



Westport Community Schools  
17 Main Road, Westport, MA, 02790-4202

---

**To:** Teachers, Employees, and Vendors  
**From:** Michael Duarte, Head of Maintenance and Facilities  
**Date:** August, 2020  
**Subject:** AHERA Notification Letter

A copy of the AHERA Management Plan for the schools is maintained at the central administrative office located at 17 Main Road and at each of the school's administrative offices. The management plan is available, during normal business hours, without cost or restriction, for inspection by representatives of the EPA, the State, the public, including teachers, other school personnel and their representatives, parents, employees and sub-contractors. The Westport Community Schools shall charge a fee to make copies of the management plan.

Arcadis was contracted by the Westport Community Schools to conduct the AHERA mandated three-year reinspection of the Alice A. Macomber School, Westport Elementary School, Westport Middle School and the Westport High School in January, 2015. A 2-hour asbestos awareness-training seminar was attended in June, 2019, to train all the school system's maintenance and custodial personnel. An additional 2-hour asbestos awareness training seminar will occur in September, 2020. Periodic surveillance activities in each school are conducted at least once every 6 months, in accordance with the AHERA regulation.

Asbestos-abatement response actions were conducted at the Alice A. Macomber School and the Westport Middle School during the summer of 1988/89. In addition, a major asbestos abatement response action was conducted at the Westport High School during the summer of 1992 and 2003, and also at the Macomber School during the summer of 2002 and 2003. In 2004, there was one small scale short duration action completed at the Macomber School. In 2007, there was one small scale short duration action completed at the Elementary, Middle, and High School. In 2014, there was one small scale short duration action completed at the Elementary School. In 2016, there were three small scale short duration actions completed at the High School. In June of 2019, there was an abatement project completed at the Alice A. Macomber School. In June of 2020, there was an abatement project completed at the Alice A. Macomber School.

As Head of Maintenance & Facilities, I have been appointed as the *Designated Person* for the Westport Community Schools, in compliance with the AHERA regulation. My responsibilities include the management and proper implementation of the Management Plan(s) for the Westport Community Schools. Questions in regards to the status of the Management Plan document(s) should be forwarded to me at my office at the above address.

-----  
I acknowledge that I have read the AHERA notification letter and have had an opportunity to ask questions or receive information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name (If applicable)

Original to Central Office