concepts and applications, and MComp which assesses math computation. Data is received and used to help determine need based intervention.

### II. DIBELS NEXT ORF (Oral Reading Fluency)

DIBELS NEXT Assessments were administered to all students in Fall, Winter, and Spring. Data was reviewed and students received intervention services based on identified needs in phonics, accuracy and fluency. Students identified as being Below or Well Below Average were progressed monitored on a bi-weekly basis to track progress.

### III. CBM Maze (Comprehension)

CBM Maze Assessments were administered to all students in Winter and Spring. Data was reviewed and students received intervention services based on identified needs in comprehension. Students identified as being Below or Well Below Average were progressed monitored on a bi-weekly basis to track progress.

### IV. MCAS Assessments

MCAS Math and ELA assessments were given to students in all grades. Grade 5 students also completed MCAS Science assessments. Test results were used to assess growth during the next school year and the effectiveness of the district curriculum.

#### MCAS Results by Grade

MCAS Results	Grade 3 118 117 Students		Grade 4 128 127 Students		Grade 5 111 Students			Grade 6 118 117 Students	
2019	ELA	Math	ELA	Math	ELA	Math	Science	ELA	Math
Exceeding Expectations	5%	6%	4%	4%	1%	3%	6%	4%	10%
Meeting Expectations	48%	43%	50%	35%	45%	45%	51%	50%	44%
Partially Meeting Expectations	44%	43%	42%	56%	50%	43%	35%	41%	42%
Not Meetings Expectations	3%	9%	4%	6%	5%	9%	7%	5%	4%

Westport Elementary School will continue to align teaching strategies that enable our students to utilize critical thinking skills and rely less on rote learning and memorization. We continue to increase expectations of student writing through teacher directed curriculum in all grades and encouraging writing across all subject areas. Westport Elementary School remains committed to providing the most current strategies and training to prepare our students for success.

It is important to be cognizant of the fact that no one standardized testing instrument is indicative of a

student's overall performance. Rather, a district and school collection of formative and summative assessment data must be regularly monitored to evaluate effectiveness of curriculum.

## Curriculum

Teaching and Learning is the focus of all school improvement. Our curriculum is constantly being discussed and enriched within grade level teams to follow the Massachusetts Frameworks. Comprehensive development of Tiered Instruction, providing intervention and small group instruction for targeted students, continues to be implemented. Curriculum alignment is still a goal between the grade levels. WES students continue to be assessed using grade level standards.

The **Go Math** curriculum formally adopted in Sept. 2012 continues to be a resource for our teachers. New to WES this year is the implementation of the computer-based ST Math program for 3<sup>rd</sup> and 4<sup>th</sup> graders. ST Math provides visual and conceptual instruction at each students' individual skill level.

We are utilizing the **Journeys Reading Program** as well as implementing **Guided Reading** throughout grades for ELA in hopes of providing consistent instruction and exposure to all students. All ELA teachers have been utilizing strategies and routines in their teaching from the Keys to Literacy program. Our 3<sup>rd</sup> graders are using the Lexia computer-based program to develop their critical reading skills through individualized, motivated learning paths at their own skill level.

Westport Elementary School will continue to strive for excellence in teaching and equitable opportunities for learning. We are committed to the continued development of a vision, programs, and policies that ensure the common purpose of improving achievement for all students.



**WESTPORT JR./SR. HIGH SCHOOL**  
**Mitchel G. Aho, M. Ed, Principal**  
**2018 – 2019**

## Opening Statement

The mission of Westport Jr/Sr High School is to educate all students to become 21<sup>st</sup> century learners, to seek and value knowledge, and to emerge as productive citizens in a global community. As technology and globalization combine to create situations of constant innovation, the traditional skills of reading, writing and arithmetic will be supplemented with more up-to-date skills in technological literacy, creative thinking, critical thinking, collaboration and communication. Westport Jr/Sr High School remains committed to focusing on teaching particular skills that will help students survive and thrive not only at the workplace, but also in personal life.

During the 2018 - 2019 school year, grades 7 and 8 focused on their core academic subjects along with exploratory classes. Some new exploratory classes were made available to students including Master Class, Introduction to Film, first year Spanish and Project Lead the Way Design: Design and Modeling. Students also received targeted interventions in Language Based Learning interventions in the areas of ELA and mathematics.

Grades 9 thru 12 continue to prepare students for college, employment and/or the military. AP program

has expanded and students can take a variety of electives to meet their interest with collaboration with Mass Insight. Blended learning is also at the forefront with more course offerings available at the school and online through Odysseyware. In addition, a pilot School to career initiative to promote career readiness with local employers and partnerships with the MassHire Youth Connection and Boat Building in collaboration with Dharma Voyage. Finally, several seniors had the opportunity to dual enrollment classes in partnerships with Bristol Community College, UMass – Dartmouth and Mass Maritime.

### School Program

The student enrollment at the Senior High was 315. This consisted of 68 seniors, 95 juniors, 58 sophomores and 94 freshmen. Class size ranged from 8 to 27. Our staff consisted of 37 classroom teachers, 1 Library/Media specialist, 6.5 teaching assistants, .5 job coach, 1 para-professional, 2.5 clerks, 1 executive secretary, 1.0 FTE nurse, 2 guidance counselors, 1.5 FTE school adjustment counselors, 1 Director of Athletics/Activities, 2 assistant principals and the Principal.

The student enrollment at the Junior High was 232. This consisted of 117 seventh graders and 115 eighth graders. The staff included the following: one (1) assistant principal, one (1) guidance counselor, .5 FTE school adjustment counselor, 1.5 FTE clerks, 23 classroom teachers, 2 paraprofessionals and 5 teaching assistants.

## Westport Junior/Senior High School Accountability Analysis 2018 - 2019

This analysis is based on Westport Junior & Senior High School student results from Spring 2019 Massachusetts Comprehensive Assessment System (MCAS). In addition, other indicators are based on July Student Information Management System (SIMS) data. In Spring 2019, all grade levels for ELA & Math utilized the Next-Generation MCAS test. Only students in the 9th and 10th grade participated in the Legacy MCAS for Science. Massachusetts Department of Elementary and Secondary Education classified all schools in the state based on the following indicators, whose value towards targets is weighted as indicated:

- Achievement on MCAS (Overall Scores in ELA, Math, and Science (grades 8 & 10 only) (60% MS) (40% HS)
- Student Growth on MCAS measured as Student Growth Percentiles (SGP) (20%)
- Performance of English Language Learners (EL) if cohorts were large enough (n/a)
- Chronic Absenteeism of 18 days or more in a school year (10%)
- High school completion rate (20% HS)
- High School – percentage of 11<sup>th</sup> and 12<sup>th</sup> graders completed advanced coursework (Dual Enrollment, IB, and Advanced Placement Courses) (10% HS)

Each indicator was awarded points based on whether schools were meeting their DESE assigned 2018 targets; Declined (0), No Change (1), Improved (2), Met Target (3), or Exceeded Target (4). Based on students' combined scores in ELA and Math students were ranked into 4 achievement quartiles. The lowest scoring 25% of students were identified, and the achievement of these students was also measured to determine the school's overall achievement towards targets.

## 2019 Official Accountability Report - Westport Junior/Senior High School

Organization Information	
<b>DISTRICT NAME</b> Westport (03310000)	<b>TITLE I STATUS</b> Non-Title I School
<b>SCHOOL</b> Westport Junior/Senior High School (03310515)	<b>GRADES SERVED</b> 07,08,09,10,11,12
<b>REGION</b> Coastal	<b>FEDERAL DESIGNATION</b> -

### Accountability Information

<b>Overall classification</b>	Not requiring assistance or intervention
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<b>Reason for classification</b>
Substantial progress toward targets

Progress toward improvement targets	Accountability percentile
57% - Substantial progress toward targets	48

OVERALL RESULTS	SUBGROUP RESULTS	DETAILED DATA FOR EACH INDICATOR
Overall progress toward improvement targets		
	2018	2019
Annual criterion-referenced target percentage	29%	76%
Weight	40%	60%
<b>Cumulative criterion-referenced target percentage</b> (2018 x 40%) + (2019 x 60%)	57%	
	Substantial progress toward targets	

### Highlights for the Junior Senior High School

- The annual target percentage increased by 47% points. WJSHS moved from “partially meeting targets” to “substantial progress towards targets” with a total weighed percentage of 57%.
- In both ELA and Mathematics, the Junior and Senior High School exceeded achievement targets, for all and the bottom 25% of students.
- The 9th grade Science achievement exceeded targets, for all and the bottom 25% of students.
- Math & ELA Student Growth Percentiles (SGP) for the Middle School met or exceeded targets.
- High Needs subgroup for the Junior High School met targets in mathematics in both achievement and SGP.
- The High School met targets for extended engagement rate and annual dropout rate.

### Opportunities for Growth

- Based on next year’s data submission, the Senior High School should be receiving points to ‘Advanced Coursework Completion’
- Although the Junior High School met targets for chronic absenteeism, we are working towards improving the High School attendance.
- Student growth percentiles in 10th grade ELA and Math declined or were below targets.
- In ELA, Junior High School High Needs students were below target for both achievement and student growth.

- In Science achievement, Junior High School High Needs students declined.
- High Needs High School Students declined in both chronic absenteeism and advanced coursework completion.

Notes: The SIMS transmission was not received by DESE in time for the High School to receive credits for Completion Advanced Coursework. The district's hope is that this will be resolved with next year's transmission.

### Success Indicators

Students in the Junior High program's focus was on college and career readiness, including industry tours, career fair, and introduction to the Massachusetts Career Information System. Students participated in the University of Michigan Study and PSAT testing. The Math Team participated in the regional Math Meet. The annual trip for 8<sup>th</sup> graders to Washington, DC was another success. Students organized and recognized local veterans as part of a Veteran's Day celebration. The music department performed 2 chorus and band concerts in the winter and spring.

Twenty-nine seniors qualified for the John and Abigail Adams Scholarship. This scholarship recognizes high academic achievement on the MCAS tests, entitles the student to four years of free tuition at a state or community college. In addition, one student received the Stanley Koplik Certificate of Mastery. The students receiving Stanley Koplik achieved on minimum of 2 AP exams with scores of 3 or better and a least an advanced on one MCAS.

Seventy-four percent of the graduating class of 2019 indicated that they would be continuing their education. Fifty percent planned to attend a four-year college and twenty-four percent planned on attending a two-year college. This year's graduates received over \$349,411 in scholarships at the annual awards night. Scholarships were supported by community organizations, local businesses and local citizens. Eighty-three students participated in 115 Advanced Placement (AP) Exams in May.

### Athletics

The 2018 - 2019 school year was another successful year for Westport Jr./Sr. High Schools' athletic teams. Among the bright spots were eight of our varsity teams that qualified for MIAA state tournament play.

Four out of five fall sports teams qualified for the postseason. The WJSHS field hockey team finished with an 8-1-4 overall record. The team qualified for tournament play, but were defeated by Carver in the 1<sup>st</sup> round of the D3 South Sectionals in an exciting 1-0 game. The young and inexperienced golf team saw participation numbers continue to rise and improved their league record from a year ago, going 2-7-1. The team finished the season 2-11-1 overall. The boys' soccer team qualified for tournament play by going 9-6-3 overall, with a league record of 3-4-3. They were defeated by a very strong Cohasset team, 2-0 in the 1<sup>st</sup> Round of the D4 South Sectionals. The girls' soccer team made the state tournament with an overall record of 10-8, including a league record of 3-7. They were defeated by a very talented Hull team 7-0 in the 1<sup>st</sup> round of the D4 South Sectionals. The volleyball team returned to the state tournament after a one-year hiatus, with an 11-9 overall record and a 5-5 record in the conference. The team then went on an impressive postseason run, defeating Old Colony 3-1 in Round 1 and Coyle & Cassidy 3-0 in the Quarterfinal Round. Their run would end against eventual state champion Bourne, who defeated Westport 3-0 in the South Sectional Semifinals. Bishop Connolly High School folded their football program in the Fall of 2018, ending our cooperative football team agreement.

The winter season saw both the boys' and girls' basketball teams qualify for tournament play. The boys' team finished the MAC Comprehensive Division with a 4-6 record but finished 10-8 overall. In the 1<sup>st</sup> Round of the D4 South Sectional tournament, WJSHS was defeated by powerhouse D4 program Cohasset. The girls' basketball team finished in 2<sup>nd</sup> place with a 6-2 league record, and overall went 11-9 heading into the South Sectional tournament. The girls' boarded the ferry to Nantucket and defeated the Skippers in an outstanding 1<sup>st</sup> Round game. Their season ended in the quarterfinals with a road loss at Carver. 22 members of our cheerleading squad did a good job energizing the crowds at our home



basketball games all winter. WJSHS continued with Durfee High School in a cooperative agreement for ice hockey, in which Westport sent 2 student-athletes over to skate for their team.

The spring sports season proved to be successful as well, seeing half of the four Wildcat varsity sports teams qualify for the postseason. The baseball team finished the regular season 7-13 but went 3-7 in the MAC, missing out on postseason play. The young softball team improved to a 5-15 overall record, finishing 4-6 in the MAC. The boys' tennis team returned to the postseason after a 2<sup>nd</sup> place finish in the MAC with a 5-3 record. The team went 9-7 overall before losing to Norwell in the 1<sup>st</sup> round of the South Sectionals. Girls' tennis finished as runners up in the MAC with a 5-3 record and went 12-4 overall. The team qualified for the state tournament but was defeated in the 1<sup>st</sup> Round by a talented team from Sandwich. Five WJSHS student-athletes chose to play co-op lacrosse at Bishop Connolly, while 15 participated in spring track & field.

### Student Activities

During the 2018 - 2019 school year, close to 200 students participated in our student activities program. Club offerings included: Student Council, School Committee Delegates, National Honor Society, International Exchange Club, Newspaper Club, Math Club, Drama Club, GSA (Gay/Straight Alliance), Yearbook Club, Art Club, SADD (Students Against Destructive Decisions), DECA, Robotics, Homework Club, Music Club, and our newly formed Pep Band. Under the guidance of dedicated advisors, our students enjoyed many memorable moments throughout the school year and really take initiative in helping to plan many student activities and functions within our school and community.

Our students and staff participated in numerous fundraisers and events which included: Homecoming Dance, Halloween Costume Dress-Up Day, Haunted Hallway, Movie Night with Santa, Spirit Week (culminated by Spirit Rally), Memorial Garden clean up, and Prom Planning Committee. Our students continue to produce and sell, WJSHS's own school newspaper, "The Villager", along with designing yearbooks, and school spirit items and clothing. In addition, the Advocats worked diligently to provide assistance to those in need throughout the Town of Westport, working closely with the Council on Aging. They sponsored food drives, volunteered at soup kitchens, the Senior Center and the Westport Schools during various holidays. It should be noted that the WJSHS school community was very generous throughout these drives. Members of SADD sponsored our annual Health Fair which promotes positive, healthy decision making on students' behalf. Also, in the spring of 2019, the International Exchange Club traveled to Europe over April vacation. Our Homecoming Dance was well attended again, with over 160 students and their guests in attendance at Rachel's Lakeside in November. We also had around 140 students attend the Jr./Sr. Prom at Hotel Viking in Newport, RI in May.

The Sr. High School Chapter of the National Honor Society inducted its new members in April. The guest speaker for the Induction Ceremony was National Honor Society Teacher of the Year, Celia daLuz. The National Junior Honor Society also inducted its new members in April. Michael Ponte was recognized as Teacher of the Year by the NJHS. Throughout the year, NHS members offered free tutoring to many students, sold candy canes at Christmastime, and carnations on Valentine's Day to raise funds for their ceremony.

### Closing Statement

The Jr/Sr High School administration, faculty and staff work hard to provide rich meaningful instruction from a rich curriculum to the students of Westport, providing them an education to prepare them for college, for employment and/or the military.

**2018 - 2019 PROFILE**  
**WESTPORT JR/SR HIGH SCHOOL**  
**19 Main Road**  
**Westport, MA 02790**  
**774-309-3396**  
**Fax: 508-636-1053**  
[www.westportschools.org](http://www.westportschools.org)

**ADMINISTRATION**

Dr. Gary Reese, Superintendent	Ext. 4001
Elaine Santos, Special Education	Ext. 4011
Mitchell Aho, Principal	Ext. 4204
Karen Archambault, Assistant Principal	Ext. 4203
Beth Oliveira, Assistant Principal	Ext. 4003

**COUNSELING STAFF**

Marie Fallows, Guidance Counselor	Ext. 4234
Mary Jo Medeiros, Adjustment Counselor	Ext. 4215
Sherry Michael, Guidance Counselor	Ext. 4034
Jennifer Borelli, Adjustment Counselor	Ext. 4214
Leslie Ruel, Guidance Counselor	Ext. 4213

**SCHOOL INFORMATION**

Comprehensive 6-year public Jr/Sr. high school

Enrollment:	566
Faculty:	64 (15 students/1 faculty) (100% of teachers licensed in teaching assignment)
Accreditation:	New England Association of Schools and Colleges
CEEB Code:	222360

Westport Jr/Sr High School is located approximately 60 miles south of Boston and serves the south coast community of Westport, MA. Westport is a town of farms, of beautiful scenery, of people who live from the water, of small businesses and of homes. Each of these aspects of the community is characterized and strengthened by the superb natural resources to be found within the town's borders.

**GRADUATION REQUIREMENTS**

Total credits to graduate: min. of 150

English:	20 credits
Social Studies:	15 credits
Math:	20 credits
Science:	15 credits
Health/PE:	10 credits
World Language:	5 credits
Government:	2.5 credits
Personal Finance:	2.5 credits
Computer Literacy:	2.5 credits

**COLLEGE ADMISSIONS TEST RESULTS**

(2018 - 2019)

% of seniors taking SAT:	70%
% attending 4-year college:	50%
% attending 2-year college:	24%

**MEAN SAT SCORES**

(2018 - 2019)

School Composite - 1136  
State Composite - 1102

**A.P. Test Results**

(2018 - 2019)

-83 students participate  
% of students with 3+ score

- ELA-Writing: 67%
- English Lit: 87%
- US Government: 80%
- US History: 100%
- Art: 89%
- Science: 38.1%
- Psychology: 67.1%
- Calculus AB: 46.1%
- Statistics: 49.1%

## SENIOR PROJECT

Graduation requirement of an independent, topic-oriented research project culminating with an oral presentation.

## GRADE POINT AVERAGE SCALE

<u>Grade</u>		<u>AP</u>	<u>H</u>	<u>CP</u>		<u>Grade</u>		<u>AP</u>	<u>H</u>	<u>CP</u>
A+	100	5.5	5.0	4.5		C+	81	3.6	3.1	2.6
	99	5.4	4.9	4.4			80	3.5	3.0	2.5
	98	5.3	4.8	4.3			79	3.4	2.9	2.4
A	97	5.2	4.7	4.2			78	3.3	2.8	2.3
	96	5.1	4.6	4.1		C	77	3.2	2.7	2.1
	95	5.0	4.5	4.0			76	3.1	2.6	2.0
A-	94	4.9	4.4	3.9			75	3.0	2.5	1.9
	93	4.8	4.3	3.8		C-	74	2.9	2.4	1.9
	92	4.7	4.2	3.7			73	2.8	2.3	1.8
B+	91	4.6	4.1	3.6			72	2.7	2.2	1.7
	90	4.5	4.0	3.5		D+	71	2.6	2.1	1.6
	89	4.4	3.9	3.4			70	2.5	2.0	1.5
	88	4.3	3.8	3.3			69	2.4	1.9	1.4
B	87	4.2	3.7	3.2			68	2.3	1.8	1.3
	86	4.1	3.6	3.1		D	67	2.2	1.7	1.2
	85	4.0	3.5	3.0			66	2.1	1.6	1.1
B-	84	3.9	3.4	2.9			65	2.0	1.5	1.0
	83	3.8	3.3	2.8		F	64	0.0	0.0	0.0
	82	3.7	3.2	2.7			63	0.0	0.0	0.0

CLASS RANK is calculated by using a weighted system based on the academic rigor of the course; all courses are included in determining a student's rank in class.

## INSTRUCTIONAL LEVELS

- AP     ADVANCED PLACEMENT: Designed for students who excel in a particular subject and have demonstrated exceptional ability and motivation to do advanced work. Students are expected to successfully participate in the College Board Advanced Placement examination at the end of the course.
- H     HONORS: Designed for students whose academic performance has been reflective of very strong ability, laudable motivation and strong work habits. Research projects, writing activities that challenge critical thinking skills and independent study will be a fundamentally important part of this achievement that challenge critical thinking presented in depth and at an accelerated pace.
- CP     COLLEGE PREPARATORY: Designed for students with average ability who are planning to further their education upon graduation at two or four-year institutions of higher learning. Regular homework assignments and an emphasis on the fundamental academic skills of reading, writing,

and computing are the cornerstones of this instrumental level.

### **ADVANCED PLACEMENT**

Art  
Biology  
Calculus AB  
English Composition  
English Literature  
Government  
Physics I  
Psychology  
Statistics  
US History

### **HONORS**

Algebra II  
Anatomy/Physiology  
Biology  
Chemistry  
English 9  
English 10  
English 11  
Geometry  
Physics  
Portuguese 3  
Portuguese 4  
Portuguese 5  
Pre-calculus  
Spanish 3  
Spanish 4  
Spanish 5  
U.S. History I  
U.S. History II  
World History

### **COLLEGE PREPARATORY**

Advanced Computer Applications  
Algebra 1 & II  
Anatomy & Physiology  
Biology  
CAD  
Chemistry  
Chorus  
College Writing  
Computer Science  
Concert Band  
Creative Writing  
Digital Music  
Drawing and Painting  
Earth Science/Ecology  
English 9  
English 10  
English 11  
English 12  
Environmental Science  
Film as Literature  
Forensics

Genocide  
Geometry  
Government  
History of Rock & Roll  
Intro to Accounting  
Intro to Art  
Life Skills  
Marine Science  
Multimedia 1 & 11  
Personal Finance  
Portuguese 1 & 2  
Psychology  
Public Speaking  
School to Career  
Sociology  
Theatre  
US History 1 & 2  
Women's Studies  
World History

**\*\*Independent Study:  
Students can increase  
their learning in a class  
by working on an  
independent project  
with the teacher.**

Dual Enrollment: Students are allowed to take a course at any of the campuses.

Bristol Community College  
Massachusetts Maritime  
University of Massachusetts-Dartmouth

### **College Acceptances (2018 - 2019)**

Assumption College  
Becker College  
Bentley University  
Boston University  
Bridgewater State University  
Brown University  
Cal Poly Pomona  
California College of the Arts  
California State University – Dominguez Hills  
Coastal Carolina University  
Colgate University  
College of Charleston  
Curry College  
Dean College  
Emmanuel College

Plymouth State University  
Pratt  
Providence College  
Regis College  
Rensselaer Polytechnic Institute  
Rhode Island College  
Rochester Institute of Technology  
Saint Leo University  
Saint Michael's College  
Salve Regina University - Honor's  
Sarah Lawrence College  
Simmons College  
Springfield College  
Stonehill College  
Suffolk University

Framingham State University  
 Franklin Pierce University  
 Iona College  
 Johnson & Wales University  
 Keiser University  
 Lasell College  
 Lesley University  
 Long Island University  
 Louisiana State University  
 Loyola University-Chicago  
 Massachusetts College of Art & Design  
 Massachusetts College of Liberal Arts  
 Massachusetts College of Pharmacy & Health Sciences  
 Massachusetts Maritime Academy  
 Merrimack College  
 Nicholas College  
 North Carolina State  
 Ohio State University – Honor's College  
 Pace University

Temple University – Honor's College  
 University of Bridgeport  
 University of California – Santa Barbara  
 University of Connecticut  
 University of Delaware  
 UMass Amherst - Honor's  
 UMass- Boston  
 UMass – Dartmouth  
 UMass- Lowell  
 University of Michigan  
 University of New Hampshire  
 University of Rhode Island  
 University of South Carolina - Beaufort  
 University of South Florida  
 University of Tampa  
 University of Vermont  
 Wentworth Institute of Technology  
 Western New England University  
 Wheaton College

# **WESTPORT HIGH SCHOOL** **Graduation Exercises** **Class of 2019**

Class Valedictorian	Thomas Brown
Salutatorian	Erin Carney
Class President	Sydney Pacheco
Certification of Class	Dr. Gary Reese

\*=National Honor Society

John Richard Almeida II  
 Dylan Xavier Amorin  
 Samantha Marie Arsenault\*  
 Mollie Jean Audette\*  
 Hanna Marie August\*  
 Colin James Bagley  
 Tyler James Benoit  
 Talia Lillian Berghman\*  
 Jacob David Berthiaume  
 Makayla Marie Branco\*  
 Alyssia Marie Brito  
 Thomas William Brown\*  
 Nicholas Connor Cabral  
 Erin Elizabeth Carney\*  
 Ryan Daniel Carter  
 Travis David Michael carter  
 Acadia Cass\*  
 Sydney Grace Cassell\*  
 Bianca Lexis Cipriano  
 Andrew Jason Clayton  
 Kiley Nalitale Coelho  
 Tobey Ethan DaSilva\*  
 Cameron M. Davignon  
 Dylan Arthur Degagne  
 Angelica Julia-Barbara DePina\*  
 Lgan Clay Dree\*

Jenna Louise LePage  
 Rachel Aldina Letendre\*  
 Nicholas John Levesque  
 Taylor Nicole Liles  
 Allison Penny Manchester  
 Brendan Charles Martin\*  
 Christopher Michael Medeiros  
 Dylan Michael Medeiros  
 Henrique Fonseca Melo  
 Marisa Alexandra Melo\*  
 Marissa Ashley Menard\*  
 Logan Thomas Minnehan  
 Caelin Elisabeth Molloy\*  
 Elizabeth May Mulroy  
 Kevin Anh Nguyen  
 Kyle Robert O'Brien  
 Sydney Pacheco\*  
 Sophie Lee Pawlak\*  
 Kayla Marie Pimental\*  
 Cabot William Priestner\*  
 Emma Jean Proffitt  
 Maria Clara Rapoza\*  
 Damien Michael Rego  
 Jade Whitney Rodrigues  
 Melena Reitano Rodriguez\*  
 Nicholas Victor Roy, Jr.

Dawson Newton DosVais  
 Bailey Joseph Dumond  
 Alexander Dutra Africano  
 Marianela Dutra Africano\*  
 Lauren Suzanne Eolin\*  
 Ashley Marie Fay  
 Roberto Paul Ferreira\*  
 Brianna Furtado  
 Miranda Marie Goldizen\*  
 Myles Sean Greene-Beaupre  
 Dakota Thomas Honeycutt-Valcourt  
 Lexcey Amber Jordan\*  
 Leah Mackenzie Kahahelis\*  
 Caleb John Kennedy  
 Jaclyn Elizabeth Kennedy\*  
 Nicholas Sanford Kirby  
 Om Kotadia  
 Lauren Taylor Lavoie  
 Zachary Tyler Lavoie  
 Téa Elizabeth LeBelle\*

Andrew Jacob Silva  
 John Junior Arelo Silva  
 Samantha Paige Silveira  
 David Silvia IV  
 Megan Elizabeth Simoes  
 Cheyenne Jane Smeaton\*  
 Cody Stanley Smeaton  
 Dylan Nicholas Soares  
 David Fitzgerald Sullivan  
 Cameron Gary Tavares  
 Mackenzie Lu'ann Finnerty Thatcher  
 Anthony Tran  
 Amber Morgan Valcourt\*  
 Greighlin S. Vasconcellos  
 Alexis Jae Veilleux\*  
 Bailey Elizabeth Wilkinson\*  
 Gabrielle Louise Wilson\*  
 Taya Isabel Wulff  
 Nicholas Cameron Yokel  
 Nathaniel David Young

### Book Awards

Harvard Book Award	Adam Charest
University of Pennsylvania Book Award	Rachel Collins
St. Michael's Book Award	Zachary Calouro Conor Lecomte
Assumption College Book Award	Logan Sivia
Boston College Book Award	Zachary Rothwell
Bridgewater State University Book Award	Mark Allen
George Washington University Book Award	Luke Pichette
John Hopkins University Book Award	Olivia Collins
Rensselaer's Medal Program	Smit Patel
Smith College Book Award	Madison Arruda

### Scholarships

Westport Fair Scholarship	\$ 500	Miranda Goldizen, Allison Manchester, Cheyenne Smeaton
Westport Women's Club	\$ 500	Dawson DosVais, Lexcey Jordan, Allison Manchester, Cabot Priestner, Alexis Veilleux
Grimshaw-Gudewicz Scholarship	\$ 500	Talia Berghman, Makayla Branco,

		Brendan Martin, Marissa Melo, Marissa Menard, Caelin Molloy, Sophie Pawlak, Kayla Pimental, Cheyenne Smeaton, Gabrielle Wilson
Grimshaw-Gudewicz Scholarship	\$1000	Travis Carter, Marienela Dutra Africano, Myles Greene-Beaupre, Henrique Melo, Anthony Tran
Clyde T & Yvonne Salisbury Scholarship	\$ 300	Erin Carney, Logan Deree, Téa LeBelle
Westport Music Boosters-Jane Dufault	\$1000	Lauren Eolin, Marisa Melo
Westport Music Boosters-Jane Dufault	\$ 500	Bailey Dumond, Rachel Letendre
Westport Music Boosters-Jane Dufault	\$ 300	Logan Deree
Westport Music Boosters-Peter Habib	\$1000	Bailey Wilkinson
Betsy Taber Scholarship	\$1500	Lexcey Jordan
Betsy Taber Scholarship	\$1000	Talia Berghman, Maria Clara Rapoza Gabrielle Wilson
Potter Funeral Service Award	\$ 500	Allison Manchester
Janice Migneault Memorial Scholarship	\$ 500	Marisa Melo
Matthew T. Benoit Memorial Scholarship	\$1000	Dawson DosVais
Raposa Foundation Scholarship	\$ 500	Cheyenne Smeaton
Chelsea Ann Ponte Scholarship	\$1000	Thomas Brown
Jane Dybowksi "Walking with Jane" Scholar.	\$4000	Thomas Brown
Domingos-Silva Scholarship	\$2500	John Almeida, Lexcey Jorda
Domingos-Silva Scholarship	\$2000	Talia Berghman, Thomas Brown, Alexus Veilleux
WHSPA	\$ 250	Dawson DosVais, Lexcey Jordan, Téa LeBelle, Brendan Martin
Lt, Richard Parker Scholarship	\$ 500	Téa LeBelle
Lisa Branco Bellavance Scholarship	\$ 500	Allison Manchester, Cheyenne Smeaton
Lisa Branco Bellavance Scholarship	\$ 400	Kayla Pimentel
Health Science Award	\$1000	Bianca Cipriano

**OFFICE OF CURRICULUM, INSTRUCTION & ASSESSMENT**  
**Darren C. Elwell, Director of Curriculum**  
**2018 - 2019**

### Department Overview

The Office of Curriculum works to improve conditions for teaching and learning in the Westport Community Schools. The Director, in collaboration with district and school leaders, teachers and support staff, works to ensure that students receive a comprehensive, 21<sup>st</sup> century education in preparation for college and career. The Office of Curriculum works to promote educational best practices, in accordance with the Massachusetts Department of Elementary and Secondary Education's (DESE) guidance, and other leading authorities in the field of education, with the ultimate goal of improving the student experience for all Westport students!

### Curriculum and Instruction

A formal, comprehensive curriculum review and revision process is underway to guarantee that all Westport students receive a coordinated, standards-based education. This multi-year process will involve the efforts of teachers and instructional leaders, as well as the oversight of the District's Curriculum, Instruction, and Assessment Leadership Committee (CIALC). The District utilizes the Understanding by Design (UbD) conceptual approach to curriculum development, through which "backward design" is used to identify long-term learning goals before developing purposefully-planned lessons and assessments.

As teachers throughout the District engage in curriculum development and explore curricular materials and programs to enhance student learning, the Office of Curriculum works collaboratively with other instructional leaders to improve core instruction and assessment strategies. All of these initiatives are supported by strategically-aligned professional development, intended to build the capacity of the District's educators.

### Professional Development

In order to maintain high quality instruction, staff throughout the District attend two full days and four half days of regularly-scheduled professional development during the school year. In addition, teachers attend individually-pursued professional conferences, workshops, and trainings out-of-district.

Throughout the 2018-2019 school year, the District provided professional development in support of the Massachusetts Standards of Professional Practice (Massachusetts Model System for Educator Evaluation). These experiences ranged from curriculum review and revision (Standard I) to safety procedures (Standard II) and cultural sensitivity (Standard IV). The District worked to be responsive to teachers' needs, while also considering district-wide strategic initiatives and objectives. Below, please find some of the offerings provided during the early release and full professional development days.

- Sheltered English Immersion Endorsement Course
- Safety Procedures with Glenn Nunes
- Keys to Literacy ANSWER Routine with Lisa Klein and Shauna Cotte
- Questioning Strategies in Elementary and Middle School Mathematics Classrooms with Marcie Abramson
- Differentiation through Collaborative Problem Solving with Kelly Hilton
- Math Stations and Parallel Tasks in Elementary and Middle School Classrooms with Marcie Abramson
- Physical and Earth Science Standards with Katie Clark
- CPR Training with Westport School Nurses
- CPI Training with Sandi Mauk
- Managing and Changing Difficult Behaviors with Polly Bath



- Understanding the Effects of Trauma with Julie Love
- Understanding by Design Curriculum Development with Elizabeth Cooney
- ST Math Seminars with Elizabeth Birie
- Courageous Conversations with Kalise Wornum

In addition, the District supported over 130 individual requests for professional development beyond District offerings, as well as Landmark School consultations in support of the District's language-based programming at Westport Elementary School and Westport Junior Senior High School.

### Accountability and Assessment

The Office of Curriculum works with district and school leaders to make certain that the District is in compliance with important state and federal regulations, and also to ensure that the District maintains a strong reputation in the eyes of all stakeholders, from parents and families to DESE. Overseeing the District's implementation of the Educator Evaluation System is an important accountability component, as is ensuring that the District prepares for and administers the Massachusetts Comprehensive Assessment System (MCAS) exams to demonstrate students' mastery of the state's challenging content standards. The District continued to transition from the paper-based Legacy MCAS exams to the computer-based Next Generation MCAS exams. Students in grades 3, 4, 5, 7, 8 and 10 completed Next Generation MCAS exams in Math, English Language Arts and Science and Technology/ Engineering. Westport students continue to make significant progress toward growth targets, as indicated by the state's school and district accountability rating system.

### Grants Management

Several grants fall under the purview of the Office of Curriculum, including program-specific grants such as Project Lead the Way and ST Math. Westport also receives money from the federal government through Title I, Title IIA, and Title IV, and the funds are targeted to help students meet the state's challenging content standards, in addition to providing professional development to teachers and administrators. The Office of Curriculum will continue to support the interests of teachers and district leaders when grant opportunities are identified.

## **SPECIAL EDUCATION**

### **Elaine Santos, Director of Special Education and Pupil Personnel**

#### **2018 - 2019**

The Special Education Department provides specialized instruction and related services, such as speech, occupational therapy, physical therapy and vision services to eligible students who reside in Westport or attend a private school within Westport's geographical boundaries. When a student is determined eligible for special education, an Individual Education Plan (IEP) and placement are proposed by the district. The parent, or student if s/he is 18 years old, must accept the proposed plan before services can be provided.

Special education services are required by law to be provided in the most appropriate, least restrictive educational setting. In Westport, the least restrictive setting is the regular education classroom where students with and without disabilities learn side-by-side, working individually and in groups. In this setting, called inclusion, special education students may be taught by special and/or regular educators, sometimes supported by a supervised teaching assistant.

In some cases, the IEP Team has determined that the student can only be educated if s/he is removed from the regular education setting to a special education classroom for instruction. Depending on the severity of the educational disability, a student may be removed for varying portions of the day. For these students, special education services may be provided in and/or out of the regular education classroom. When students are removed to a special education setting for instruction, they are taught by special

education teachers and support staff.

A small number of students have disabilities that require services that cannot be provided within the district. These students usually attend specialized special education schools or programs that are so intensive or of such low incidence that it is more appropriate and cost effective for the district to pay tuition to a school outside of the district rather than to develop its own program.

The frequency and duration of time a student receives special education services are defined in the student's Individual Education Plan. In addition, any time the student is separated from the regular education setting a statement justifying the removal and describing its benefit must be written in the IEP.

The district has a legal obligation and moral commitment to provide services in the least restrictive environment and within the Westport Schools whenever possible. On July 1, 2018, the Student Management System recorded 274 special education students. This enrollment included 9 students placed in schools outside of Westport. A history of students in out-of-district placements is as follows:

July 1, 2015	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019	July 1, 2020
18	16	12	9	6	9 (projected)

The individual schools within the district continue to provide and improve upon the development of high quality special education programming and staffing.

The Macomber Primary School contains classrooms for students in preschool through grade two, and has maintained a stability of programming and services. Students receive their initial educational experiences in a nurturing environment where they are taught to interact with other students and adults, to follow rules and work within a classroom setting, and to develop social skills through play and structured activities. A major focus of the curriculum is the development of language, with a particular emphasis on language processing skills which are vital to all learning. Preschool teachers are dually certified in regular and special education. A special education teacher is assigned to each grade level from Kindergarten to Second grade. This expertise allows staff to provide individualized interventions as needed within the general education setting while monitoring learning and progress based on developmental norms.

The Macomber Primary School has two classrooms to support students with severe disabilities. An integral part of this program is the integration of students into the general education classrooms as social and academic skills develop.

The Westport Elementary School provides special education services in small group and inclusion models in and out of the general education classrooms. A substantially separate class and a resource room address students who have varying degrees of needs. Staff supported mainstream integration is available as students are able to meet mainstream expectations. This approach allows the most challenged students to take advantage of exposure to the regular curriculum and peer socialization, interactions and relationships, while receiving individualized and specialized instruction or small group support in accordance with their IEPs.

At Westport Junior/Senior High School, special education students receive their instruction in inclusion/resource or substantially separate settings. Substantially separate classes are available to more severely disabled students as determined by the student's IEP Team. The Focus classroom is a multi-faceted program which includes direct special education services within the small group setting, as well as supportive services within the inclusion classroom for at risk students. This program targets practicing respectful behaviors, being a productive member of the high school community, and improving academic skills. Two substantially separate classrooms provide prevocational programming in the classroom or supported community-based sites to ensure students generalize skills to those settings. All students take one class per semester in the general education setting with support.

**TECHNOLOGY DEPARTMENT**  
**Raymond Nekrasz, Technology Director**  
**Submitted by Anthony Tomah, Technology Director**  
**2018 - 2019**

Technology is the vital part of educating the students of Westport Community Schools as they are prepared to be responsible digital citizens. Our Instructional Technology and Curriculum aligns with the Massachusetts State Frameworks and the Common Core Standards.

The Technology Department is committed to providing excellent customer service for a diverse population of faculty, staff, and students.

Looking forward to the 2019-2020 school year, the technology department will be creating a 5 to 10-year technology plan which will help the school department normalize the technology budget with the ultimate purpose of providing appropriate classroom technology for the students as they navigate through the latest of educational technology revolutions. The IT Department is also planning for the construction and opening of the new middle/high school along with a town and school district technology infrastructure needs. As we move forward with these initiatives, we are also identifying staffing needs in the IT Department, which is a vital component concerning the business-side of the school system, and most importantly, our delivery of appropriate curriculum to our students.



**EXTENDED DAY PROGRAM**  
**Jennifer Chaves, Extended Day Coordinator**  
**2018 - 2019**

The Extended Day Program began September 1, 2014 at Westport Elementary and Macomber Primary Schools. We have an average daily enrollment of approximately 28 to 38 children daily. The Extended Day Program employs 9 teachers, one lead teacher and the Extended Day Coordinator all of which are trained professionals. The morning program runs at both Macomber and the Westport Elementary School and the afternoon program is at the Westport Elementary School. The Macomber Students are bused daily to the Westport Elementary School. The staff participates in ongoing professional development that deals with family engagement, early education, behavioral techniques, and transitions between school and home. The staff participates in First Aid, Epipen, CPR training, Convocation, Medication Administration, and EEC training; which is the Department of Early Education and Care that offers Professional Qualifications certification for certain positions in EEC-licensed group child care programs.

The program works on children's social and emotional skills as well as assisting children with academics, dramatic play, fine and large motor skills and physical activity. We provide a healthy light snack and a light breakfast to the children daily, along with nutritional education to assist the children with making healthy choices.

The program is open the entire school year, school vacations and out of school time as well as the summer vacation time. It has full time child care throughout the summer months, where we had 38 students enrolled throughout the summer time. The summer program had various visitors and activities throughout the season. We had children from preschool age through sixth grade participate in the program. There was a visit from Animal Instincts to work with the children's knowledge and understanding of different animals, we work with an environmental specialist to teach children about plant life.

Some of the Extended Day students and Elementary grade students participated in a Saturday STEAM program which involved Science, Technology, Engineering, Art and Math, this involves programming, mathematics, engineering, reading and building structures that are capable of supporting weight. The children had the opportunity to have summer school with our Westport Community Schools finest Educators for Math, Reading and Art, during the child care time.

The Extended Day Program hours are Monday through Friday, 7:00 am until school starts and from the end of the school day until 6:00 pm. School Vacation hours are Monday through Friday, 7:00 am until 5:30 pm; specific schedules are on the Westport Community Schools Website at [https://www.westportschools.org/apps/pages/index.jsp?uREC\\_ID=290715&type=d&pREC\\_ID=686465](https://www.westportschools.org/apps/pages/index.jsp?uREC_ID=290715&type=d&pREC_ID=686465)

The Extended Day Program will close due to inclement weather if the schools are closed.

**STUDENT TRANSPORTATION SERVICES**  
**Michelle A. Rapoza, Student Services Coordinator**  
**2018 - 2019**

The Westport Community Schools' student transportation program provides three types of service: regular school bus transportation, specialized van transportation for students with special needs, in compliance with Massachusetts General Laws Chapter 71B, and individualized service plans for homeless students, in compliance with the federal McKinney-Vento Homeless Assistance Act.

### Regular School Bus Transportation

The district offers school bus transportation to all students who are residents. Transportation for students in grades K-6 is ***paid entirely*** by funds from the annual school budget. Grade 7 through 12 students purchase bus passes, entitling them to transportation to and from school for the entire school year. For students who rode the bus every day, the cost to them was \$1.11 per day; bus pass fees helped make transportation costs manageable. **Grades 7 through 12** bus passes for the 2018-2019 school year cost **\$200 per student** or a maximum of **\$400 per family**. Fees are waived for students whose family incomes meet Federal guidelines set for the National School Lunch Program.

School bus transportation was provided by Amaral's Bus Company of Westport, MA, this was year one of a three year contract. The company maintains a yard and dispatch office in the town and runs 15 bus routes in two tiers, carrying high school and middle school students from 6:30-7:30 a.m. and transporting elementary school and kindergarten students from 7:30-8:30 a.m. The system takes students home after school in the same way. Each bus carries between 55 and 77 students with 2 to 3 students to a seat based on age and size of child; the district provided school bus service to about 334 Jr. Sr. High School students and approximately 793 Kindergarten to 6<sup>th</sup> grade students, with average daily route ridership about **79%** of students. We are charged at a rate of 15 routes @ 342.00 X 180 days, includes performance bond, for a total Regular Education Transportation cost of \$923,400.00 (2nd year of a 3 year contract). Routes are designed for maximum fuel efficiency while ensuring that no route is more than one hour in length.

## Special Needs Transportation

Massachusetts General Law Chapter 71B helps ensure that children with disabilities receive equal opportunities for education. The law requires towns to provide disabled school-age children with accessible transportation to and from local schools or special schools outside the town, where children can access special services and accommodations. The state reimburses the local school district for **some** of these special transportation costs. Special needs transportation in Westport was provided by Whaling City Transit of Westport, MA. During the year, the district utilized six specially-equipped vehicles as well as specially-trained drivers and monitors to transport **23 students** to Westport schools and other public, private and collaborative schools in the region. Many special needs students attend classes year-round and on weekends.

## Transportation For Homeless Students

The federal No Child Left Behind (NCLB) regulations require school districts to arrange transportation and cover or share coverage of the costs for homeless students who may no longer be able to live in the school district but still want to complete the school year in their community. Westport schools paid or shared the cost of transportation services for 35 **homeless students** in the 2018 - 2019 school year. This mandate to transport homeless is declared an unfunded mandate by the state auditor.

### Transportation Financial Report Fiscal Year 2018 - 2019

<b>Regular &amp; Special Ed Transportation Salaries and Support Services</b>	<b>\$54,220.00</b>
<b>Regular Education Transportation Expenditures</b>	<b>\$917,847.00</b>
Regular School Bus Transportation	902,489.00
Extra Curricular Transportation	-----
Transportation for Homeless Students	15,010.00
Other Expenses	348.00
<b>Special Education Transportation Expenditures</b>	<b>\$470,685.00</b>
Special Needs Transportation (provided by the district)	468,067.00
Special Needs Transportation (reimbursements to parents)	1,006.00
Sped & Other Expenses	1,612.00
<b>Total</b>	<b>\$1,442,752.00</b>

### **STUDENT SERVICES**

**Michelle A. Rapoza, Student Services Coordinator**  
**2018 - 2019**

The Westport Community Schools' food services program is completely self-supporting, generating revenue through meal, vending sales, reimbursements from the U.S. Department of Agriculture (USDA), and the Massachusetts Department of Secondary & Elementary Education (DESE). Revenues fund all day-to-day operations, finance the replacement of aging equipment and cover the costs of implementing new technology in food service operations; including computerized point-of-sale systems at four schools.

All Westport schools participate in the National School Lunch Program, providing nutritionally balanced, low-cost or free lunches to Westport children during the year. School districts participating in the lunch program receive cash reimbursement and donated commodity foods from the USDA for each meal they serve. In return, schools must serve lunches that meet Federal nutrition requirements and they must offer free and reduced-price meals to eligible children.

Children with family incomes below 130 percent of the poverty level are eligible for free meals. Those between 130 and 185 percent of the poverty level are eligible for reduced-price meals. During the year, our schools served **117,527** lunches and **13,274** breakfasts. The percentage of Free and Reduced lunches for the 2018-2019 was **37%** with the total student enrollment of **1,425**. Applications for free or reduced-priced meals are available throughout the year. The privacy of students who receive these meals is protected; their participation is anonymous. Meal costs at Westport Schools are slightly **lower** than state and national averages: lunch at the Jr. Sr. High School is **\$3.00** and **\$3.00** at the Elementary School and Macomber School. Reduced-price meals are \$0.40.

Although school lunches must meet Federal nutrition requirements, decisions about what specific foods to serve and how they are prepared are made by our local school food services staff. All meals meet the Dietary Guidelines for Americans. Each meal provides at least one-third of the recommended daily allowances for protein, Vitamin A, Vitamin C, iron, calcium and calories. Our schools actively support local growers through SEMAP's "*Buy Fresh Buy Local*" consortium, buying fresh and/or organic produce.

During the year, our 13-member staff served **117,527** meals and **13,274** breakfasts, with an 2.7% decrease from last year due to a decrease in enrollment. Staff members participated monthly in food and industrial safety training, and all food preparation facilities and recordkeeping procedures were inspected monthly by a private compliance contractor. Facilities were also inspected at least two times by the Board of Health. Most staff members are ServSafe, Allergy and CPR certified.

Vending sales at Westport Schools are confined to healthy, reduced-calorie snacks and beverages that meet the nutritional guidelines of our Wellness Policy. The school district is a partner with Pepsi Beverages Company, the exclusive provider of our bottled water, fruit and vegetable juices (our schools do not offer any soda products to students or products that contain splendor products).

#### Food Services Financial Report Fiscal Year 2018 - 2019

<b>Beginning Balance</b>	<b>\$ 20,346.00</b>
<b>Revenues</b>	<b>622,719.00</b>
Sales	382,820.00
State and Federal Reimbursement	238,071.00
Adult Meals Sales Tax	1,828.00
<b>Expenditures</b>	<b>(639,116.00)</b>
Salaries	(312,554.00)
Food	(254,621.00)
Contracted Services/Supplies & Materials/Other Exp. & Taxes	(71,941.00)
Equipment	(0.00)
<b>Ending Balance</b>	<b>\$ 3,949.00</b>
<b><u># of free lunches</u></b>	<b><u># of reduced lunches</u></b>
406	95



# SCHOOL DISTRICT PERSONNEL 2018 - 2019

## District Services

Position	Name
Superintendent	Reese, Gary, Ed.D
School Business Officer	Rapoza, Michelle
Director of Curriculum & Instruction	Elwell, Darren
Director of Technology	Nekrasz, Raymond
Superintendent's Secretary	Augusto, Karen
Human Resources Coordinator	McDaniel, Kristin
Special Education Director	Santos, Elaine
Student Services Supervisor (SPED)	Roberge, Wendy
Executive Assistant for Business Services	Sousa, Melissa
Business Services Assistant (Accounts Payable)	Kenyon, Sheila
Business Services Assistant (Payroll)	Hassey, Lucy
Administrative Clerk (Transportation/Nutrition/Technology)	Moreau, Holly
Supervisor of Facilities & Custodians	Ouellette, Kimberly
Head of Maintenance & Facilities	Duarte, Michael
Maintenance Assistant	Ingalls, Ryan
Maintenance & Facilities Helper	Sarza, Peter
Courier/Custodian	Deston, Lori
Custodian (Floater)	Martel, Alex
Computer Systems Administrator	Augusto, Joseph
School Resource Officer (Town)	Fernandes, Kyle
Licensed Practical Nurse	Heather Cabral
English Language Learners	Pimentel-Hathaway, Ann
English Language Learners	Scott, Michelle
Instructional Technology Coordinator	Schuler, William

## **Alice A.Macomber Primary School Greeson, Cheryl, Ed.D - Principal**

### Integrated Pre-K Teachers

Parker, Melissa  
Sigman, Karen

### Special Education Teachers

Abdow, Elizabeth – PK/K Self  
Contained  
Gluchacki, Tammy - 1<sup>st</sup> Grade  
Sousa, Amy – Kindergarten  
Rego, Renee – SC Teacher

### Teacher Assistants

Carr, Elena  
Carreiro, Crystal  
  
DeAndrade, Lindsey  
Deveau, Jeanine  
Dias, Christine  
  
Estrella, Cheryl  
Fortier, Rachel  
Harding, Susan

### Secretaries/Clerks

Charette, Diane – School Clerk  
Medas, Vanessa - .5 Receptionist/  
.5 SPED Clerk  
Oliveira, Judith – Executive Secretary

### Custodians

Steiblin, Maurice  
Thibodeau, Mark

Cabral, Lindsey - 2<sup>nd</sup> Grade

### Kindergarten Teachers

Lambauer, Rachel  
Lavenda, Karen  
Medeiros, Jennifer  
Correia, Allison  
Thomas, Michelle

### Grade 1 Teachers

Dunn, Elizabeth  
Edwards, Donna  
Morin, Robin  
Salva, Karen  
Willard, Andrea

### Grade 2 Teachers

Almeida, Kristy  
Boyle, Rebecca  
Merchant, Jennifer  
Rapoza, Aimee  
Veloza, Lindsay

Lavoie, Jennifer  
Pimentel, Tammy  
Vincelette, Mary Anne  
Anderson, Nicole  
Dean, Kelly  
Flanagan, Kathryn  
Cordeiro, Lucy  
Legendre, Kimberly  
Branco, Heather  
Farias, Stacey

### Interventionists

DeFusco, Ingeborg – 0.5 FTE Reading  
Lavalley, Carolyn (Title 1)  
Shott, Kristen – Reading (Title 1)  
Cottrill, Andrea - Reading  
Bettencourt, Jennifer - STEM/Interventionist

### School Adjustment Counselor

Harrington, Elizabeth

### Specialists Teachers

Allen, Chantal - Art  
Dennis, Marlo - Music  
Majoory, Teresa - Health/Wellness

### Food Service Staff

Giovannini, Sherrie - Manager  
Hadala, Susan  
Silva, Maria Fatima

### Nurse

Kelly, Mary Ann - LPN  
Pereira, Tracy - RN

## **Westport Elementary School**

**Duquette, Stacey – Principal**

**Chesney, Leah – Vice Principal**

### Grade 3 Teachers

Connors, Erin  
Morotti, Julie  
Porter, Susan  
Reis, Katherine  
Silvia, Jessica  
Gosson, Lindsey

### Grade 4 Teachers

Davenport, Jillian  
Guild, Cheryl  
Higham, Alison  
Rego, Shelley  
Gildea, Teal  
Chouinard, Elizabeth

### Grade 5 Teachers

Comeau, Diane  
Driscoll, Lauren  
Ferreira, Jodi  
Shunney, Matthew  
Tripp, Michelle

### Teacher Assistants

Bedard, Donna  
Darkow, Debra  
Fournier, Nadine  
Gesner, Barbara  
Martin, Susan  
Pierce, Kerri  
Vachon, Janet  
Lees, Sherie  
Hayes, Scotty  
Nadeau, Carol  
Branco, Natalie

### Interventionists

Avila, Melissa  
Cottrill, Andrew  
Fitton, Jennifer (Title 1)  
Melo, Amanda (Title 1)  
Pontes, Kristina  
Rapoza, Kara  
Araujo, Kelly

### Language Based Support Teacher Assistants

Amaral, Sherry

### Secretaries/Clerks

Amaral, Patricia – School Clerk  
Viveiros, Angelet – Exec. Secretary  
Suzanne Lemar – SPED Clerk

### Food Services Staff

Rapoza, Maria - Manager  
Arruda, Karen  
Correia, Roseanna  
Pacheco, Janet

### Custodians

Malenfant, Paul  
Costa, Michael  
Mauk, Jacob

### Lunch & Recess Monitor

Faria, Martha – 0.4 FTE



### Grade 6 Teachers

Croft, Kelly  
Janik, Deborah  
Sirois, Nicole  
Struthers, Ryan  
Tetrault, Paul  
Shaw, Lee Ann

Sullivan, Robin  
Williams, Jody  
Lesieur, Madeline – 0.6 FTE

### Nurse

Machado, Nicole

### Interventionist Support

Karam, Elizabeth – 0.2 FTE Reading

### Special Education Teachers

Roberts, Faith  
Smith, Avery  
Howland, Catherine  
Douyon, Juline  
Robinson, Karen  
Teixeira, Elizabeth  
Horgan, Jaclyn

### Specialist Teachers

Bell, Cynthia - STEM  
Carvalho, Elizabeth – 0.5 FTE, Music  
McGuire, Alicia - Art  
Nunes, Christopher – 0.5 FTE, Music  
Parziale, Gary – 0.5 FTE, Health & Wellness  
Sullivan, Liam – 0.5 FTE, Music  
Teixeira, Amy – Health & Wellness  
Viveiros, Susan - Library/Media

### Counselors

Bacchiocchi, Elizabeth – Guidance/SAC  
Borelli, Jennifer – SAC (.5)

## **Westport Junior/Senior HighSchool**

**Aho, Mitchell – Principal**

**Archambault, Karen – Vice Principal**

**Oliveira, Bryan – Dean of Students**

**Pacheco, Jason – Athletics & Activities Director**

### English Teachers

Bernier, Jonathan  
Bernier, William  
Clark, Thomas  
Dias, Nicole  
Mercer, Regina  
Monast, Richard  
Robichaud, Patricia  
Rowley, Amanda  
Shivers, Matthew  
Tripp, Nancy

### Specialist Teachers

Birch, Merideth – 0.4 FTE, Art  
Buckless, Bridget – Library/Media  
Carvalho, Elizabeth – 0.5 FTE, Music  
DaLuz, Celia – Health/Wellness  
Frost, Scott – Technology  
Johnson, Nicole – 0.4 Art/Teacher  
Kampper, Matthew – Health/Wellness  
Lambert, Melissa – Art  
Marshalek, Benjamin – Health/Wellness  
Nunes, Christopher – 0.5 FTE, Music  
Russell, Jarod – Music  
Rezendes, John – 0.5 FTE, Film/Video  
Marques, Daniel – School to Career

### Teacher Assistants

Beaupre, Carol  
Charbonneau, Wendi  
Charest, Heidi  
Perry, Kimberly  
Avilla, Rebecca  
Skov, Sharon  
Soares, Jaime  
Sommer, Patricia  
Giblin, Karen  
Degagne, Annette  
Damaso, Desirie

### Math Teachers

Burrows, Ian  
Charette, Laura (9-12)  
Gendron, Cassandra (7-12)  
Gargiulo, Jennifer (7-8)  
Jennings, Judith (7-8)  
King, Michael (9-12)  
Santos, Mary Catherine (7-8)

### Special Education Teachers

Borges, Christina  
Bornstein, Paul  
DaSilva, Derek  
Jones, Monique  
Medeiros, Andrea  
Moisiades, Julia  
Ferreira, Linda  
Mello, Erin  
Pereira, Dianne  
Sardinha, Christopher

### Food Service Staff

Souza, Linda - Manager  
Melo, Ana  
Nascimento, Laura  
Perrault, Sherry  
Pereira, Rhonda

### Social Studies Teachers

Abrahamson, Norman  
Dubois, Amy  
Mekshes, Rebecca  
Ponte, Michael  
Silva, Katherine  
Tetzloff, Amanda

### Custodians

Pacheco, James  
Jones, Casey  
Cateon, Robert  
Silvia, Jacob  
Sulyman, Patricia

### Interventionists

Thibodeau, Sheldon

Robichaud, Patricia – 0.5 FTE, Reading  
Tripp, Nancy – 0.5 FTE, Reading

### Secretaries/Clerks

Bednarz, Madeline – School Clerk  
Cairol, Michelle – Exec. Secretary  
Corey, Jacqueline – Guidance Clerk  
Arruda, Amy – SPED Clerk

### Science Teachers

McGinnis, Andrew  
Ferreira, Christopher  
Ferreira, Christopher  
Flanagan, Thomas  
Harrington, Daniel  
Pacheco, Holly  
Silva, Jordan  
Medeiros, David  
Cichon, Michael (.6FTE)

### Counselors

Fallows, Marie – Guidance Counselor  
Medeiros, Mary-Jo – School Adjustment Counselor  
Michael, Sherry – Guidance Counselor  
Borelli, Jennifer - .5 Student Adjustment Counselor  
Ruel, Leslie – Guidance Counselor

### Language Based Support Teacher Assistants

Cummings, Kathleen  
Karam, Elizabeth – 0.2 FTE, Reading  
Mello, Paula

### World Language Teachers

DeFrias, Ann – Spanish/Portuguese  
Farias, Edneuzza - Portuguse  
Pavao, Carolins - Spanish

### Nurse

Walinski, Suzanne

### Lunch Monitor

Dube, Roland – 0.4 FTE

### Business Teachers

Clark, Kevin  
Millet, Chester

### In-School Suspension Teacher Assistant

Silva, Natalia

## **District Related Special Education Services**

<b>Position</b>	<b>Name</b>
Psychologist	Lesuer, Martha
Psychologist	Madore, Amanda
Communications Support/COTA TA	Manton, Amanda
Behavior Teacher	Mauk, Sandra
Behavior Specialist TA	Kelly Cooper
Physical Therapist	Randall, Jessica
Speech Language Pathologist	DeFreitas, Cynthia
Speech Language Pathologist	Whitty, Alison
Speech Language Pathologist	Volk, Lynn
Speech Language Pathologist Teacher Assistant	Flynn, Rachel
Occupational Therapist	Cameron, Ginger
Occupational Therapist	Morrisette, Cristine
Licensed Practical Nurse	Cabral (Sylvia), Heather
Executive Secretary	Neves, Helena
.5 Floater Nurse	Duclos, Kim
.5 Floater Nurse	DaPonte, Diane

## **Extended Day Staff**

Lead Teacher	Rioux, Jessica
Extended Day Staff	Deveau, Bethany
Extended Day Staff	Cabral, Jessica

Extended Day Staff	Dispirito, Katherine
Extended Day Staff	Destremps, Laura
Extended Day Staff	Amaral-Peterson, Rebecca
Extended Day Staff	Carreiro, Sydney
Extended Day Staff	Almeida, Andrew

